

ENVIRONMENTAL ADVISORY COMMITTEE

October 7, 2015

Minutes of the Environmental Advisory Committee held in the Independent Centre Boardroom, Thompson Rivers University, Kamloops, B.C., commencing at noon.

HEADING	ITEM / DISCUSSION	ACTION
ATTENDANCE		
Present:	Scott Blackford (designate from TRU office of Legal Counsel); Tom Dickinson; Jim Gudjonson; Crystal Huscroft; Hoberly Hove; Sharman Learie; Dale Parkes; Susan Purdy; Glenn Read; Marjorie Serack; Wayne Singular (Chair); Peter Tsigaris; Robert Wisla	
Participating by Teleconference:	None	
Regrets:	Warren Asuchak; Emma Bourassa; Michele Harrison	
Guests:	none	
Others:	James Gordon (note-taker; TRU Sustainability Office (TRUSO)); Natalie Yao (TRUSO)	
CALL TO ORDER & WELCOMES	<i>The meeting, being duly constituted for the conduct of business, was called to order at 12:05 pm by the Chair.</i>	
ADOPTION OF AGENDA	<i>On motion duly made by C. Huscroft, seconded by T. Dickinson, and approved by all other members it was RESOLVED to approve the agenda as distributed.</i>	
ADOPTION OF MINUTES	Minutes of June 3, 2015 <i>On motion duly made by S. Blackford , seconded by S. Purdy, and approved by all other members it was RESOLVED to approve the Minutes as distributed. Since there was no quorum at the Sept 9, 2015 meeting, those Minutes were not official and therefore could not be approved.</i>	
PRESENTATIONS	None.	
BUSINESS ARISING FROM MINUTES	<u>On work of sub-committee looking at issues to do with entrenching and infusing sustainability into TRU curriculum</u> Susan (the point-person from the EAC dealing with this issue) wants to keep working with this sub-committee on this issue. Crystal, Jim, and Tom offered to keep helping. Jim also offered the	

THOMPSON RIVERS UNIVERSITY
 Meeting of the Environmental Advisory Committee
 June 3, 2015

HEADING	ITEM / DISCUSSION	ACTION
---------	-------------------	--------

services of the Work Study student who recently started at the Sustainability Office. The sub-committee agree to meet and discuss this issue by the end of October, and report back to the EAC at the November 4 meeting. Jim mentioned that progress is happening re the Sustainability Office hiring a new full-time coordinator position (“within a few months”), whos duties would tie-in directly with the issue of entrenching and infusing sustainability into TRU curriculum. Jim also mentioned that Matt Milovick has approved using some of the money from the Sustainability Grant Fund to hire a faculty member on a part-time basis to devote time to moving this issue forward (for example, the Minor in Sustainability). Jim believes it would be prudent for the sub-committee to reach out to the new Registrar to solicit their support of this initiative (like their predecessor, Uli Scheck, was).

**Sub-committee
 (Susan, Jim,
 Tom, Crystal)**

Possibility of changing scope and name of EAC to the TRU Sustainability Advisory Committee (SAC) (working title)

Susan (the point-person from the EAC dealing with this issue) met in July with members dealing with this issue (Scott, Wayne, and Peter) and they came to a consensus regarding the content changes to the Terms of Reference. Susan handed out this version with the changes marked for discussion. James will send to EAC members the digital version of the original EAC Terms of Reference, and the ‘track-changes’ version. EAC members are asked to review these documents and email Susan with any thoughts by October 28.

James

**All EAC
 members**

Time of EAC meetings this academic year

On motion duly made by Scott, seconded by Hoberly, and approved by all other members it was RESOLVED to have the meetings from 12:30 to 2:00 for the November 4 and December 2 meetings, and then meeting times for the next semester will be discussed at the December meeting.

Using a new Moodle Site

There was interest by some members to create a new EAC Moodle

THOMPSON RIVERS UNIVERSITY
 Meeting of the Environmental Advisory Committee
 June 3, 2015

HEADING	ITEM / DISCUSSION	ACTION
	<p>site in order to allow members who can't make meetings to stay up to date on committee business; to vote on simple matters that don't require too much discussion; and to store and file documents. Scott raised the issue of whether there are Senate rules regarding the voting issue, and so will investigate this and report back. He suggested that if it's ok, that this provision should be written into the new Terms of Reference being worked on. Wayne will investigate the mechanics of using a Moodle site and will report back. He will also look into getting Hoberly the necessary log-in and password since he's not a TRU staff member.</p>	<p>Scott</p> <p>Wayne</p>
	<p><u>Vision for EAC</u></p> <p>There was interest to find out from all EAC members what their short and long term vision is for the EAC (from this semester up to five years in the future). Wayne asked that EAC members continue to think on this, and send him their ideas before Oct 28. To help EAC members understand the broader scope of sustainability at TRU, James will email all members the TRU Strategic Sustainability Plan (2014-2019).</p>	<p>All EAC members</p> <p>James</p>
	<p><u>Putting the meeting Agenda on the big screen.</u></p> <p>James will facilitate this for the next meeting.</p>	<p>James</p>
	<p><u>Clarification on EAC Voting Members</u></p> <p>James will send Sharman, Michelle and Amie Schellenberg (faculty from Trades) the Senate information on how to get a seat on the EAC. James will also contact Hoberly about getting the information about the process to get on the EAC as a Board-appointee.</p>	<p>James</p>
	<p><u>Voting for EAC executive (Chair and Vice-Chair)</u></p>	<p>Tabled</p>
	<p><u>Update of progress of installation of dampers on Xlerator hand dryers (Ginny Ratsoy in IB 1019).</u></p>	<p>Tabled</p>
REPORT OF COMMITTEES	<p>None.</p>	
DIRECTOR'S REPORT	<p>Jim Gudjonson reported on the following:</p> <ul style="list-style-type: none"> • TRU is moving ahead with a bio-mass boiler district energy system for the Williams Lake campus (in cooperation with the 	

THOMPSON RIVERS UNIVERSITY
Meeting of the Environmental Advisory Committee
June 3, 2015

HEADING	ITEM / DISCUSSION	ACTION
---------	-------------------	--------

local school district). Once operational, this will result in a \$25,000-\$30,000 annual savings, as well as a reduction in that campus' greenhouse gases by approximately 90% (which translates to around 10% for all of TRU)

- Another mini district energy system for the new Trades building is being designed (that would also heat the existing Trades building, along with the Warehouse, AHT and TCC). Once complete, this will produce a 20% over-all energy savings for TRU.
- All TRU street and parking lot lights are being changed to LED technology.
- The Sustainability Office is heading up an initiative that would see TRU purchase a hybrid or electric car for use by any TRU staff member doing regional travel (which equals roughly 400,000kms /yr). There would be considerable emission savings and long-term cost savings compared to the current system of TRU staff using their own vehicles and then being reimbursed for the kms they travel.

NEW BUSINESS None.

CORRESPONDENCE None.

NEXT MEETING November 4, 2015. 12:30-2 in the TRUSU Boardroom..

ADJOURNMENT The meeting was adjourned at 1:30 PM.

Signature of Chairperson, Chair

Signature of Vice-Chairperson, Vice-Chair (if required)