

**Faculty of Science and School of Nursing  
Health & Safety Committee MINUTES  
June 19<sup>th</sup>, 2013 S301, 1130-1230**

**Attendance Jan-June 2013**

| Meeting dates and times → |           |                   | 1.23 | 2.27 | 3.20 | 4.17 | 5.15 | 6.19 | 2012-2013 Members    |
|---------------------------|-----------|-------------------|------|------|------|------|------|------|----------------------|
| Chan                      | Janine    | Resp/ Chair       | ☐    | ☐    | ☐    |      | ☐    | ☐    |                      |
| Fardy                     | Carolynne | Micro             | ☐    | ☐    | ☐    |      | ■    | ■    |                      |
| Ford                      | Laura     | Nursing           | ■    | P    | ☐    |      | ☐    | P    |                      |
| Jyrkkanen                 | Stacey    | OH&S              | ■    | ■    | ☐    |      | ■    | ☐    |                      |
| Karpluk                   | Janice    | Admin             | ■    | ■    | ■    |      | ■    | P    | No need to attend    |
| MacKay                    | Andrew    | Grad Studies Bldg | ■    | ■    | ■    |      | ■    | ■    |                      |
| Maurits                   | Gordon    | OHS               | ■    | ☐    | ☐    |      | ■    | ☐    |                      |
| Noyes                     | Heather   | Resp              | ☐    | ☐    | ☐    |      | P    | ☐    |                      |
| Prescott                  | Walter    | ARET/OM           | ☐    | ☐    | ☐    |      | P    | ☐    |                      |
| Purdy                     | Susan     | Bio               | ☐    | ☐    | ■    |      | ☐    | ■    |                      |
| Reed                      | Norm      | Chem              | ☐    | ☐    | ☐    |      | ■    | ☐    |                      |
| Robinson                  | Lesley    | Math              | ☐    | ■    | ■    |      | ■    | ■    |                      |
| Korcok                    | Jasmine   | U Prep            | ☐    | ☐    | ☐    |      | ☐    | ■    |                      |
| Schumacher                | Janie     | U Prep            |      |      |      |      |      | ☐    |                      |
| Sorensen                  | Jacque    | NRS               | ☐    | P    | ☐    |      | ☐    | P    |                      |
| Taylor                    | Colin     | Physics           | ☐    | ☐    | ☐    |      | ☐    | ☐    |                      |
| Van Wagoner               | Nancy     | Geology           | ■    | ■    | ■    |      | ☐    | ☐    |                      |
| Walczak                   | Sonia     | AHT               | ■    | P    | P    |      | ■    | P    | Unable to attend WTR |
|                           |           |                   |      |      |      |      |      |      |                      |
| Desrosiers                | Marcy     | Secretary         | ■    | ☐    | ☐    |      | ☐    | ☐    |                      |

☐=Present      P= Proxy received      ■=absent      R= reinstated

**Inspection Reminders**

- Fire Equipment Check Sheet Due Monthly - send to Gordon.
- Department Inspections Due: Jan, March, May, July, Sept, Nov.

**A. Adoption of Agenda**

- Adopted.

**B. Adoption of past Minutes (May 2013)**

- Adopted.

**C. Business arising from past minutes:**

1. (Pending) Awaiting WorkSafe Document: **ACTION Stacey**
  - Sent out the document yesterday afternoon about WorkSafe BC resolutions for the new policy.
  - Will hopefully get more details in July or August.
  - No obligation as a committee to disseminate at this point.
  - As soon as she gets the regulations she will send to committee.
2. Spring 2013 Ventilation Questionnaires: 1<sup>st</sup> floor East Science Bldg: **ACTION Janine**
  - 5 of 15 surveys returned and increased ventilation as of October 2012-June 2013 in this area of the building has eliminated smells that existed before. Janine will email facilities to maintain ventilation levels in 1<sup>st</sup> floor, East Wing, Science as is.
3. Ventilation Update s269: Engineer's Report to be retrieved from Lincoln by Norm. **ACTION Norm Pending**
  - Norm – forgot about ventilation, fired off email to Lincoln, waiting to hear back.

- Issues remain about chemical storage cabinets and IF they are venting properly AND entry doors to this area not remaining closed, allowing chemical fumes into office area. Previous discussions with Facilities resulted in the decision to await money to improve this area, which includes an automatic closing door and possibly improvements to storage cabinet ventilation.
- For now: put signs on door to say “ these doors must be closed at all times”.
- **ACTION: Norm will print and post a sign on the door implying: Keep Closed At All Times**

#### D. New Business:

1. August meeting date
  - Tuesday, August 27<sup>th</sup>, at 11:30. Same room.
  - Bring timetables and will figure out dates for the rest of the year.
2. New reps needed? **Replacements for fall clarification discussion.**
  - Janine will talk to Tom Dorval or Mark Paetkau.
  - Need someone from Micro to replace Carolynne.
  - Jasmine is gone, need somebody from UPrep.
  - Everyone else staying on? Yes.
  - Committee members voted Janine in for another year as Chair of this Committee.

#### E. Reports:

##### Gordon:

- May was pretty quiet. There were no incidents from Science or Nursing students.
- Two staff incidents.
  - Dog bite - staff person was walking and came across student walking a dog (AHT) and the dog jumped up and bit her finger.
  - Cut fingers: someone from Chemistry was working and broke a glass tube and cut two fingers, needing stitches. An investigation is being done. A requirement because he went to hospital and got stitches.
- Looking into elevator in Science building - someone got stuck in it on the weekend.
- Norm – re: Chemistry student with the reaction on her hand - she went for a biopsy and it was determined that there was an underlying issue that had nothing to do with chemical exposure during the lab and putting on an inverted glove. The dermal reaction was a coincidence.

##### Stacey:

- Emergency notification system tested back in the beginning of May. At the time, made it an option for people to sign up if they wished. Had a meeting with the executive and discussed and final result is that they agreed it should be mandatory sign up for everybody. Working on getting that message out.
- New program starting in the fall – an active shooter program called Run, Hide, Fight.
  - Janine asked: come fall will there be a mass email to everybody? Stacey responded that she will talk about it in August and will send out a TRU announcement.
- Smoking project – have a draft smoking policy sent in to TRU Legal which involves the campus changing to designated smoking areas, effective September 2014.
  - Working with a number of people, including Dale Parkes from ARET, who designed the smoking shelters.
  - Nancy responded to the discussion with “ ... a lot of time and money spent on an activity that kills you; I don't support glamorizing a negative activity.”
  - Stacey: A major problem with other campuses who have gone smoke free is that it has just been pushed to the perimeter of campus. So neighbourhoods complain about the butts left from smokers. Also, smoking is currently viewed as a chemical addiction and we need to consider the legal precedent: A human rights complaint was won in Trail. Employer was ordered to create a place for him to smoke, because it's an addiction. Going to DSA (designated smoking areas) at TRU along with providing cessation/reduction educational support to tobacco users is a baby step, but positive step on the way to achieving a smoke free campus. In the meantime, DSA support harm reduction on campus for all users of the campus.