

Attendance August 2018 – June 2019

✓=Present

P=Proxy received

A=Absent

Name	Area	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Lucille Anderson	Biology		✓	✓								
Trent Hammer	Chemistry	✓	✓	✓								
Colin Taylor	Physics	A	✓	✓								
Tim Crowe	Biology	A	✓	✓								
Sonia Walczak	AHT	A	P	A								
Wendy McKenzie	Nursing	✓	✓	A								
Jamie Ushko	Biology	✓	✓	✓								
Janine Rostron	Respiratory Therapy	✓	✓	✓								
Dayton Shaw	Chemistry	✓	✓	✓								
Mridula Sharma	Computing			A								
Christine Miller	UPrep	✓	✓	✓								
Marten Lettinga	Chemistry	A	A	✓								
Jacque Sorensen	NRS		P	A								
TBD	Micro											
TBD	Math											
Nancy Van Wagoner	Geology		✓	A								
Resource members												
Stacey Jyrkkanen	AD, OSEM	✓	✓	A								
Peter Fairman	Biosafety, OSEM	P	✓	✓								

1	Meeting Called to order – by: Tim Crowe at: 9:34 am Motion to adopt agenda by Peter Fairman, seconded by Christine Miller
Review of Minutes from September 26, 2018	
2	No Additions/deletions to the minutes – Motion to adopt September 26, 2018 minutes by Peter Fairman, seconded by Christine Miller
3	Old Business (from September 26, 2018)
Dayton Shaw	a) <u>New Chemical Storage, Labelling & Inventory System</u> <ul style="list-style-type: none"> • Animal Health - need flammable cabinets and labelling • Visual Arts – Dayton will follow up • Horticulture- No reply from Ernest Dayton will try Cameron Lyndsey • Water Treatment Plant - need cabinets Dayton will follow up • Trades regularly turned over, Class 2, flammables, need to do regular inventory
	b) <u>Sign-offs:</u> <ul style="list-style-type: none"> • Example from Colin Taylor (table until next meeting)

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	<p>c) <u>Office Security</u></p> <ul style="list-style-type: none"> • New lock and code for mailroom and photocopy room (Colin) – need to find out what budget it will come from – will talk to Tom
	<p>d) <u>WHMIS Training</u></p> <ul style="list-style-type: none"> • Martin emailed with Gordon – Chemistry has its own training... thinking of shortened version • Discussion on certificates not transferable – are they worth it? yes, still a training experience • Discussion on 1st year students • Changes in WHMIS after December <p>Action: Chemistry to do its own training – leave it for staff to initiate and recommend to students.</p>
	<p>e) <u>Smoking Near Entrances</u></p> <ul style="list-style-type: none"> • Aaron Ladd (Allied Health) will not present at an upcoming meeting • Cannabis Policy - smoking not allowed on campus • Education campaign only right now • Security deals with smoking cannabis
	<p>f) <u>Concerns for pedestrians/cyclists/vehicles near Science Building due to construction</u></p> <ul style="list-style-type: none"> • Exiting campus, pedestrians on Dalhousie, long term plan • Crosswalk at _____ not designed well – will have look at it... • Emergency Fire Access – gate can be moved to allow emergency vehicles • In event of evacuation – must exit by foot – needs to be a policy – • Need incident reports to take action • <u>Handicap Parking</u> <ul style="list-style-type: none"> ○ Concerns over steep ramps to stairs, lack of handicapped parking ○ People abusing handicap parking ○ Building has accessibility issues – go to Bryce Parks ○ Handicap parking based on number of Toll spots ○ Building has accessibility issues ○ Peter will contact Bryce Parks and Tim to follow up with Peter
	<p>g) <u>Emergency Marshals</u></p> <ul style="list-style-type: none"> • List of Emergency Marshals in Ken Lepin Building • Do we need to recruit? Stacy has list • Need a list of who did the Marshall training
	<p>h) <u>Scent reduced Awareness</u></p> <ul style="list-style-type: none"> • Reduced scent awareness through Wellness Centre • Trying to get a policy since 2004 • Janine Rostron will look at other institutions

	i) Excess Chemicals (in WL) <ul style="list-style-type: none"> Dayton to follow up on waste disposal
	j) Laser Safety <ul style="list-style-type: none"> Peter - hand outs _____ on Laser Safety readings Discussion on Policy – Class 2 meters Peter wants opinions- needs numerical values to calculate safe distances for specific lasers Don't have list of kinds of lasers used here Question on litigation – children can sue Goggles for laser use
	k) Committee Membership <ul style="list-style-type: none"> Tim can fill Microbiology Rep Don't need a Math Rep, sent memo previously and no reply.
4	New Business
	a) <u>Safety Website Out of Date</u> <ul style="list-style-type: none"> Peter to look at it and update Tim and Peter to look over power-points and split up between Tim Jamie and Colin to revise
	b) <u>SHSC Terms of Reference</u> <ul style="list-style-type: none"> Discussion on voting Currently not following any rules, but is working fine – do we need to change? NO leave as is
	c) <u>Other</u> Invite student – Wil _____?
	d) <u>Incidents</u> <ul style="list-style-type: none"> none
	Next Meeting November 28, 2018
	Adjournment
	Meeting adjourned at 10:35 am