

Faculty of Science

Science Safety and Health Committee Minutes

December 17, 2021 online

Attendance August 2021 – June 2022

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep 24	Oct 22	Nov 19	Dec 17	Jan	Feb	Mar	Apr	May	Jun
Sonia Walczak	AHT	Y	Y	A	A	Y						
Tara Geiger	AHT	A	A	A	Y	A						
Kathy Baethke	Biology tech-Co-chair	P	Y	Y	Y	Y						
Christine Petersen	Biology	Y	Y	Y	Y	Y						
Trent Hammer	Chemistry	Y	Y	L	E	F	T	C	O	M	M	
Michelle Bohem	Chemistry tech		Y	Y	Y	Y						
Christina Mohr	Chemistry	Y	Y	Y	Y	Y						
Nisha Puthiyedth	Computing Science	P	P	P	P	Y						
Yan Yan	Computing Science	Y	Y	Y	Y	Y						
Catharine Tatarniuk	Engineering	Y	Y	Y	Y	Y						
Priya Soni	Engineering				Y	A						
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A	A	A	A	A						
Joanna Urban	Microbiology-Co-chair	A	Y	Y	Y	P						
Sheri Watson	NRS	Y	Y	Y	Y	Y						
Colin Taylor	Physics	Y	Y	Y	Y	Y						
Janine Rostron	Respiratory Therapy	Y	Y	Y	Y	Y						
Christine Miller	UEPrep	A	Y	P	P	Y						
Resource members												
Stephanie Lawrence	OSEM	Y	A	Y	Y	Y						
Sarah Martin	Health Safety Manager	Y	Y	A	P	Y						
Tara Langley	Recorder	Y	Y	Y	Y	Y						
Corinne Petersen	Administrative Rep	Y	Y	Y	A	P						

1. Meeting called to order: 10:31
2. Motion to adopt agenda by: Christine Miller **Seconded by:** Christina Mohr **Passed**
3. Review of Minutes from November 19, 2021: no changes
4. Motion to adopt November 19, 2021 minutes by: Yan Yan **Seconded by:** Christine Petersen **Passed**
6. Old Business:
 - a) Chemical Management Software - OSEM:
 - Scanner shipping delayed, will arrive in January 2022.
 - Software procedures have been provided by University of Ontario.

- IT info for firewall has been forwarded to create TRU accounts.
- Training will be required for faculty, lab techs and others that will use the system.
- Very old waste was discovered during waste prep (1970 era). **ACTION: Everyone please check for all old chemicals and dispose.**
- Chemical labelling needs to be improved.

b) Emergency Wardens - OSEM:

- Warden training course is being created. Names of previous wardens have been collected.
- Training should be available early in 2022.
- **ACTION: Stephanie will send out email to those interested in warden training.**

c) Inspections Training - OSEM:

- Next session is December 21st
- Sessions for next year will be announced later.

d) Hallway tables by chemistry prep room:

- These were removed via Archibus request.

e) Accessibility to science building (Letter- Pedestrian safety):

- Letter was written and given to OSEM to forward to JOHSC regarding this issue. Facilities wants to add concerns to this letter.
- **ACTION: Kathy will add letter into MS Teams folder for viewing. OSEM will add facilities paragraph to teams also.**
- Concern regarding bus speed on TRU property. Bus drivers are city employees but TRU can change the roads or signage if needed.
- **ACTION: Christine Petersen will write paragraph regarding bus speed and road configuration and forward to OSEM to include in letter.**

7. New Business:

a) **A rep is needed for JOHSC:** Christina Mohr agrees to be representative. This will be brought up at next meeting also to give any interested members a chance to put their name forward.

b) **Posting names of SSHC committee members:** Everyone working in the Ken Lepin building needs to know who is on this committee so they can be contacted if needed.

- OSEM recommends that SSHC minutes are sent out to all faculty and staff working in Science building.
- Committee agrees to send out rep list twice a year reminding faculty of who SSHC are and where to find the minutes online.
- **Motion:** Christine Miller motions to send out twice annual email to science faculty list to remind them where to find minutes list and who the representatives are on this committee. **Seconded:** Sheri Watson. **All in favor. Passed.**

c) Incidents- OSEM:

- November incidents: communicable disease exposure in clinical setting over August-November -multiple faculty and students involved.
- Incident with employee-student mental health interaction.
- Students: 8 (includes communicable disease exposure), personal medical, cut requiring exposure protocol in clinical setting, burns, repetitive motion injury in Trades, chemical exposure in Science

d) Inspections Review OSEM:

- First attempt went well. Inspectors can present findings at each meeting.
- Inspection log shown: Emergency shower drains are waxed over in all rooms, request sent to janitors to remove wax. Discussion regarding installing shower privacy curtains that can be pinned up with easy release pin for use when needed.
- WCB decides how many showers and eye wash stations are in each lab

- Eye wash stations were tested on second floor and were not functioning well. Broken cabinet needs fixing.
- ***ACTION: OSEM will contact chemistry and biology chairs to see what the shower and eye wash requirements are.***
- MMR low oxygen-do not enter sign is not placed well, signage needs updating. ***ACTION: OSEM will contract chemistry chair regarding this.***

e) Meetings in the new year: ***ACTION: Tara will send out doodle poll.***

Additions: Volunteers for January 2022 inspection: Nisha Puthiyedth and Christina Mohr volunteer. Request to make this standing agenda item.

8. Next meeting: TBA

9. Adjourned: 11:31

Minutes recorded by Tara Langley and reviewed by Kathy Baethke.