

MEETING OF THE PLANNING COUNCIL FOR OPEN LEARNING

2 June, 2015

Time: 10:00 am - noon

MINUTES

Place: OL 127

**Present:**

U. Scheck – Chair (TRU)  
K. Sutherland – Vice-Chair (TRU)  
J. Patterson (TRU)  
C. Adam (TRU)  
B. Lamb (TRU)  
T. Dickinson (TRU)  
M. Lamberson (UBC)  
D. Stanley (TRU) (teleconference)  
K. Thomas (NVIT) (teleconference)  
J. Aragon (UVic) (teleconference)  
M. Symovsky (TRU) (videoconference)  
M. Sanchez (TRU) (videoconference)

**Regrets:**

K. Denton (Douglas College)

**Guests:**

A. Shaver (TRU President)  
D. Thompson (School of Business & Economics)  
V. Peachey (Open Learning)  
D. Petri (Faculty of Nursing)  
C. Myers (University Governance)

**1. PRELIMINARY ITEMS**

**a. Call to Order**

The meeting was called to order at 10:05 am.

**b. Adoption of Agenda**

On motion duly made and adopted, it was RESOLVED to adopt the agenda as presented.

**c. Adoption of Minutes – 8 December, 2014**

On motion duly made and adopted, it was RESOLVED to adopt the minutes of 8 December, 2014 as presented.

**2. BUSINESS ARISING FROM MINUTES**

None.

**3. REPORT OF OFFICERS**

**a. Provost and Vice-President, Academic**

Dr. Scheck reported that this was his last Planning Council meeting, as he was stepping down as Vice President Academic and returning to Faculty as of 1 July. Dr. Scheck thanked PCOL for being instrumental in helping keep Open Learning on track. The work of present, current and past members was also officially recognized.

Dr. Scheck was also formally thanked for his support to the Planning Council for Open Learning during his term as Provost and Vice President Academic.

#### **b. Vice-Provost, Open Learning**

- **Registrar's Office**

Dr. Sutherland reported that the Campus Registrar's Office/Open Learning Registrations harmonization is now complete. The transition to one seamless service for students has gone well, and positive comments have been received. TRU had wanted to create a "one stop shop" for student registrations and this initiative should achieve that goal. Many of Open Learning's gold standards are being assessed and adopted in the new Registrar's Office.

- **Learning Outcomes**

Dr. Sutherland explained that this project originated in the Centre for Teaching & Learning, and in 5-7 years we should have learning outcomes attached to every course/program. This is a multi-pronged effort. Open Learning has always have learning outcomes attached to courses/programs, but campus has not. The Centre is providing support to Faculties regarding implementing learning outcomes.

TRU has also have aligned these ideals with the academic review process. At the course level, courses will have learning outcomes attached to them. This is requirement of DQAB for institutions with exempt status, and is also a good retention tool. Fully articulated learning outcomes at all levels are anticipated by 2020.

- <http://www.tru.ca/vpacademic/accreditation.html>

The initial self-study has been completed, and TRU anticipates a NWCCU site visit later this year. Historically, Open Learning's concern was that the accreditation agency would have difficulty with our openness.

T. Dickinson enquired about replacing members that have left the TRU Accreditation Committee, and he was requested to direct this question to Tracy Penny Light.

#### **4. OPEN LEARNING PROGRAMS/COURSES**

##### **a. Course/Program Report – Vice-Provost, Open Learning**

##### **NEW PROGRAMS:**

##### **a. None**

##### **NEW COURSES:**

##### **a. HLTH 4411: Introduction to Mental Health**

Pre-requisites: Permission of the Associate Dean or designate, or undergraduate students 3rd year standing. The certificate will also be available for individuals who have graduated from certificate, diploma or bachelors health and helping profession related programs and are working in various professions. Individuals with a previous degree who are looking to work in the field of mental health

##### **b. HLTH 4421: Assessment and Intervention Approaches to Mental Health Problems**

Pre-requisites: HLTH 4411-Introduction to Mental Health

- c. **HLTH 4531: Assessment and Intervention Approaches in Concurrent Disorders**  
Pre-requisites: HLTH 4421- Assessment and Intervention Approaches to Mental Health Problems  
or  
HLTH 4521-Assessment and Intervention Approaches to Problematic Substance Use
- d. **HLTH 4441: Population Based Mental Health Assessment and Intervention**  
Pre-requisites: HLTH 4531-Assessment and Intervention Approaches in Concurrent Disorders
- e. **HLTH 4551: Directed Studies in Substance Use and Concurrent Disorders**  
Pre-requisites: HLTH 4411-Introduction to Mental Health  
or  
HLTH 4511-Introduction to Problematic Substance Use  
HLTH 4421- Assessment and Intervention Approaches to Mental Health Problems  
or  
HLTH 4521-Assessment and Intervention Approaches to Problematic Substance Use  
HLTH 4531-Assessment and Intervention Approaches in Concurrent Disorders  
HLTH 4541-Population Based Prevention and Intervention  
or  
HLTH 4441-Population Based Mental Health Assessment and Intervention
- f. **HLTH 4511: Introduction to Problematic Substance Use**  
Pre-requisites: 4th year standing or permission from the School of Nursing or School of Social Work
- g. **HLTH 4521: Assessment and Intervention Approaches to Problematic Substance Use**  
Pre-requisites: HLTH 4511-Introduction to Problematic Substance Use
- h. **HLTH 4541: Population Based Prevention and Intervention**  
Pre-requisites: HLTH 4531-Assessment and Intervention Approaches in Concurrent Disorders

