



## Introductions

Marten asked the committee members to introduce themselves for new member Dean MacLellan who will be co-attending for RESP (with Heather Noyes).

### 0. Adoption of Agenda

Addition to agenda under Old Business – Working Alone and additions to new business under “Other”.

APPROVED AND ADOPTED: Colin Taylor SECOND: Walter Prescott

### 1. Review of Minutes from June 23<sup>rd</sup>, 2016 Meeting

**Motion:** ACCEPT: Heather Noyes SECOND: Peter Fairman

### 2. Old Business

#### (a) 3D Printers Emission - ARET follow-up (Walter)

It was reported that there may be a move in the future for ARET from the Old Main Building to the Current Trades Building. It was felt that monies spent on renovations should wait until a definite move was decided. There is a maximum of 2 weeks use this term and Facilities feels current ventilation is adequate which is usually during the evenings. The decision to renovate is **tabled** pending a decision on moving within two years. It was asked if at this point in time the printing fans were being vented through the men’s washroom exhaust and it was determined that they were. Overnight running of printers causes the biggest issue and fumes are most noticeable in the morning. It was suggested that perhaps the fans could be run overnight when needed.

**Action:** Walter Prescott to discuss with his department creation of a 3D printing schedule. This schedule will be given to facilities to request running of the exhaust fans during scheduled times (evenings, nights).

#### (b) Emergency Marshals – Resp Therapy (Heather)

Dean MacLellan will be the alternate emergency marshall for RESP the duty is shared with Heather Noyes.

#### (c) WHMIS 2015 Training – update (Peter Fairman)

Link to the exam was sent out through Science faculty council (not to Nursing or University Prep) and it is good to go on Moodle. Anyone can complete the course and it takes approximately two hours, breaks are allowed. It is free. WHMIS certificate is created and sent out by SEM. Faculty must complete the training, as should Work-Study students and Teaching Assistants. The question of who is responsible to follow up with successful online training in departments was brought up. It was decided that it should be discussed by the Chairs at the next Chairs’ meeting. There may be a legal requirement:

Policy may have to be made for TRU. Questions regarding the WHMIS 2015 discussed. Training is site specific.

**ACTION:** Marten to forward as Agenda item for next Science FLC (Chair) Meeting for discussion and decision.

**ACTION:** Bunny to post link on the Science Health and Safety webpages for Science & Nursing.

**(d) Bio-Safety Report – (Peter Fairman)**

A quick update from SEM member was presented regarding routine practices, increased risk and protection requirements. Don't get hurt through ignorance, be informed.

Nursing had many different scenarios and concerns, and discussions followed.

TRU needs to be protected and covered legally. Medical Surveillance info needs to be available (infectious disease symptoms, pathogens, vaccine info, proper treatment, risk assessments and routine practices).

**(e) Working Alone Follow Up (Susan Purdy)**

Policy on Health and Safety website (2008) was discussed at Joint Health and Safety committee(JOSH). Working alone button on homepage for signing in and out during late evenings was installed but no one seemed to be using it. Security had concerns as this method was not being used. A Working Alone section on the TRU SAFE APP is being incorporated by SEM. Study room in Old Main with window being taken out of commission for late night studying. Emergency button may be installed in the room, but the app is now being used.

**ACTION:** Susan Purdy will follow up at the next JOSH meeting with this information regarding the working alone button and TRU Safe APP

Graduate students – in event of injury students working alone. Their Supervisor is responsible for their safety.

**ACTION:** Susan Purdy to look into and remind supervisors to give a copy of the rules to students. Supervisors needs to know all details of the students being on campus. This information can be found on the Science Health and Safety website also.

### **3. New Business**

a) **Incidents** (Peter Fairman)

It was reported that the fire drill for the Science Building on October 28 was completed in 6 minutes. One issue regarding crossing guards was noted, and it was noted that another guard is required.

A fire Marshall attending the meeting reported that an instructor was keeping his students in class during the exercise and not vacating. He was encouraged to have his class participate and he complied.

Lab coats cannot be worn from the microlab outside as they may be contaminated.

Lockers not yet provided in S367 for students going into microlab to store their belongings so they are not contaminated.

After writing a Chemistry safety exam in the Science Building a student passed out, bumped his head on a rail; first aid was administered and the student went to the doctors' office.

There was a false fire alarm early September in the Science Building.

**b) Other**

- 1) University and Employment Preparation – The Building Safety Committee for Old Main had concerns about the creation of a retail training lab for the ESTR program. Current classroom is being renovated to accommodate this lab and it is an extension of their kiosk that they run in Student Street. The chair of U Prep was asked to check to see if there are issues with the running of the lab in Old Main. Facilities donated money and resources to build the lab, New Gold donated \$2000 and other donations were made. Glenn Read has checked with bookstore – there are no concerns. Last piece of the puzzle is to check if there are any Health and Safety issues or suggestions with the new ESTR lab. Food Safe should be completed and the WHMIS online training should also be completed by students. Discussion was held and no Health and Safety issues were found.  
**ACTION:** Jane Horton to send Peter Fairman of the Office of Safety and Management, the proposal to approve. Peter will bring forward with Gordon and Stacey.
- 2) A question from Nursing was brought up regarding additional Active Threat Training. SEM reported that it is in the planning stage  
**ACTION:** Peter Fairman to follow up additional Active Threat Training with dates.
- 3) PCP - Primary Care Paramedic of the Justice Institute of British Columbia: Will be on campus/Science building on the weekends for one year training and updating. This will be starting in two weeks and it will be 1 weekend per month. They will be recognizable as they will be in Uniform. The elevator will be used – hopefully issues have been resolved, they will be attempting to put stretchers in the elevator. There will be approximately 30 paramedics on campus at a time.

Next Meeting October 26, 2016