



THOMPSON RIVERS UNIVERSITY

Finance Department – Payroll
805 TRU Way, Kamloops, BC, V2C 0C8
Tel: 250.371.5617 Fax: 250-371-5620

ELECTRONIC DEPOSIT INFORMATION

*****IMPORTANT*****

**EMPLOYEE ID / STUDENT ID
(NEW EMPLOYEES ENTER "NEW")**

NAME: _____
(LAST) (FIRST) (MIDDLE)

PLEASE DEPOSIT MY CHEQUE ELECTRONICALLY TO MY BANK ACCOUNT.

Note: This bank account will be set up for both Payroll and Accounts Payable payments.

PLEASE ATTACH ONE OF THE FOLLOWING:

- VOIDED BANK CHEQUE
- ENCODED DEPOSIT SLIP
- BANK VERIFIED INFORMATION

SIGNATURE: _____

DATE: _____