

**RESEARCH. INNOVATION TRANSFER & GRADUATE STUDIES**  
*-INVENTING THE FUTURE-*

Graduate Studies Committee of Senate (TRU-GSC): Report To Senate April 27, 2009

The TRU-GSC is a newly established committee, and is still in need of members.

The current membership is:

| <b>Name</b>  | <b>Graduate Program/Affiliation</b>             | <b>Faculty/School</b> | <b>Senator?</b> | <b>Term start</b> | <b>Term end</b> |
|--|---|-----------------------|-----------------|-------------------|-----------------|
| Nancy Van Wagoner  | AVP RIGS  | TRU-RIGS              | no              | Feb-09            | ongoing         |
| TBD  | Graduate Studies and Student Research Officer   | TRU-RIGS              | no              |                   | ongoing         |
| <b>Chair of Each Graduate Program Committee</b>              |   |                       |                 |                   |                 |
| Lauchlan Fraser  | MSc ENVS  | Science               | no              | Feb-09            | 3/1/12          |
| Diane Purvey   | MEd   | Education             | no              | Feb-09            | 3/1/12          |
| Andrew Fergus  | MBA   | SOBE                  |                 | Feb-09            | 3/1/12          |
| Chris Walmsley   | Master Social Work                              | Social Work           |                 | Feb-09            | 3/1/12          |
| <b>2 Deans Approved by Senate</b>                            |   |                       |                 |                   |                 |
| Murray Young   |   | SOBE                  | yes             | Feb-09            | 3/1/12          |
| Katherine Sutherland   |   | Arts                  | yes             | Feb-09            | 3/1/12          |
| <b>Staff Member /Sen approve</b>                             |   |                       |                 |                   |                 |
| Shirley Goulet   | Divisional Secretary for Strategic Partnerships | OL                    |                 | Feb-09            | 3/1/12          |
| <b>2 Grad Students Nominated by TRUSU/Approved by Senate</b> |   |                       |                 |                   |                 |
|  |   |                       |                 |                   |                 |
| <b>Two Faculty Members</b>                                   |   |                       |                 |                   |                 |
| Kelly-Anne Maddox  |   | Arts/English          |                 | Feb-09            | 3/1/12          |
| <b>Ex-Officio Non-Voting</b>                                 |   |                       |                 |                   |                 |
| Larry Prins  | VP Academic or designate                        |                       | no              | Feb-09            | ongoing         |
|  | VP OL or designate                              |                       | no              |                   |                 |
| Marion Hannaford   | Registrar or designate                          |                       | yes             | Apr-09            | ongoing         |
| Nancy Levesque   | Director of Libraries or designate              |                       | yes             | Feb-09            | ongoing         |
|  | AVP TRU-World or designate                      |                       |                 |                   |                 |

**Mandate:**

To review, consider and recommend matters of administration, policy and practice pertaining to graduate degrees and other graduate post-baccalaureate programs, examine all proposed programs and course offerings prior to submission of APPC , and engage the university in strategic planning for advanced and graduate education. The TRU-GSC may strike subcommittees to address specific issues.

1. Advise Senate on all matters related to graduate-level education (degrees and other post-baccalaureate programs) of the University.
2. Advise Senate on policies and practices related to the development, review approval, delivery and evaluation of graduate-level courses and programs of the University.
3. Review and receive programs, and program, course and/or curriculum changes, from the Graduate Program Committees and make recommendations to the APPC, for those items that require Senate approval.
4. Advise Senate on Student Academic Policies including but not limited to policies, practices and criteria for the admission, evaluation and promotion of students except for those matters within the jurisdiction of the Planning Council for Open Learning.
5. Identify commonality between programs and make recommendations that foster cross-disciplinary exchange to enhance the graduate program and to facilitate the sharing of courses, expertise, and other resources.
6. Ensure and coordinate regular and systematic external assessment and review of graduate programs.
7. Receive and recommend to APPC any programs for deletion and review the phase out process.
8. Develop and oversee policies related to compliance with standards of academic integrity and ethics, promotion of cultural diversity and intellectual collegiality.
9. Advise Senate on the criteria for awarding certificates, diplomas and degrees.
10. Consult the Budget Committee of Senate for advice on the budgetary implications of recommendations brought forward to the TRU-GSC requiring additional resources.
11. Conduct research related to new directions in graduate education and to provide a forum for sharing exchanging ideas and best practices across disciplines.
12. Support best practices for graduate student engagement and support including but not limited to graduate teaching and research assistants, internal scholarships, travel bursaries, and other internal awards, including awards for outstanding graduate student supervision.
13. Review and approve or deny applications for faculty participation as Full, Adjunct and Associate Graduate Instructor/Supervisor following approval of the Dean.
14. Engage in strategic planning for graduate education in a way that is consistent with the university academic plan and research plan.
15. Submit to Senate an annual report on graduate studies at the University.
16. Other duties as assigned by Senate.

Meetings:

February 9, 2009

February 26, 2009

Current issues before the Committee:

1. Election of a Chair
2. Composition of Graduate Program Committees: Change to a “at least 3 faculty members reflecting the scope of the degree”
3. Guidelines for Graduate Instruction and Supervision
4. Thesis preparation and approval guidelines: (subcommittee established. Karl Larsen, Nancy Levesque, Monica Mattfeld). The GSC agreed that we prefer an electronic format with an option hardcopy for the department. The written format should be standard with flexibility to reflect different disciplines.
5. Program submission process for new programs. Subcommittee formed (Kate Sutherland, Nancy Van Wagoner)
6. MBA Revisions
7. Graduate Scholarships
8. Information sessions for undergraduate students on graduate school, why do graduate work, how to select a grad school/supervisor and how to apply for graduate studies (tentatively scheduled for mid October)