

ENVIRONMENTAL ADVISORY COMMITTEE

October 2, 2013

Minutes of the Environmental Advisory Committee held in the TRUSU Boardroom,
Thompson Rivers University, Kamloops, B.C., commencing at 4:30 pm.

HEADING	ITEM / DISCUSSION	ACTION
ATTENDANCE		
	<p>Present: L. Douglass; J. Gudjonson; J. Lam; S. Learie; C. Huscroft; D. Parkes; S. Purdy; J. Sparks; L. Tabata; P. Tsigaris</p> <p>Participating by Teleconference: none</p> <p>Regrets: D. Crespin-Mueller; T. Dickinson; H. Hove; B. Mackay; G. Read; I. Rich-McQuay; M. Harrison (on maternity leave)</p> <p>Guests: A. McLellan (TRUSU); N. Yao (Office of Environment and Sustainability)</p> <p>Others: J. Gordon (note-taker)</p>	
CALL TO ORDER	<p><i>The meeting being duly constituted for the conduct of business, the Chair called the meeting to order at 4:36 pm.</i></p>	
ADOPTION OF AGENDA	<p><i>After it was pointed out that the format of the Agenda must henceforward be like that adopted by all senate committees, it was moved and seconded that the agenda be adopted as distributed.</i></p>	
ADOPTION OF MINUTES	<p><u>Minutes of September 4th, 2013</u></p> <p><i>On motion duly made and adopted, it was RESOLVED to approve the minutes from the meeting of September 4th 2013 as distributed.</i></p>	
BUSINESS ARISING FROM MINUTES	<p><u>TRU Strategic Priorities Advisory Committee (SPAC)</u></p> <p>Crystal suggested that we prepare a statement on our top three priorities, which we will submit to them on their visit. To prepare for this meeting, James will circulate the existing document <i>TRU Strategic Plan 2007-2012</i>. This will act as a guide in preparing the three priorities.</p> <p><i>On motion duly made and adopted, it was resolved that James, Jim, Sharman and Susan will form a sub-committee to meet with Tom Dickinson (who sits on the SPAC) to discuss this idea.</i></p> <p>James will organize the meeting.</p>	

J. Gordon

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	<p><u>Renewal of EAC membership for existing Members</u> At the next meeting J. Sparks will report on the renewal of membership on the EAC for three existing members: P. Tasigaris, D. Parkes, C. Huscroft</p>	J. Sparks
	<p><u>TRU Environmental Achievement Award</u> John Sparks will talk to Gordon Down about having the award become a regular award given out at the Spring convocation awards ceremony? There are two awards: one for staff or faculty and one for a student. Staff or faculty's name goes on the award plaque and they would be recognized within and outside of the TRU community. The student gets \$1000.</p>	J. Sparks
	<p><u>Tom Owen Environment Sustainability Award</u> The terms of reference for the award state that \$500 will be given our yearly to a deserving student. The scholarship started with \$6000 and so far \$3000 has been given out, leaving \$3000 left. The goal of fundraising efforts for the fund is to always have \$5000 in the fund so that there is at least a four year buffer to work within.</p> <p>J. Gordon will talk to TRU Office of Advancement about ways to raise money for this award.</p>	J. Gordon
	<p><u>EAC website</u> J. Gordon has not updated it yet due to insufficient training, but, with the training he just received, will be doing so shortly. The site will have a similar format with other senate committees. Amongst other items, he will update the site with the following:</p> <ul style="list-style-type: none">• promote various EAC awards and initiatives, and other initiatives such as the TRU Leadership in Environmental Sustainability certificate and the TRU Sustainability Grant Fund• Show links to the Office of Environment and Sustainability, and action plan documents• Clickable 'buttons' to "Contact the EAC Chairperson", and for "Suggestion Box".	J. Gordon

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REPORT OF COMMITTEES	None.	
DIRECTOR'S REPORT	<p><u>Power Point Presentation</u> J. Gudjonson spoke about all of the Office's major initiatives: ..\..\..\General Presentations\EAC Director presentation\Jim's PP EAC.pptx</p>	
NEW BUSINESS	<p><u>TRU Master Plan Committee</u> L. Tabata presented on where things are at re the committee and how things are going with announcing the plan. He mentioned that the draft of the plan was completed eight months ago and that the only major component that needs completing is around input from First Nations. In keeping with this, a visioning session with Stantec took place on September 26. Also, the following four sessions are planned:</p> <ul style="list-style-type: none"> • October 22: Town Hall meeting with the First Nations community • November 14: Greater Advisory Committee meeting • November 19: general Town Hall meeting, open to the public for their input (4-6 pm in the CAC Mountain Rm) • December 12: Steering Committee meeting <p>The final draft will be rolled-out sometime after this, but no exact date has been set.</p> <p>J. Gudjonson believes there will be an accompanying environmental sustainability document to this, produced by the TRU Office of Environment and Sustainability (TRUOES).</p> <p><u>Sustainability Grant Fund</u> J. Gordon will send out an email to everyone on the Review Committee to notify them about the process of reviewing grant proposals.</p> <p>J. Gordon will also forward on information about a Mug Share program that was developed by past students to current students and student groups (like TRU Eco) who may be interested in pursuing the idea now the grant fund is available as a possible source of funding.</p>	<p style="text-align: right;">J. Gordon</p> <p style="text-align: right;">J. Gordon</p>

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HEADING	ITEM / DISCUSSION	ACTION
NEXT MEETING	The next meeting will be held on November 6, 2013 at 4:30 pm.	
ADJOURNMENT	The meeting adjourned at 5:55 pm.	

Signature of Chairperson, Chair

Signature of Vice-Chairperson, Vice-Chair (if required)

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