
STUDENT ATTENDANCE

POLICY NUMBER	ED 3-1
APPROVAL DATE	MAY 25, 2015
PREVIOUS AMENDMENT	MARCH 23, 2009
REVIEW DATE	MAY 25, 2020
AUTHORITY	SENATE
PRIMARY CONTACT	APPROPRIATE DEAN

POLICY

This policy does not apply to courses offered by the Open Learning Division of Thompson Rivers University.

Thompson Rivers University (TRU) recognizes the importance of student attendance and participation in achieving success. .

REGULATIONS

I. ATTENDANCE AT THE START OF A COURSE OR PROGRAM

1) Attendance at the Start of a Course

A registered student who does not attend the first two events (e.g., lectures/labs/ etc.) of their course(s) and who has not made prior arrangements acceptable to the instructor(s) may, at the discretion of the instructor(s), be considered to have withdrawn from the course(s) and have his/her course registration(s) deleted.

2) Attendance at the Start of a Limited Enrolment Program

A registered student who is absent for the first two days of a limited enrolment program and who has not made prior arrangements acceptable to all instructors involved will be considered to have withdrawn from the program, and his/her program registration may be deleted. The student's seat may be assigned to a waitlisted student at the discretion of the Department Chair or designate.

II. GENERAL ATTENDANCE DURING A COURSE OR PROGRAM

- 1) A registered student is expected to regularly attend lectures, laboratories, clinical placements, tutorials, and seminar sessions for which he/she is enrolled. Admission to a lecture, laboratory, clinical placement, tutorial, or seminar may be refused by the instructor for lateness, class misconduct, or failure to complete required work.
- 2) Due to the wide variety and diverse nature of courses and programs at TRU, departments and programs may set their own attendance requirements.
- 3) Any attendance requirements, beyond those listed in I. above, must be noted on the course outline.

In the case of deficient attendance without cause, a student may, on recommendation of the instructor to the instructor's Dean or Chairperson, be withdrawn from a course.