#### **COURSE CHANGES:**

- a. **ACCT 3231 Income Taxation 2**  
Pre-requisites: None (no longer requires ACCT 3221 Income Taxation as prerequisite; course will now be recommended rather than required)
- b. **ECON 2331 Economic and Business Statistics 2**  
Pre-requisites: None (no longer requires STAT 1201 Introduction to Probability and Statistics; Math 1171 Calculus for Business and Management Sciences; course will now be recommended rather than required)
- c. **ECON 3041 Managerial Economics**  
Pre-requisites: None (no longer requires ECON 1901 Principles of Microeconomics; ECON 1951 Principles of Macroeconomics; MATH 1171 Calculus for Business and Management Sciences; courses will now be recommended rather than required)

#### **PROGRAM CLOSURES – FOR INFORMATION PURPOSES ONLY:**

- a. **Bachelor of Commerce, Information Systems Management \*OL**
- b. **Post-Baccalaureate Certificate in Commerce, Information Systems Management \*OL**
- c. **Post-Baccalaureate Diploma in Commerce, Information Systems Management \*OL**

#### **d. Diploma in Management Studies (OL)**

On motion duly made and adopted, it was RESOLVED to approve the prerequisites attached to the new courses and course changes listed above.

#### **5. INFORMATION**

##### **a. December 2014 PCOL report to Senate**

Note: all PCOL reports are available at website <https://www.tru.ca/planningcouncil/reports.html>

#### **6. ENROLMENTS**

##### **a. Enrolment Report – Vice-Provost, Open Learning**

Tanya Elias, Manager, Planning & Effectiveness gave a verbal report which contained the following highlights:

- Total domestic OL FTEs are up 2.83% for a total of 3,319. Total international FTEs are down -0.22% for a total of 176.04.
- Total domestic OL enrolments are up 1.3% for a total of 23,803. Total international enrolments are up 12.51% for a total of 1,385.
- Total domestic OL headcount is down -0.64% for a total of 11,898. Total international OL headcount is up 8.39% for a total of 775.
- OL ABE FTEs are up 10.69% for a total of 78.87. ABE Enrolments are up 10.69% for a total of 673. ABE headcount is up 8.31% for a total of 482.
- OL PLAR FTEs are up 13.86% for a total of 503.23. OL PLAR Enrolments are down -2.82% for a total of 965. PLAR headcount is up 5.44% for a total of 368.
- OL Consortium FTEs are down -20.79% for a total of 104.92. OL Consortium enrolments are down -19.78% for a total of 807. Consortium headcount is down -22.62%.

Irwin DeVries, Director, Curriculum Development is looking into the decrease in Consortium numbers and will report back to the Planning Council. It was noted that this decrease has occurred over a number of years.

Kate Sutherland reported that historically, a collection of courses had been developed by UBC, SFU, UVic and TRU. Then those individual institutions developed their own on-line offerings so students are not getting directed to the collective offerings as much, and focus is also shifting to PLAR etc. In partnership with BCCAT, a meeting is being scheduled with all Consortium partners to see where they want to go in the future. The meeting should happen in September, so an update for PCOL should be possible at the December meeting. This will be an agenda item.

We are not sure why the head count is flat, as we have the same number of students enrolling in more courses. The department of Planning & Effectiveness will be asked to do a targeted study.

#### **7. CORRESPONDENCE**

- a. None

#### **8. CLOSING REMARKS**

- a. Next Meeting – tentative date: 2 December 2015.
- b. Alan Shaver, TRU President, thanked PCOL for inviting him to attend the meeting, and he commented that PCOL is one thing that makes TRU special, with an almost Tri-Cameral

arrangement. Outside appointed members were acknowledged, and everybody was thanked for serving on this important committee.

- c. Janni Aragon reported on a COHERE conference taking place on 22/23 October, 2015. The theme is Flexible Learning Designs: Building Community Through Blended, Online, and Multi-Access Learning in the Post-Secondary Classroom, and the conference is being held at UVic and Dalhousie – see website <http://cohere.ca> for further information.
- d. IPE reports – do we have data to show success rates for each course? Can we compare OL and campus data? Kate Sutherland reported that, as part of the accreditation process, TRU is currently setting benchmarks where we would like to improve, and retention is one area we want to see improvement. So for the PCOL December 2015 meeting, we will prepare a comparative analysis regarding retention for the last 5 years. This will be an agenda item for the December 2015 meeting.
- e. The meeting was adjourned at 11:12 am.