

**Faculty of Science and School of Nursing
Health & Safety Committee MINUTES
November 19, 2012, S301, 11:30-12:30**

Attendance Aug-Dec 2012

Meeting dates and times →			8.28	9.17	10.15	11.19	12.17		2012-2013 Members
Ford	Laura	Nursing	☐	P	☐	■			
Sorensen	Jacque	NRS	■	P	■	■			Unable to attend Fall
Chan	Janine	Resp/ Chair	☐	☐	☐	☐			
Fardy	Carolynne	Micro	☐	P	☐	☐			
Jyrkkanen	Stacey	OH&S	☐	☐	■	■			
Karpluk	Janice	Admin	■	P	P	P			No need to attend
Van Wagoner	Nancy	Geology	■	☐	■	■			New Rep
MacKay	Andrew	Grad Studies Bldg	■	☐	■	■			New Rep
Maurits	Gordon	OHS	☐	☐	☐	☐			
Noyes	Heather	Resp	☐	☐	P	☐			
Prescott	Walter	ARET/OM	☐	☐	☐	☐			
Purdy	Susan	Bio	☐	☐	☐	☐			
Reed	Norm	Chem	☐	☐	☐	■			
Robinson	Lesley	Math	☐	P	■	P			Unable to attend Fall
Schumacher	Janie	U Prep	☐	☐	☐	☐			
Walczak	Sonia	AHT	■	P	■	P			Unable to attend Fall
Taylor	Colin	Physics	☐	☐	☐	☐			Replaces George W.
Desrosiers	Marcy	Secretary	☐	☐	☐	■			

☐=Present P= Proxy received ■=absent R= reinstated

A. Adoption of Agenda

B. Adoption of past Minutes (October 2012) : Old Business Item #4/ Gordon clarified that the “anti-harassment” title was not really correct as the workshop focused on Bill 14 (introduced amendments to the BC [Workers' Compensation Act](#), to specifically address bullying and harassment.) and was more a “Stress in the Workplace” workshop. Stacey will talk about this item when she attends a future meeting.

C. Business arising from past minutes:

1. Field Trip Documents/Confidentiality and TRU Legal:

- Steve Joly has sent an email (Nov 2012) to John Sparks to open up discussion related to the current draft document focusing on Safety Policies for Students Abroad and Domestic being created by Lian Doumachel and ensure that there is a good fit/appropriateness of the FoS Field Trip Package Documents

2. S365 and S360b Inaudible Fire Alarms: Update: Gordon

- Electrical CheckMate Fire Protection Agency has been hired on contract to install new alarms in these areas. Completed

3. House 6/7 Basement Fire Code for Egress: Update: Gordon

- This area meets code for egress access. Completed.

4. Stress in the Workshop Update: Stacey

- Stacey will update when she attends a future meeting.

5. Update on Grad Student Liability Insurance and Will Garret Petts Email Update: Update Janine

- Letter to Will (Nov 7) was attached to October Minutes. No response was received by Nov 19th. A 2nd email was sent and is attached. Completed.

6. S174 post with electrical wires not secured firmly to ceiling or floor: Update:Janine

- Completed.

7. Mothball smell in the hallway:Update: Janine

- Tom O’Byrne, Gordon and Janine met in early November to assess this situation. The smell was from new waders offgassing. The waders were put in the GreenHouse to offgas and that stopped the problem. Completed.

7. **Fire Code Question: 1800 Hallway, OM: Update : Gordon**

- Gordon and Walter discussed the structural issues of this exit area and the fact that the existing stairs do not meet the Part 3 BC Building Code. Gordon will look into this. It was felt by both of them that the original doors at the end of the hallway shouldn't have been removed. **Action: Gordon**

D. New Business

1. **Ventilation 1st floor East Science Bldg (see scanned document from Don Ferguson, Facilities response)**

- Concern about air quality in the first floor east wing corridor was raised in this email. Facilities (Tom O'Byrne) opened up the damper to 40% for that floor and comments have shown improvement in air quality.
- Janine will distribute a questionnaire to those faculty in that hallway to assess the need for further investigation of ventilation. Action: Janine

2. **Lights in s237 (Bruno Cinel reported to Facilities) : Update**

- Potlights were burned out and have been replaced to date.
- Motion sensor light issues remain an issue to date. Facilities request to fix was resent by Janine. **Action: Bruno to report back.**

3. **No downspouts at high corner of new roof on OM. Walter**

- Lots of water running off the roof and winter will bring ice build up and issues of safety for those walking under this area. Action: OH and S and Contractor?

4. **ARET/DAAD Classroom (2652, 2712, 2740 OM) Inspection: No safety booklets to be found. Walter**

- Gord responded OH & S is working on a new booklet that will be sturdier and contain updated info that includes renovations that are now occurring to campus buildings. These will be printed/available at some point. For now, Gordon will send some basic information to Walter to be posted to these areas in the interim. **Action : Gord**

5. **Doodle Poll for Winter Semester Meetings coming: Janine**

- Janine will make up the poll. Committee to respond.

E. Reports

- **Health and Safety**

- No staffing injuries to report for October.

- **Incidents**

- 2 incidents: RN in practicum/ NRS Student sick on field trip

Adjourned at noon. Minutes: Janine