



Writing Centre

Writing Process

The Writing Process has four steps: **Brainstorming**, **Drafting**, **Revising**, and **Proofreading**.

If we try to skip ahead or multitask, we make the work more difficult than necessary.

1	Brainstorming	<ul style="list-style-type: none">• Review the Assignment Outline and address concerns• Brainstorm ideas<ul style="list-style-type: none">○ Read journal articles and books○ Practice free writing○ Make a “mind map”○ Chat with a friend or Writing Centre tutor <p>Goal: <i>Decide on a topic and supporting points</i></p>
3	Drafting	<ul style="list-style-type: none">• Use an outline to stay organized• Don’t worry about spelling, grammar, or sentence structure• Get all your ideas written down• Develop a rough thesis <p>Goal: <i>Create a first draft</i></p>
4	Revising	<p>Check the paper to make sure that:</p> <ul style="list-style-type: none">• The content remains on-topic and supports your thesis• The writing is logical and flows well• All claims are supported by evidence• The structure, tone, and style are appropriate <p>Goal: <i>Fix any higher-order concerns, creating a second draft</i></p>
5	Proofreading	<ul style="list-style-type: none">• Read carefully to correct any remaining errors:<ul style="list-style-type: none">○ Spelling, grammar, punctuation○ Citations○ Formatting <p>Goal: <i>Create a finished, error-free document to submit</i></p>

Remember to rest between steps and between rounds of revision!

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Read more at:

https://owl.purdue.edu/owl/english_as_a_second_language/esl_students/key_concepts_for_writing_in_north_american_colleges/stages_of_the_writing_process.html