

### Attendance August 2019 – June 2020

Y=Present

P=Proxy received

A=Absent

Name	Area	Aug Sep 5	Sep 25	Oct 30	Nov 27	Dec No min	Jan	Feb (Ma r 3)	Mar 31	Apr 28	May 26	Jun
Lucille Anderson	Biology	Y	A	Y	Y	Y	Y	Y	P	Y	Y	
Trent Hammer	Chemistry	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Colin Taylor	Physics	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	
Timothy Crowe	Microbiology	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Joanna Urban	Microbiology						Y	A	Y	Y	Y	
Tara Geiger	AHT	A	A	A	A	A	A	A	Y	P	Y	
Wendy McKenzie	Nursing	Y	Y	Y	A	A	Y	Y	Y	Y	Y	
Doreen Grenier	Nursing						Y	A	Y	Y	Y	
Jamie Ushko	Biology	Y	Y	Y	A	Y	Y	Y	Y	Y	Y	
Janine Rostron	Respiratory Therapy	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Christine Miller	UPrep	Y	Y	A	A	A	A	A	P	A	A	
Marten Lettinga	Chemistry	Y	A	A	A	A	Y	A	Y	Y	Y	
Sheri Watson	NRS	A	A	P	Y	A	Y	Y	Y	Y	Y	
Nancy Van Wagoner	Geology	Y	A	A	A	A	A	A	Y	Y	Y	
Resource members												
Sarah Martin	AD, OSEM	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	
Tara Langley	Recorder	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	

1	<b>Meeting called to order at 10:32</b>
2	<b>Motion</b> to adopt agenda by Timothy, seconded by Joanna.
3	<b>Review of Minutes from April 28, 2020</b>
4	<b>Motion</b> to adopt <b>April 28, 2020</b> minutes by Sheri seconded by Tara Geiger
5	<b>Old Business from April 28, 2020</b>
	<p><b>a) New chemical storage, labelling and inventory system-</b> Timothy/Sarah: All budgets are on hold for now. Timothy is updating inventory still.</p> <p><b>b) Emergency Marshals-</b> Tabled</p> <p><b>c) Chemistry Manual –</b> Timothy/Sarah: On hold for Sarah right now due to Covid priorities-Tabled</p> <p><b>d) Chemical Spill Procedures/SOP and training Audit:</b> Trent: Timothy sent survey to Chairs, 2/6 responses so far. Some training being done for new hires, WHMIS, fire regulations, emergency protocols, fire drills. Responses split re: keeping record of what training is done. <b>ACTION: Timothy will send out reminder email for responses.</b></p> <p><b>e) Committee Terms of Reference- Colin:</b> 3 versions currently. Nursing is leaving committee. Faculty Council will hear it beginning of semester. New name is SSHC</p>

