

**Faculty of Science and School of Nursing  
Health & Safety Committee MINUTES  
May 15<sup>th</sup>, 2013 S301, 1030-1130**

**Attendance Jan-June 2013**

| Meeting dates and times → |           |                   | 1.23 | 2.27 | 3.20 | 4.17 | 5.15 | 6.19 | 2012-2013 Members    |
|---------------------------|-----------|-------------------|------|------|------|------|------|------|----------------------|
| Chan                      | Janine    | Resp/ Chair       | ☐    | ☐    | ☐    |      | ☐    |      |                      |
| Fardy                     | Carolynne | Micro             | ☐    | ☐    | ☐    |      | ■    |      |                      |
| Ford                      | Laura     | Nursing           | ■    | P    | ☐    |      | ☐    |      |                      |
| Jyrkkanen                 | Stacey    | OH&S              | ■    | ■    | ☐    |      | ■    |      |                      |
| Karpluk                   | Janice    | Admin             | ■    | ■    | ■    |      | ■    |      | No need to attend    |
| MacKay                    | Andrew    | Grad Studies Bldg | ■    | ■    | ■    |      | ■    |      |                      |
| Maurits                   | Gordon    | OHS               | ■    | ☐    | ☐    |      | ■    |      |                      |
| Noyes                     | Heather   | Resp              | ☐    | ☐    | ☐    |      | P    |      |                      |
| Prescott                  | Walter    | ARET/OM           | ☐    | ☐    | ☐    |      | P    |      |                      |
| Purdy                     | Susan     | Bio               | ☐    | ☐    | ■    |      | ☐    |      |                      |
| Reed                      | Norm      | Chem              | ☐    | ☐    | ☐    |      | ■    |      |                      |
| Robinson                  | Lesley    | Math              | ☐    | ■    | ■    |      | ■    |      |                      |
| Jasmine                   | Korcok    | U Prep            | ☐    | ☐    | ☐    |      | ☐    |      |                      |
| Sorensen                  | Jacque    | NRS               | ☐    | P    | ☐    |      | ☐    |      |                      |
| Taylor                    | Colin     | Physics           | ☐    | ☐    | ☐    |      | ☐    |      |                      |
| Van Wagoner               | Nancy     | Geology           | ■    | ■    | ■    |      | ☐    |      |                      |
| Walczak                   | Sonia     | AHT               | ■    | P    | P    |      | ■    |      | Unable to attend WTR |
|                           |           |                   |      |      |      |      |      |      |                      |
| Desrosiers                | Marcy     | Secretary         | ■    | ☐    | ☐    |      | ☐    |      |                      |

☐=Present      P= Proxy received      ■=absent      R= reinstated

**Inspection Reminders**

- Fire Equipment Check Sheet Due Monthly - send to Gordon.
- Department Inspections Due: Jan, March, May, July, Sept, Nov.

**A. Adoption of Agenda**

- No new business.

**B. Adoption of past Minutes** (March 2013)

- Item D2: Add Mindy Marshall as a contact for ARET, she is the new Chair starting June 1st.

**C. Business arising from past minutes:**

1. (Pending) Awaiting Worksafe Document: **ACTION Stacey**
  - Stacey will update us when she receives the document.
2. (Carry over to June) Spring 2013 Ventilation Questionnaires: 1<sup>st</sup> floor East Science Bldg: **ACTION Janine**
  - Janine just sent questionnaires to first floor, haven't got anything back yet.
3. Ventilation Update s269: Engineer's Report to be retrieved from Lincoln by Norm. **ACTION Norm Pending**

**D. New Business: No new business.**

**E. Reports: OH& S representative not present**

- **Health and Safety Report:**
- **Incident**

**Next meeting: Wednesday, JUNE 19TH**

- Bring schedules and timetables to figure out dates for fall meetings.
- Janie Schumacher will come back in the fall.
- Janie will attend the next meeting, as Jasmine is unable to attend.