

**Faculty of Science**

**Science Safety and Health Committee Minutes**

**November 19, 2021 online**

**Attendance August 2021 – June 2022**

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep 24	Oct 22	Nov 19	Dec	Jan	Feb	Mar	Apr	May	Jun
Sonia Walczak	AHT	Y	Y	A	A							
Tara Geiger	AHT	A	A	A	Y							
Kathy Baethke	Biology tech-Co-chair	P	Y	Y	Y							
Christine Petersen	Biology	Y	Y	Y	Y							
Trent Hammer	Chemistry	Y	Y	L	E	F	T	C	O	M	M	
Michelle Bohem	Chemistry tech		Y	Y	Y							
Christina Mohr	Chemistry	Y	Y	Y	Y							
Nisha Puthiyedth	Computing Science	P	P	P	P							
Yan Yan	Computing Science	Y	Y	Y	Y							
Catharine Tatarniuk	Engineering	Y	Y	Y	Y							
Priya Soni	Engineering				Y							
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A	A	A	A							
Joanna Urban	Microbiology-Co-chair	A	Y	Y	Y							
Sheri Watson	NRS	Y	Y	Y	Y							
Colin Taylor	Physics	Y	Y	Y	Y							
Janine Rostron	Respiratory Therapy	Y	Y	Y	Y							
Christine Miller	UEPrep	A	Y	P	P							
<b>Resource members</b>												
Stephanie Lawrence	OSEM	Y	A	Y	Y							
Sarah Martin	Health Safety Manager	Y	Y	A	P							
Tara Langley	Recorder	Y	Y	Y	Y							
Corinne Petersen	Administrative Rep	Y	Y	Y	A							

1. Meeting called to order: 10:39
2. Motion to adopt agenda by: Sheri Watson **Seconded by:** Joanna Urban **Passed**
3. Review of Minutes from October 22, 2021: no changes
4. Motion to adopt October 22, 2021 minutes by: Christine Petersen **Seconded by:** Joanna Urban **Passed**
6. Old Business:
  - a) Chemical Management Software - Sarah and Stephanie:
    - Stephanie has been purchasing equipment for scanning/bar coding, labels etc.
    - U of Ottawa is giving guidance

**b) Emergency Wardens (Stephanie):**

- no update yet

**c) Inspections Training (Stephanie):**

- Everyone pls sign up for inspections training session.
- Stephanie will post training link next week
- Tara Gieger/Sonia Walczak tried to sign up for Dec. 8 but had issues-not available yet, Stephanie will make available today, was waiting for room booking confirmation.
- Stephanie is still waiting for January availability for rooms before sending out January session information.

**d) Fire alarm vacant door labels (Stephanie):**

- They are administrative control and a costly investment if it was to be done across campus.
- There are other priorities for money spending at the moment.

**7. New Business:**

**a) Hallway tables by chemistry prep room (Christina Mohr):**

- Christina showed photo of hallway outside chem prep area cluttered with people and things all around the table
- Concern that hallway is too tight and is too close to chemical prep area.
- Joanna: Who put the tables there? No idea.
- Christine: Check with Corinne to see if she knows why they are there.
- Kathy: Our concern isn't who put them there, but safety. Is it safe? Should they be removed?
- Joanna: For bigger hallways where there is no storage area, we could put tables there.
- Christina Mohr: Students using those tables might be PHYS students, can this be discussed with the Chair?
- Stephanie: Yes they should be removed, too high risk of students not paying attention. Can do archibus to remove due to potential hazard.
- Joanna: Talk to Mark Paetkau (Chair of PHYS) first, then remove due to safety issues.
- Kathy: Agreed there should be communication with all the chairs regarding this issue. Once that is communicated an archibus can be done to have them removed.
- ***ACTION: Kathy will email Chairs from Safety Committee and then do an archibus to have tables moved***

**b) OSEM- are they contributing to lab renos during summer 2022 to ensure labs are done safely? (Christina Mohr):**

- Stephanie: TRU is hiring specialist to design lab and this will include appropriate safety and code adherence.
- OSEM may be further involved down the road but at this point no.
- Christina Mohr: Facilities thought it was a general design firm, didn't know it was a specialist.
- Stephanie: Will look into who exactly was hired.
- Christina Mohr: De-ionized water tank leaked a few weeks ago and there is no de-ionized water in Science building at the moment. There has been no consultation with Chem faculty that use these rooms.
- Christine Petersen: Greg Anderson says they are not at detail stage yet, just looking at budget scope currently until at least January. Tenders will go out after that.
- Joanna: We should have a micro bio/chemistry committee that is consulted for these details.
- Christina Mohr: Will this be completed by fall semester start date? What is the contingency plan if it's not?  
Stephanie: That wouldn't be a health and safety issue. Likelihood of this actually going ahead fast enough is lower due to lack of supplies and road issues as well as cost increases.

**c) Accessibility to science building from bus stop (Kathy):**

- The raised crosswalks are slippery, not good accessibility to Science building from Dalhousie bus stop. No sidewalks. There is a student in Science building that uses a wheelchair.
- Ramp by the gym has no sidewalks to there either.
- Stephanie: winter road conditions are priority to OSEM right now. ACTION: Kathy will provide marked map to OSEM to show areas of issue.

**d) Incidents- Sarah/all:**

- Stephanie - October: Staff: 2 first aid, 1 chemical exposure, 1 fell off chair
- Students: 9 first aid: burns in trades, small cuts, 1 personal incident, 1 chemical exposure, 1 fall down staircase
- Kathy: Incident in biology-security was called and took them 10 mins to respond to student collapsing in a lab. Stephanie-we will keep reporting this to those in charge of security so keep telling her about things like this.

f) Inspections Review (Stephanie):

- Colin: Did inspection with Stephanie - 10 issues needing action. Has worked on some, needs to address some with Phys dept.
- Used sheet M created by Kathy and Jamie-Lee.
- Stephanie shared sheet used to show example.
- Mercury thermometer, evaporator, shelf full of textbooks need to be followed up on.
- Colin: How are chemistry and biology fume hoods? Have they been inspected? AHT has fume hood that needs to be done.
- ***ACTION: All departments need to check ALL fume hoods and let OSEM know if they have been inspected. OSEM will check with facilities to see why they were done or not?***
- Christina Mohr: Who does regular eye wash station checks and shower checks? Lab techs should be doing them for each department and fill out forms.
- OSEM is currently looking for someone with Bio or Chem background for position to do this.

Additions:

a) Stephanie would like 2 volunteers to do another inspection in December, this should be standing agenda item to review. ***ACTION: Christina Mohr, Janine Rostron and Priya Soni are willing to do this for December with OSEM.***

- Yan-Yan: do we need to take the training before we do the inspection? Stephanie: its important but not necessary to do training before the inspection.
- Christine Petersen: In Deltek, where do you go to sign up for inspection training? The link doesn't go to the sign up- Stephanie: Go to Learning search, (default is Jobs, so select Learning again), Workplace Inspections (at the bottom of the list), click on grey person to add yourself.
- Stephanie: If you have Deltek issues, email Jody Coolahan [jcoolahan@tru.ca](mailto:jcoolahan@tru.ca) or [HRofficers@tru.ca](mailto:HRofficers@tru.ca) can reset you.

8. **Next meeting:** Friday December 17th, 2021 at 10:30 on MS Teams

9. **Adjourned:** 11:26

*Minutes recorded by Tara Langley and reviewed by Joanna Urban and Kathy Baethke.*