

**Minutes**

**Wednesday, 25 April 2012**

**9:00 – 10:00**

**HoL 402**

**Attendance:**

Chris Adam (Chair)

Christine Anderson

Adrian Conradi

Dorys Crespin-Mueller

Marion Hannaford (declined)

Gerard Hayes (absent)

Gary Hunt

Sukh Matonovich

Marlies McArthur (regrets)

Keith Meldrum (tel) (regrets)

Jon Shephard

Val Peachy (absent)

Elizabeth Rennie

Harold Richins

Duane Seibel

Greg Link

Sandy Devick (Recorder)

Krystal Smith (TRUSU)

**1. Approval of Agenda**

Motion by Duane Seibel to accept the Agenda

Seconded by Sukh Matonovich

Friendly amendment to add Communications to the agenda

Motion Carried

**2. Approval of March 28, 2012 Minutes**

Motion by Christine Anderson to accept the Minutes of the March 28, 2012 meeting.

Seconded by Sukh Matonovich

Motion Carried

## **Business Arising**

### **1. Terms of Reference Review**

#### **i. Review of responsibilities of the Committee:**

Motion by Dorys Crespín-Mueller to accept the revised responsibilities and forward it to the Steering committee

Seconded by Adrian Conradi

Motion carried

**ACTION:** Christine Adam will submit revised responsibilities to the Steering Committee

## **Composition and Responsibilities**

### **Responsibilities of the Student Engagement Committee:**

- Advise Senate on policies, practices and all matters related to student support and service, including measures to achieve the goals set out in the University Strategic Plan and the Academic Plan.
- Advise Senate on measures to foster and ensure the linkage between student support activities, and the academic, budgetary and other priorities of the University.
- Produce an annual written report outlining the committee's activities related to the two items above

#### **ii. Review of membership composition of Committee**

Motion by Duane Seibel to revise the membership list. It should continue with the TRU World rep, add an Aboriginal Education rep, remove one OL rep, the Student and Judicial Affairs Manager and the Registrar. Also the wording for Athletics, Ancillary, and IPA should be changed to indicate that a representative or designate can be assigned by those areas.

Seconded by Jon Shepard

Carried

- Faculty will have a two year term starting on July 1<sup>st</sup> of each year.
- Each Faculty member will have alternating start date to create an overlap.
- One Faculty member needs to be on Senate because this is a sub-committee of Senate.
- Students are selected by TRUSU so this committee should request a preference for a student who is a member of senate.

**ACTION:** Christine Adam will submit revised membership composition to the Steering Committee

### **2. Activities inventory – Dorys Crespín-Mueller (Stephanie)**

- IPA will be sending out a student engagement inventory request in electronic form to Deans who will forward this to Faculty Councils to complete
- This form should be returned to IPA by May 31, 2012

- The form will ask for a list of activities for 2011-2012 year and a list of what activities are planned for the coming year
- After the results come in from the 10 units (9 Faculties and Library), a report will go to Senate
- Reporting will be on 3 specific areas of priorities
  - In 2010, this committee examined NSSE results and identified three NSSE scalets for further internal study:
    - i. Enriching educational environment
    - ii. Campus life
    - iii. Learning in and out of classroom.

**3. Communications**

- This committee did not have time to meet so will it report at the next meeting

**4. Annual Report**

- Chris will send out a draft report to members by May 14 and they will vote by email

**5. Meeting adjourned**

**6. Next Meeting:**

Wednesday, May 23, 2012, 9:00-10:00, HoL 402