

Terms of Reference for the Sustainability Education in the Curriculum Sub-committee of the Environmental Sustainability Advisory Committee

Draft revised September 2020

Purpose

The Sustainability Education in the Curriculum sub-committee (SECS) reports to the Environmental Sustainability Advisory Committee (ESAC) and is committed to providing TRU faculty and programs with evidence-based curriculum and teaching practices to foster sustainability-related content, processes, and practices within courses and programs. SECS also encourages faculty and programs to engage with and integrate the United Nations' Sustainable Development Goals (SDGs) into curriculum and assess progress towards achievement of them.

Responsibilities

1. To advise ESAC regarding the development and implementation of programming and initiatives to increase the number of sustainability-focused and sustainability-related courses and programs at TRU in order to contribute to the current TRU Strategic Sustainability Plan and STARS reporting.
2. To communicate and collaborate with the Office of Sustainability regarding sustainability education in the curriculum issues.
3. To assist ESAC in their advisement to the Accreditation Steering Committee and report on mission fulfilment in relation to the core theme of Sustainability.
4. To provide sustainability in the curriculum resources to faculty and programs.
5. To assist faculty in measuring achievement of sustainability-related course and program outcomes and goals, including those related to SDGs.

Composition

Chair

- The Chair should be, nominated by the sub-committee and elected at the first meeting of the academic year, to serve a two-year term.

Members (ideally, several members will also be members of ESAC)

- At least 4 faculty members, one faculty member from each faculty/school if possible
- At least one Dean or designate.
- At least two students, ideally from ESAC

- One or more Indigenous representatives including one from Indigenous Education (or designate), and an Elder
- One representative from the Sustainability Office
- At least one representative from the TRUFA Decolonization, Reconciliation, and Indigenization Committee (who may be a community member)
- Other staff, faculty, and/or students with relevant interest, experience, or expertise may join the sub-committee as appropriate.
- Community member(s) with relevant expertise may be invited to join the committee as appropriate.

Terms of Office

All members other than students will serve a two-year term, which can be renewed. Students are appointed for a one-year term, which can be renewed by the constituency that appointed them.

Meetings, Agendas, Records and Reporting

- Meeting dates and times will be agreed upon by the sub-committee. Meetings will normally occur once per month in advance of ESAC meetings.
- The chair will be responsible for ensuring that meeting agendas are sent out to all members prior to the meeting date.
- Minutes will be recorded during all meetings and will be sent to all the committee members before the next meeting.

Administrative Support

Office of the Director, TRU Sustainability.