



**ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE**

November 2, 2021

Minutes of the Environmental Sustainability Advisory Committee, held via MS Teams, at Thompson Rivers University, Kamloops, B.C.

<b>HEADING</b>	<b>ITEM / DISCUSSION</b>	<b>ACTION</b>
<b>Present:</b>	Tina Matthew (Vice-Chair), Alana Hoare, Dipesh Prema, Carolyn Ives, James Gordon, Jana Noskova, Jessica Papineau, Meng Sun, Michael Mehta, Natalie Yao, Nicole Schabus, Petar Hrkac, Peter Tsigaris, Scott Blackford, Tina Matthew, Thamindu Widyarante.	
<b>Regrets:</b>	Christine Adam, Christine Miller, Gabriela Rivera, Warren Asuchak.	
<b>Guest:</b>	Simran Kaur, Co-Op Student, Sustainability Office	
<b>Recording Secretary:</b>	Lora Sartori	
<b>CALL TO ORDER</b>	Tina Matthew in the Chair. The meeting, being duly constituted for the conduct of business, the Chair called the meeting to order at 9:00 a.m.	
<b>WELCOME</b>	Tina welcomed Thamindu Widyaratne back as one of the TRUSU Student Representatives.	
<b>ADOPTION OF AGENDA</b>	On MOTION duly made it was RESOLVED to approve the November 2, 2021 Agenda as distributed.	
<b>ADOPTION OF MINUTES</b>	On MOTION duly made it was RESOLVED to adopt the October 5, 2021 Minutes as distributed.	
<b>PRESENTATIONS</b>	None	
<b>BUSINESS ARISING FROM MINUTES</b>	<p>a. <b>Re: Climate Emergency Letter.</b> (<a href="https://www.sdgaccord.org/climateletter">https://www.sdgaccord.org/climateletter</a>).</p> <p>i. Update regarding interest from TRUSU. Thamindu advised that TRUSU wants to hear about the letter at the next TRUSU meeting.</p>	

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	<p><b>Action Item:</b> James, Christine and Thamindu will have a meeting to work on getting this information to TRUSU.</p>	James Gordon.
	<p>b. <b>Bird Strike Film.</b> Report on Progress.                      Garry Fearey prepared a report about the Bird Strike Film.</p>	
	<p><b>Action Item:</b> James/Lora will circulate the report prepared by Garry Fearey with the Minutes.</p>	James Gordon/ Lora Sartori
	<p>TRU should share the Bird Strike Film information to the City of Kamloops.</p>	
	<p><b>Action Item:</b> James will reach out to Christine and Michael to see about presenting the Bird Strike Film information to the City Sustainability Office.</p>	James Gordon
	<p><b>Action Item:</b> Post on social media how to prevent bird strikes from hitting windows ie: a paper cut-out hawk image.</p>	James Gordon
	<p><b>Action Item:</b> Find out about printing peel and stick bird images to give out to the TRU Community.</p>	James Gordon
	<p><b>Action Item:</b> James will reach out to the Biodiversity Subcommittee regarding potentially creating a policy for bird strike film on new construction.</p>	James Gordon
	<p><b>Action Item:</b> Lora to put on Agenda for February, 2021 to continue the discussion.</p>	Lora Sartori
	<p>c. <b>Update on Changes to the Terms of Reference to add an Indigenous Community Member, Community Member at Large and to give a vote to the Manager of Sustainability Programs.</b></p>	
	<p><b>Motion:</b> ESAC to submit an Expression of Interest to the external community, meeting with the potential interested parties and then forward names to the TRU Board of Governors. Motion Adopted.</p>	
	<p><b>Action Item:</b> To submit an Expression of Interest to the external community.</p>	Christine Miller

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**REPORTS OF  
COMMITTEES**

**ii. Change to Terms of Reference to give vote to new Sustainability Office position (Manager of Sustainability Programs); currently occupied by James Gordon**

Scott Blackford commented that this is a house keeping item and James Gordon is in the role as per the TOR. It will be fine to continue with James as a voting member. We need to clean-up the TOR wording.

**a. TRU Sustainability Education in the Curriculum Sub-Committee – Report by Christine Miller**

- Next Meeting on Friday, November 4 (Carolyn)

**b. Awards Sub-Committee – Report by Michael Mehta**  
Close to calling for Nominations.

**c. ESAC Zero Waste Sub-Committee – Report by James Gordon**

We have not had a meeting. Moving ahead with the 5-year zero waste plan.

**d. ESAC Sustainable Purchasing Sub-Committee.**

Report by James Gordon, Chair.

Eric Vandermuellen, Shannon Mazereeuw and James Gordon are members.

To Do List: Terms of Reference, align Stars Report regarding purchasing with the Campus 5-year plan, turn Sustainable Purchasing Guideline into a Policy.

Use PD week to offer sustainable purchasing workshops.

Anybody who wants to join, contact James.

**e. ESAC Core Theme Planning Committee – Report by Alana Hoare**

Committee last met in early Summer, 2021. All data has been shared with the governing bodies and senior leadership at TRU.

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Looking for a student to join the Committee.

Seeking ESAC's approval for minor changes to the Sustainability Core Theme Work Group's TOR.

Important to elevate this group to a subcommittee as the work is ongoing and would like to be explicit in the alignment with TRU's visions and values.

**Motion:** To approve the changes to the Sustainability Core Theme Work Group Terms of Reference as presented. Motion adopted.

**f. ESAC Biodiversity Sub-Committee – Report by Christine Miller**

No report given.

**DIRECTOR'S REPORT Report by Warren Asuchak, AVP of Campus Infrastructure, Sustainability and Ancillary Services**

Warren would like Dillon Alexander to act as his designate.

James reported that the Low Carbon District Energy System (LCDES) should be under construction by 2023 with completion of the 1<sup>st</sup> phase by the end of 2025. Final 2 phases done by 2030. Everything is on schedule. When it is complete it will reduce emissions from buildings by 90 – 95% compared to 2020 levels.

Natalie Yao reported that the Continued Optimization Program at the BCCOL is finishing up.

Campus wide energy audit currently ongoing.

**NEW BUSINESS**

**a. Draft Terms of Reference for Relaunched Staff and Faculty Sustainability Ambassadors Program – James Gordon**

Moving ahead with the Student Ambassador Program. Need to get the Staff and Faculty Ambassador Program up and running. It is a Peer to Peer program about sustainability initiatives.

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See the Draft Terms of Reference for the details of the program.

If the Committee has any thoughts on the draft Terms of Reference, please contact James.

**b. ESAC Report to Senate at the November 22, 2021 Senate Meeting**

Requested Changes to the Report:

Page 2 – change General Counsel to General Counsel Designate or Office of General Counsel

Page 4 – under indicators - it is not clear what the target is or what the numbers represent. For example, 1.3 Eliminate last year 0 this year 2. A description would be helpful. Even if we say what the target was would be helpful.

Alana advised this is all detailed in the Core Theme Workbook. Perhaps provide a link? Maybe just a summary paragraph linking to other documents?

Gabriela Rivera was not on ESAC last year – should be Christian..

**Motion:** Edit to change Scott Blackford's title, to Change Gabriela Rivera to Christin Chen and to connect with Alana for further information. Motion Adopted.

**CORRESPONDENCE**     None

**NEXT MEETING**             Tuesday, December 7, 2021 at 9:00 a.m.  
**ADJOURNMENT**           Meeting adjourned at 10:22 a.m.