



THOMPSON RIVERS UNIVERSITY

Faculty of Science & School of Nursing Safety Committee (SHSC)
Meeting Minutes for May 24, 2017 WEDNESDAY 9:30 a.m. – 10:30 a.m., Room S270
Attendance Aug 2016-June 2017 (X=√ = present) (A = absent) (P = proxy rcd.)

Meeting Dates		8 25	9 28	10 26	11 30	12 28	1 26	3 2.	3 30	4 27	5 24	6.	Notes	
TBD	Math					M E E T I N G C A N C E L L E D								
Lettinga, Marten	CHAIR Chemistry	X	X	X	X		X	X	X	X	X			
Duggan, Bunny	recorder	A	X	X	A		X	X	X	X	X			
Fairman, Peter	Bio-Safety Officer	X	X	X	X		X	X	X	X	X			
Hammer, Trent	Chemistry	X	X	X	X		X	A	X	X	A			
Haytham EIMigli	Computing			X	X		X	X	P	A	A			
Heather Noyes	Respiratory	X	X	A	A		A	A	A	A	X			
Horton, Jane	UPrep	X	X	X	A		A	P	X	X	A			
Jyrkkanen, Stacey	Safety & EM	A	A	A	X		X	A	A	A	A			
Lucille Anderson	Biology	X	X	A	X		X	X	X	X	A			
MacLellan, Dean	RESP			X	X		X	X	P	X	A			
McKenzie, Wendy	Nursing	P	X	X	X		X	X	X	A	X			
Prescott, Walter	ARET	P	X	X	A		P	P	P	A	A			
Purdy, Susan	Biology	X	X	X	A		A	X	A	X	A			
Sorensen, Jacque	NRS	X	P	A	A		X	P	P	X	X			
Taylor, Colin	Physics	X	X	X	X		X	X	X	P	X			
Urban, Joanna	Micro	A	X	X	X		A	A	A	A	A			
Van Wagoner, Nancy	Geology	A	A	X	P		X	P	A	X	P			
Walczak, Sonia	AHT	X	P	X	P		X	X	P	P	A			
Knowles, Doug	UPrep	A							A	A	A			

1. Adoption of Agenda

APPROVED AND ADOPTED: Peter Fairman

SECOND: Jacque Sorenson

Changes to agenda: None

2. Review of Minutes from April 27, 2017 Meeting

ACCEPTED: Peter Fairman with minor changes made

SECOND: Colin Taylor

3. Old Business

(a) Microbiology Lab – Biohazardous Waste (Peter/Stacey)

A permanent Biology Technician (CUPE position), Tim Crowe has been hired. He will be conferring with the facilities coordinator (Warren Asuchak) to work out details of removal of biohazardous waste and proper disposal. It is felt that Tim Crowe should be invited to attend the Health and Safety meetings.

ACTION: Peter Fairman or Chair of SHSC to invite Tim Crowe to the next Health and Safety meeting and join the Committee. Recording Secretary to add Tim Crowe to email list, web page list of members and members list in minutes. Welcome to Tim Crowe.

(b) Door Lock Down/Privacy (Stacey)

Window Frosting – according to committee member, JOSHC has been informed of issues regarding window privacy and door locks. There is no short answer to the problem – it will be an ongoing process to determine the safety rationale for individual requirements. Some feel they definitely need the privacy and door locks and others feel it is detrimental to their situation. One size does not fit all in this case.

ACTION: Peter Fairman to keep the committee informed of progress of JOSHC committee on the door lock and privacy issues. This item to remain on the agenda for next meeting for possible discussion.

(c) Clinical Practicum/Pericare incidents (Peter/Wendy)

Clinical Practicum: This was a total one off incident (student performing chest compression, bone breaking through skin and puncturing student's hand). All safety procedures and precautions were followed and no changes are needed in the practice. Pericare: There is a no lift and no catch policy for pericare. Students are taught to protect the patient's head during the fall. There is no equipment available, but side rails on bed could have been used.

ACTION: SHSC member, Sheila Blackstock, to look into details of incident to see if bed rails were used during the practice.

(d) Broken glass cut incident First Aid follow-up (Peter)

TRU first Aid Gordon M. was consulted and it was suggested if skin is broken contact First Aid/Security. When First Aid/Security arrives on the scene, they will decide whether it is a non-issue and or whether further action is required. Regarding the severity of incidents, if you think it is needed, please do not hesitate to call especially in the event of blood, bruising, burns. Paper cuts should not usually require contact with First Aid/Security. Protocol to follow: If you are a nurse or have First Aid, start treatment but contact First Aid/Security as soon as possible for additional first aid treatment and assessment so that a proper paper trail is established. The TRU Safe App is the best method of contact, but phones or yellow First Aid call-boxes can be used also.

4. New Business

a. Incidents (Peter F.) 4 incidents to Report

1st incident: A nursing student was driving to school and experienced a surreal feeling with blurred vision. Arrived at TRU and a Science faculty found them on the floor in the Ken Lepin Building. First Aid was contacted, the student was put in a cab to the hospital and it was determined that the student probably had a migraine. Faculty member had issues with the yellow First Aid call boxes, and they have now all been tested in the Ken Lepin Building – it is always recommended to use the TRU Safe App if possible as it is a more reliable and faster method of contacting First Aid/Security.

2nd incident: Clinical Nursing student needle poke. Safety procedures were followed after the incident – rinsed puncture, did not squeeze and then reported incident. Recommendation for students to make sure they “click” the needle before disposing. Reminder: never recap a needle.

3rd incident: Science student returning to bird box on a trail, tripped on a broken barbed wire fence. Sustained what they felt were insignificant injuries: scraped wrist and bruised hand. Did not report incident to supervisor until a week later when student had problems moving shoulder and arm. Student felt this was a re-injury of the shoulder that was wounded in January of this year. Action by faculty was to use this as a teaching moment and remind students to take care on the trail and to notify the supervisor/faculty of any injuries. Field partners are recommended as are the working alone check-in procedures (checking in with the supervisor every hour).

4th incident: Electricians have been in the Ken Lepin Building Containment Level 2 Micro-Biology lab and Chemistry labs and on campus without orientation. Orientation (including WHMIS and Containment Level 2 training) is highly recommended. Contractors need to be aware of safety in the labs all over campus. **ACTION:** Peter Fairman to discuss orientation of contractors with Facilities Director, Warren Asuchak.

b. Chair position (Marten)

Marten will not be continuing as Chair. This will be the first item on the Agenda for next meeting in June. There has been some interest at this point, but no commitments.

c. Chemical Storage facility– exterior repainted dark/fan linked to lights – potential for overheating (Peter/Marten)

Faculty member noticed that the exterior of the bunker was painted a very dark blue color and metal door was painted black without consultation. Concerns of overheating inside the building due to the dark color absorbing heat was discussed. Although the walls are thick brick, the black metal door could cause overheating of stored low-boiling solvents. Also, the cooling fan only works when the lights are on inside the building. Perhaps the lights should be left on. An overheating alarm could be installed or at least a thermometer should be visible upon entry. This building will be used for the rest of the summer until the new chemical storage facility is ready.

ACTION: Peter Fairman to discuss with Stacey Jrykkanen if the lights should be left on all day to engage the cooling fan in the bunker.

Meeting adjourned at 9:58 a.m.

Next Meeting Thursday, June 29, 2017, S270 9:30 a.m. – 10:30 a.m.