

Minutes of the ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE

June 6, 2017

Committee meeting held in the Independent Centre Boardroom, Thompson Rivers University,
Kamloops, B.C., commencing at 12:30 PM.

HEADING	ITEM / DISCUSSION	ACTION
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ATTENDANCE (there is one Board appointed vacancy)

Present: Wilson Bell; Karl Fultz; Jim Gudjonson; Sharman Learie; Michael Mehta; Aanchal Mogla; Susan Purdy; Amie Schellenberg (Interim Chair); Peter Tsigaris

Participating by Teleconference: None.

Regrets: Warren Asuchak; Scott Blackford (Interim Vice-Chair, and designate from TRU office of General Counsel); Tom Dickinson; Courtney Mason; Rory Mc Kerchar; Paul Michel; Glenn Read; Marjorie Serack; Guenter Weckerle

Guests: none

Others: James Gordon (note-taker; TRU Sustainability Office (TRUSO)); Aaron Wiebe (TRUSO)

CALL TO ORDER & WELCOMES	<i>The meeting, being duly constituted for the conduct of business, was called to order at 12:40 pm by the interim Chair. This committee has two new members: Wilson Bell (Faculty of Arts) and Sharman Learie (Faculty of Adventure, Culinary Arts and Tourism). Long-time committee member Susan Purdy informed the committee that this would be her last meeting since her tenure is up as the JOHS Committee Representative. Lloyd Bennett (Faculty of Arts) will replace her.</i>
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ADOPTION OF AGENDA	<i>On motion duly made it was RESOLVED to approve the agenda as distributed.</i>
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ADOPTION OF MINUTES	<i>Minutes of March 11, 2017. On motion duly made it was RESOLVED to approve these Minutes. Since there was no quorum at either the April 5 or May 3 meetings, the meeting of March 11 was the last official committee meeting.</i>
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PRESENTATIONS	None
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The chair started the meeting by raising one of the key issues of late with this committee: how to ensure quorum for meetings. Scott looked

into this issue, but because he was not present to report on it, James read his email, which pertained to this matter (Issue re Quorum for ESAC June meeting - May 30, 2017).

“On this note, I am attaching two sections of the (TRU) Senate Bylaws that are germane to the discussion, I think:

A quorum for Senate, or a committee of Senate, shall consist of a simple majority of voting Members. If within a half an hour from the time appointed for a meeting of the Senate, or a committee of Senate, a quorum is not present, the meeting shall stand adjourned to a date and time and place to be determined by the Chair, and if, at the adjourned meeting, a quorum is not present within a half an hour of the time appointed for the meeting, the Members present shall be a quorum.

A Senate Member may participate in a meeting of the Senate or of any committee of the Senate by means of a conference telephone or other communication device by which all Members participating in the meeting can hear each other. A member participating in accordance with this Article shall be deemed to be present at the meeting and shall be counted in the quorum.

Since these sections apply equally to Senate Committees (which, I think, includes the ESAC), it appears to be open to the Chair of the committee to reschedule a meeting, and for the members then present to form a quorum.

Another section of the Senate Bylaws says this:

A special meeting of the Senate shall be called at a time designated by the Chair, following a petition signed by one-half of the sitting Senate Members. The notice for any special meeting shall clearly specify the purpose of the meeting and shall be given at least seven calendar days before the meeting.

Special meetings may be called by the Chair at any time upon seven calendar days' notice.

At a special meeting, only the matter (or matters) specified in the notice convening the meeting shall be considered.

I'm not sure that this kind of rescheduling by the Chair is actually a 'special meeting'; however, I think to be fair to the members of the committee, it would be good practice to reschedule for a future time for which 7 days' notice can be given to all members of the committee, as indicated above. I also think you should ensure that people can 'phone-in' to the rescheduled meeting if they are unable to be there in person."

Amie mentioned that she will contact those members who have an ongoing position and ask them that if they cannot attend meetings, to invoke their right and please send a designate.

Amie

During the ensuing discussion, Karl put forth this motion: appointed members shall be governed by the 'three strikes and you're out' rule if they are absent for three consecutive meetings. Those members with two strikes will be sent an email about this to give them fair warning. Furthermore, James will maintain an ongoing chart which will show the attendance record of all members. This record will be attached to each of the draft minutes emails that go to all members. Although the motion was passed (seconded by Michael), it still needs to be confirmed that this abides by Senate rules. James will ask Scott to verify this.

James

James

BUSINESS ARISING FROM MINUTES

Ensuring proper process for awarding Environmental Sustainability Achievement Award – Tabled since Scott was absent.

Scott

TRU Sustainability Education in the Curriculum sub-committee.

Susan, interim Chair, had nothing to report since a conference dealing with sustainability education in the curriculum at McEwen University was cancelled.

On future yearly payments for Canadian Universities Environmental Network. Tom reported at the April 5 meeting that the Provost's office will take care of payments moving forward.

Crystal Huscroft's outstanding issues:

1. Jim reported that the administration of the Sustainability Grant Fund is in line with commonly accepted practices.
2. Susan reported that she knew of no other outstanding issues.

Recruiting members for the ESAC. Scott's report on the process to get a seat on the ESAC is tabled since he was absent. Aanchal reported that she cannot reach Clare Sladden. She believes she is no longer working at tru.ca. **Scott**

New TRU Parking Plan. Jim asked the committee if anyone wanted to raise an issue about the parking plan, and nothing significant was raised.

none

**REPORT OF
COMMITTEES**

**DIRECTOR'S
REPORT**

Jim reported on the following regarding recent business of the Sustainability Office:

- The Sustainability Office submitted its 2016 Carbon Neutral Action Report (CNAR) to the BC government. TRU produced 3106 tons of CO2. At \$25/tonne, TRU had to pay \$77,650 to offset its CO2 production. In 2015 TRU produced 3375 tons of CO2 and had to pay \$84,375. TRU's drop in CO2 production took place despite an increase in the floor space in TRU's buildings of approximately 15%. Since TRU's first CNAR report in 2009 (the first year the BC government did them) when it produced 4400 tonnes of CO2, there has been an approximate drop of 32%.
- As a result of all of the energy savings initiatives at TRU in 2016, \$530,000 was saved.
- Future important energy efficiency initiatives the office is looking into include a regular green maintenance program; further increasing its stock of renewable energy programs; electrification of its energy sources (from fossil fuel based energy to electrical energy); and heat recovery systems at both residences (capturing the heat from waste hot water and using that to preheat new hot water in water tanks).

NEW BUSINESS

- James reminded everyone about the following email: Senate Steering Committee email (3/21/2017 10:56 Am) re Triennial Review Report for ESAC. Please complete survey. It needs to be returned to Senate by June 19 :
<http://tru.fluidsurveys.com/s/EnvironmentAdvisory2017/>
James will ask if the results can be seen by all ESAC members.
- Michael Mehta provided an update on Solar Compass project. It will come to fruition after 18 months and be ready for September 1. It will be the first of its kind in Canada.

All members

- Susan Purdy's report on the Canadian Colleges and Universities Environmental Network (CCUEN) meeting she just attended in Whitehorse is tabled. **Susan**

CORRESPONDENCE None.

NEXT MEETING September 6, 2017. Noon to 1:30 in the TRUSU Boardroom.

ADJOURNMENT 2:00 PM.

Signature of Chairperson, Chair

Signature of Vice-Chairperson, Vice-Chair (if required)