	<p>Science Safety and Health Committee. <b>ACTION: Colin will send out TOR again to new members. Everyone review and send Colin any suggestions.</b></p> <p><b>f) Lab room temperature in Winter:</b> Trent: Tabled until Fall</p> <p><b>g) Science SOP's on OneTRU:</b> Sarah has Raj helping with it. Once permissions are obtained, perhaps Timothy and Raj can finish this.</p>
<b>6</b>	<b>New Business</b>
	<p>a) Additions- Janine add what Sarah has been working on re: Covid plans. No return to work for most of campus currently. Further directives will be sent out on June 26.</p> <ul style="list-style-type: none"> <li>• Working on return to work programs for Trades.</li> <li>• Need to request return to campus through Covid website, employees, campus return. Need written Dean and Provost permissions sent to Sarah. Then Sarah will send out documents for plan to return, program fills out documents. Sarah reviews and will store on file.</li> <li>• If you are just grabbing something for your office, need to notify security then leave. Announcements need to be read and followed weekly. Uncertain what September will look like yet: senior admin is developing this.</li> <li>• Nursing already made their plan for summer, trades has students also in right now.</li> <li>• WCB guidelines just came out so requirements and documentation are now in place. Guidelines will be the template for September. No specifics yet. Plan on virtual class teaching.</li> <li>• Only face to face labs or clinical hands-on classes. Janine: RESP needs to do fall lab planning. Labs and work spaces have been assessed already, lists will be uploaded soon.</li> <li>• Will facilities be helping to plan out, measure and tape off workspaces? Currently they are helping move heavy equipment for floor signage. Whoever runs the lab needs to meet with Sarah to discuss how it will look. Barriers will be put in place for areas that can't keep 6 ft distance but still need to keep smaller class size.</li> <li>• Front-facing places like enrollment services are getting plexi-glass barriers first for one on one meetings. Last resort, implementation of PPE will be used where needed.</li> <li>• Tara G: Any specific cleaning agents to be used? Yes, list is on exposure control plan-not online yet but waiting for senior leadership feedback. Then procedures will go live.</li> <li>• Wendy: For the approved cleaning agents, can facilities set up storehouse of materials? <b>Action: Sarah will talk to Warren and EOC group.</b> Janitorial is providing solutions currently. Will make sure cleaners are on the approved list. Facilities can get at discounted cost. Priority is trades so they can start summer courses next week. Then will prioritize approved requests.</li> </ul>

- Nursing starts June 2nd (RN return to practice course) but they already have plan in place. Going forward all programs will have to do TRU safety plan. Face to face classes are very restricted. Safety plans for courses can all be lumped together under one plan but specific to each department. Final plans will be due when Matt, Christine and EOC make the decision. Right now they are working with other universities to have consistent plan in place provincially.
- Will there be traffic flow laid out to avoid groups? This is part of safety plan. Overall campus plan is to map out buildings but will be mostly up to the individual department safety plans for specific spaces.
- Chem labs have not been cleaned regularly: dept vs facilities will have to decide what this looks like. Staff and students may have to do more specific cleaning themselves of their own workspace.
- Washrooms will not be closed. Alternate stalls may be closed, with more frequent cleaning. Janine: Paper towels have been removed from staff washrooms but studies show air dryers spread germs more, also how do you open the doors, turn off taps etc. Can we get paper towels put back in for safety? Air should be turned off. Nancy: Female washrooms can't get six feet between people on second floor. Limits will be set but how can you enforce it but how do you know who is already in there or what they may have touched? Not at that level for discussion yet for Fall semester. Just working on summer right now. May be requirement for staff and students to do own cleaning.
- Jamie: Lots of doors that you can't open with feet in Science building... how will this be addressed? Janitorial is wiping handles periodically through the day but this is why you need to notify security to increase the cleaning after you've been there. Could use door props to keep things open but this will be part of the safety plans departments have to make. **ACTION: Write down any concerns and questions and give to [covid19@tru.ca](mailto:covid19@tru.ca)**
- Tara G: Security teams for AHT, do they get the same updates for PPE and protocols for onsite back and forth between buildings? They don't seem to be following protocols. They should be getting this info from Stacey. Incident in April where faculty was printing off material and security came through with no PPE, gloves, touching handles, doorways etc. They had been off for 2 weeks with resp infection/pneumonia, still showing symptoms. Didn't maintain distance or wear mask. **ACTION: Sarah will discuss with Stacey: nobody should be on campus if they are sick.** Not sure of our authority re: Palladin security outside contract but they should be following same rules. Sarah doesn't have authority to mandate mask use.
- At this point we won't be doing temperature taking as people come in. Only a pre-assessment checklist confirming they aren't sick.
- May need this committee to help implement Covid safety in to science building. Will discuss at June meeting if needed.

	b) Incidents: (Sarah/All) None- just security situations. Don't prop doors open, lock doors behind you. Lots of break-ins and thefts. Not doing bimonthly safety checks- but Gordon is doing mandatory checks only in areas that people are still working. Fire extinguishers were all checked last week.
	Next meeting June 30 to be confirmed COVID related only
7	<b>Adjournment</b>
	Meeting adjourned at 11:15