



## MEETING OF THE PLANNING COUNCIL FOR OPEN LEARNING

Thursday, June 1, 2017

2:30 PM – 4:00 PM

Room OL 127, BC Centre for Open Learning (Kamloops Campus)

### MINUTES

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#### Present

Christine Bovis-Crossen (Chair), Irwin DeVries (by teleconference), Airini, Lyn Baldwin, Tom Dickinson, Jessica Gallinger, John Patterson (by teleconference), John Sparks, Don Stanley (by teleconference), Kylie Thomas (by videoconference), Christine Wihak

#### Regrets

Janni Aragon, Kathy Denton, Brian Lamb, Michelle Lamberson

#### Executive and Others Present

Carol Rees (School of Education and Social Work), Donna Murnaghan (School of Nursing), Charlene Myers (Manager, University Governance)

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#### 1. CALL TO ORDER

The Chair called the meeting to order at 2:35 p.m.

#### 2. ADOPTION OF AGENDA

*On Motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

#### 3. APPROVAL OF MINUTES

*On Motion duly made and adopted, it was **RESOLVED** that the minutes of April 26, 2017 be approved as circulated.*

#### **4. BUSINESS ARISING FROM MINUTES**

- a. Completion Rate Information (comparators for completion rates of online courses)

A written report was circulated with the agenda package for information in response to a request for comparators for completion rates of online courses.

- b. Residency Requirements for Graduate Programs (report from Dr. Paul Bacshish of Open University)

I. DeVries reported that he had received an interim report and that the final version will be circulated to PCOL once it is available.

- c. Impact of the copyright ancillary fee reduction on OL courses

I. DeVries replied to a request for information about the impact of the copyright ancillary fee reduction. He noted specifically that copyright fees had never been charged to students but, with fair dealing, some students were required to cover specific course fees. He added that all fees are being reviewed.

- d. Enrolment Report (trends in Adult Basic Education)

A written report, in response to a request for further information on trends in Adult Basic Education, was circulated with the agenda package for information. Discussion ensued. C. Bovis-Crossen reported that Integrated Planning and Effectiveness would be producing additional information in the upcoming year to see if there are trends in ABE, and this item will be returned to the agenda at that time.

- e. Open educational resources (OER) as a strategic direction

J. Gallinger noted she provided a written submission as she had not anticipated being present at the meeting in person. She noted there were links in the documentation, including to information about the availability of a \$250 honorarium for peer review of open textbooks. C. Bovis-Crossen thanked J. Gallinger for her work on this initiative and added that she would send the information to the Deans and Open Learning for distribution to faculty members.

#### **5. REPORTS OF OFFICERS**

- a. Provost and Vice-President, Academic — C. Bovis-Crossen

- i. Open Governance Initiative Update

The Provost reported on the OLFM workshop she had attended on the weekend. Some Council members indicated they would be interested in attending the next workshop.

ii. Accreditation: Draft TRU Interim Candidacy Report

A link to the Draft TRU Interim Candidacy Report (<http://www.tru.ca/vpacademic/accreditation/reports.html>) was included on the agenda. The Provost indicated the report was being provided to all the governance bodies. D. Petri attended the meeting to answer questions. Discussion ensued. C. Bovis-Crossen invited PCOL members to send any further comments or questions to D. Petri.

b. Associate Vice-President, Open Learning

I. DeVries reported on three matters: coordination between OL and on-campus courses is being reviewed; a presentation on all OL courses will be delivered at the next PCOL meeting in response to a question; and, with regard to Open Education Resources, \$35K was provided from the Strategic Initiative Fund to develop two open textbooks, which is in progress.

## 6. OPEN LEARNING PROGRAMS/COURSES

a. Course/Program Report

The PMAC report dated June 1, 2017 (attached to these minutes as Appendix I) was circulated with the agenda package. All the matters on the report were for information only. D. Murnaghan attended the meeting to address HLTH 1351, which was carried over from the PMAC report of April 18, 2017 because it was unclear what revisions were being proposed. The Health Care Assistant Certificate OL had also been carried over from the previous meeting as nobody present at the meeting was able to speak to the proposed revisions. D. Murnaghan agreed to review the April 18, 2017 PMAC report and ensure HLTH 1351 and the Certificate are clarified for addition on the PMAC report for the next meeting of PCOL.

## 7. ENROLMENTS

a. Enrolment Report

A written report providing an OL enrolment update was circulated with the agenda package. With regard to the ABE Headcount on page 3 of the report (page 26 of 39 in the agenda package), a question was raised about whether the figure “-10.3%” should actually be a positive figure.

<b>Action:</b>	C. Myers to seek clarification from IPE on the question.
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## 8. NEW BUSINESS

### a. M.Ed. changes

Information outlining recent modifications to the structure of the MEd Program was circulated with the agenda package. C. Rees attended the meeting to explain the changes and respond to questions. C. Bovis-Crossen noted that there are no changes to residency or admission requirements, so the details are provided solely for the Council's information.

## 9. NEXT MEETING

The date of the next meeting of the Planning Council for Open Learning is to be confirmed, to be held sometime in the fall of 2017.

<b>Action:</b>	C. Myers to confirm the date for the next meeting of PCOL and advise Council members.
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## 10. ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 4:00 p.m.

**PMAC REPORT TO PCOL  
June 1, 2017**

**COURSE REVISIONS – ACTION REQUIRED**

None since last meeting.

**NEW COURSES – FOR INFORMATION ONLY**

- a) SOCI 3821 Socio-Ethnographic Research  
Recommended Prerequisites: CRIM 1011, SOCI 1111 and SOCI 1211

**COURSE DELETIONS – FOR INFORMATION ONLY**

- a) MDLB 1141 Introduction to Electrocardiography

**PROGRAM CHANGES – ACTION REQUIRED**

None since last meeting.