

LNG CANADA ARC AND SPARK CAMP CONDUCT AND PARTICIPANT SAFETY AGREEMENT

At Thompson Rivers University, we care about the safety of our participants at all times. The staff are focused on and continually enforce the correct operation of tools/equipment, shop procedures, appropriate conduct and behavior. Your active participation in these efforts is essential.

LNG Canada Arc and Spark Camps are an introduction into fabrication and the welding trade. The primary focus of this camp is to enable all participants to learn in a safe, fun and respectful environment.

Parents, guardians, participants, please carefully read the following Arc and Spark camp expectations:

GENERAL SAFETY PRECAUTIONS

- SAFETY GLASSES MUST BE WORN IN THE SHOP AT ALL TIMES!
- All proper and necessary Personal Protective Equipment also referred to as PPE, must be worn at all times when required.
- Participants must wear hearing protection when instructed to do so. Ear plugs are to be disposed of properly (thrown into the garbage) at the end of each class.
- Long hair must be tied back at all times.
- Jewelry of any kind is not permitted.
- Closed toed shoes must be worn at all times, preferably leather. If possible steel toed boots are recommended. Participants are welcome to leave their shop footwear at the school for the duration of the camp.
- Long pants must be worn when in the shop. Cotton, leather, wool, or blue jeans (denim) are the best.
- Long sleeve cotton tops or t-shirts are acceptable.
- Absolutely no clothing made from synthetic materials is allowed (example: Nylon sports tops or jerseys, spandex tights or tops, polyester, rayon, etc.).
- No food or drinks are allowed in the shop.
- Adhere to all shop rules as directed by the teacher
- Any questions regarding the use of equipment must be directed to the teacher or an alternate individual designated by the teacher
- Any suspicious or faulty equipment must be directed to the teacher immediately.
- Cell phones, iPods, and other devices are not allowed within the shop.

EMERGENCY ACTION AND REPORTING OF INJURIES

- Report to the instructor immediately if any accident, spill, or near miss occurs, no matter how minor regardless of if you feel medical attention is not necessary.

PARTICIPANT BEHAVIOR

- Every participant is responsible for the safety of themselves, as well as others.
- Participants must follow the rules and procedures established by the teacher at all times.
- All warning and verbal commands from the teacher will be obeyed immediately.
- No work can occur in the shop unless a qualified teacher is present.
- Participants are expected to be on-time each day and prepared for every class.
- If there is something you do not fully understand, ask for assistance. The teacher will clarify any area not fully understood by the participant. Please ask questions if you are unsure or need a reminder.
- Report to a teacher if you feel the behavior of another participant indicates he/she is not well or is acting in an unusual manner.
- Participants must not operate and/or use equipment without first having received proper instructions and observing a demonstration on how to safely use that particular tool or piece of equipment from the teacher.
- Throwing of any object, running or any form of undisciplined conduct is forbidden and will not be tolerated.
- Participants must report to the teacher in charge when he/she is under the influence of prescribed medications or has any health problems.

HOUSE KEEPING

- At the end of each class, **EVERY** participant is responsible for helping everyone else clean the entire shop as directed by the teacher. During clean-up, everyone should be busy helping until the teacher dismisses them.
- Dispose of chemicals and materials as directed by your teacher. No metal in any garbage cans. Use designated bins provided.
- All tools and equipment must be appropriately cleaned before being put away.
- Participants must wash their hands with soap and water before leaving the shop.
- Work carefully and make sure that the individual work area is not cluttered. A clean and organized shop is a safe and productive shop.

**LNG CANADA ARC AND SPARK
PARTICIPANT SAFETY CONTRACT AGREEMENT**

THIS PAGE IS TO BE SIGNED AND RETURNED TO INSTRUCTOR BEFORE ANY SHOP WORK COMMENCES

Parents and or guardians, please review this document carefully with your dependent. After having read and understood what is required of your dependent to be a responsible participant in the class, please sign, date and return this to the Arc and Spark camp coordinator. Should you have any questions or concerns please feel free to call the camp instructor below:

Name of coordinator: _____

Email: _____

PARENT OR GUARDIAN: I have reviewed this information regarding participant safety with my dependent and we understand and agree to the safety procedures and requirements listed above. Further, I acknowledge that if my child does not comply with these procedures at all times, their privileges to participate may be revoked and result in being removed from the camp.

Parent or Guardian Name:

SIGNATURE:

Dependents full name (first/ last):

DATE: _____