Request for Official Transcript

THOMPSON RIVERS UNIVERSITY

Enrolment Services
805 TRU Way,
Kamloops, BC V2C 0C8

IMPORTANT INFORMATION

The fastest way to receive your transcript is through ***myTRU***.

Pay the transcript request fee by credit card using myTRU.

Your transcript will be printed and mailed the next business day.

MC123513 • 02/7/18

Have you made your payment to the cashier? ☐ YES ☑ NO

Number of transcripts required _____

TRU ID/STUDENT NUMBER

PERSONAL DATA (PRINT CLEARLY)

LAST NAME (legal)
FIRST NAME (legal)
MIDDLE NAME(S) (legal)
PREVIOUS LAST NAME (if applicable)

ORDERING OPTIONS

(Select only **ONE** of the options below):

☑ MAIL TO MY ADDRESS
(Has your mailing address changed? You can update it through mytru.ca.)

☐ PICK UP AT ENROLMENT SERVICES
(Available after 2 p.m., two business days after submitting this form.)

☐ MAIL TO THE FOLLOWING ADDRESS:

NAME / INSTITUTION / AGENCY		
DEPARTMENT (if applicable)		ROOM NUMBER
MAILING ADDRESS		
CITY / TOWN / VILLAGE		
PROVINCE / STATE	POSTAL CODE / ZIP CODE	COUNTRY

STUDENT'S SIGNATURE _____ **DATE** _____