



## BOARD OF GOVERNORS PUBLIC MEETING

Friday, June 17, 2022  
1:00 PM

*The Terrace, 2nd Floor, Campus Activity Centre*

### MINUTES

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#### **Board members Present:**

Marilyn McLean (Chair), Nathan Matthew, Brett Fairbairn, Tracy Christianson, Hee-Young Chung, Hasnat Dewan, Jim Hamilton, Jasmine Haskell, Kathy Humphrey, Bhavika Jain, Kathy Kendall, Lillian Kwan, Jimmy Lulua

#### **Regrets:**

Adam Burke

#### **Absent:**

Katy Gottfriedson

#### **Executive and Others Present:**

Donna Murnaghan (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Will Garrett-Petts (Vice-President Research and Graduate Studies, Interim), John Sparks (General Counsel and Corporate Secretary), Charlene Myers (Manager, University Governance)

#### **Guests:**

Recognition of Excellence recipients (TRU Risk Management Services staff): Steve Pottle (Director, Risk Management Services), Henry Chan (Health and Safety Technician), Stephanie Lawrence (Health and Safety Advisor), Sarah Martin (Manager, Health, Safety, and Environment), Matt Rapparlle (Manager, Risk and Community Safety)  
Christine Adam (Associate Vice-President of Students)

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### **1. CALL TO ORDER**

The chair, M. McLean, called the meeting to order at 1:00 p.m. She thanked Donna Murnaghan, Interim Provost and Vice-President Academic, for her service and reported that the new Provost, Gillian Balfour, would assume the role on July 4, 2022. She also thanked outgoing student governors Bhavika Jain and Adam Burke.

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## 2. TERRITORIAL ACKNOWLEDGMENT

M. McLean delivered the territorial acknowledgment.

## 3. RECOGNITION OF EXCELLENCE

- a. TRU Risk Management Services (including Office of Safety and Emergency Management)

M. Milovick introduced Steve Pottle, who in turn said a few words and introduced the other members of Risk Management Services, whom the chair recognized on behalf of the board for their work during the pandemic.

## 4. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

## 5. CONFLICT OF INTEREST DISCLOSURES

No governors declared conflicts of interest.

## 6. APPROVAL OF MINUTES

- a. Minutes of April 1, 2022

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of April 1, 2022 be approved as circulated.*

## 7. BOARD CHAIR'S REPORT

- a. 2022 Letter of Direction from Ministry of Advanced Education and Skills Training

The board chair and president commented on the letter from the ministry, circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the board chair sign the 2022 Letter of Direction as circulated.*

- b. 2021-2022 Summary of Board Activities

M. McLean highlighted some of the items on this year's summary of board activities document, which was circulated for information.

## **8. REPORT FROM THE FINANCE COMMITTEE**

K. Humphrey, chair of the Finance Committee, reported that the committee met jointly with the Audit Committee, and that the Audit Committee chair would report on the Audited Financial Statements and Fourth Quarter Results.

## **9. REPORT FROM THE AUDIT COMMITTEE**

H. Chung, chair of the Audit Committee, delivered the committee's report.

### **a. Audited 2021/22 Financial Statements and Fourth Quarter Results**

H. Chung reported that, in conjunction with the Finance Committee, the Audit Committee reviewed the Audited 2021/22 Financial Statements and Fourth Quarter Results and agreed to recommend to the Board their approval.

Y. Laflamme then presented the audited financial statements and fourth quarter results. Discussion ensued.

*On motion duly made and adopted, it was **RESOLVED** that the Audited 2021/22 Financial Statements be approved as circulated.*

## **10. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE**

Committee chair K. Kendall reported that Darshan Lindsay, AVP Marketing and Communications, delivered a report to the committee on how the university is communicating with its stakeholders. She added that the secretariat planned to meet with Marketing and Communications over the summer to discuss the Communications Strategy and would report back at the November meeting of the Governance and Human Resources Committee.

## **11. PRESIDENT'S REPORT**

B. Fairbairn delivered his President's Report.

### **a. President's Report to the Board**

The president commented on several matters in his written report, a copy of which was circulated with the agenda package.

i. Post-secondary Funding Review

President Fairbairn spoke to the information circulated with the agenda package in relation to the post-secondary funding review. Discussion ensued.

ii. Annual Report to the Board on the implementation of the Sexualized Violence Policy (BRD 25-0)

At B. Fairbairn's request, Christine Adam delivered the informational report on the implementation of the Sexualized Violence policy. Discussion ensued.

b. President's Reports to Senate

Links to the president's reports to senate for the senate meetings of April 25, May 30, and June 13, 2022 were included on the agenda, for information.

## 12. SENATE REPORT

B. Fairbairn, chair of senate, presented the senate report.

a. New Undergraduate Diploma: Post-baccalaureate Diploma in Applied Data Science

B. Fairbairn reported that, at their meeting on Monday, June 13, Senate recommended approval of this new diploma to the board.

*On motion duly made and adopted, it was **RESOLVED** that the new undergraduate diploma: Post-baccalaureate Diploma in Applied Data Science be approved as circulated.*

## 13. BUSINESS

a. 2021/22 Institutional Accountability Plan and Report

M. Milovick presented the Institutional Accountability Plan and Report.

*On motion duly made and adopted, it was **RESOLVED** that the 2021/22 Institutional Accountability Plan and Report be approved as circulated.*

b. NWCCU Mid-Term Accreditation Review

D. Murnaghan updated governors on the NWCCU Mid-Term Accreditation Review, a link to which was provided on the agenda.

c. Capital Planning

M. Milovick provided updates on the following capital planning documents, both of which were for information, and links to which were circulated with the agenda.

- i. Capital Plan Update for Ministry of Advanced Education and Skills Training
- ii. Campus Projects Summer 2022

d. Winter 2022 Office of Safety and Emergency Management Quarterly Report

M. Milovick spoke about the Winter 2022 OSEM Quarterly Report, a link to which was included on the agenda.

**14. NEXT BOARD MEETING**

- a. The next Board meeting is scheduled for Friday, October 7, 2022, in The Terrace Room.

**15. HOUSEKEEPING**

M. McLean reminded governors of their scheduled tour of the Early Childhood Education Centre after the meeting.

**16. TERMINATION OF MEETING**

There being no further agenda items, the meeting terminated at 2:25 p.m.