



BOARD OF GOVERNORS PUBLIC MEETING

Friday, June 14, 2019

1:00 PM – 4:00 PM

CN Boardroom, Clock Tower Building

MINUTES

Board Present:

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Tracy Christianson, Brett Fairbairn (President and Vice-Chancellor), Sukh Gill, Devin Griffin (teleconference), Lillian Kwan, Marilyn McLean, Hafiz Rahman, Michelle Stanford, Charlie Wyse

Board Regrets:

Katy Gottfriedson, Nathan Matthew, Eric Youd

Executive and Others Present:

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance), Desiree Judd (University Governance Assistant)

Guests:

Christine Adam (Dean of Students), Dorys Crespín-Mueller (Director, Integrated Planning and Effectiveness)

Recognition of Excellence: Michael Henry (Dean, School of Business and Economics), Dan Thompson (School of Business and Economics), Ashish Wadhwa, Palak Dhingra, Md Safiul Bari Shawn, Cynthia Chinyereude, Jonelle Joseph

1. CALL TO ORDER

The Chair of the Board, Jim Thomson, called the meeting to order at 1:00 p.m.

2. TERRITORIAL ACKNOWLEDGMENT

The Chair asked the President to perform the territorial acknowledgment. Brett Fairbairn acknowledged that TRU's Kamloops campus is situated on the traditional and unceded lands of the Tk'emlúps te Secwépemc within Secwépemc'ulucw, the traditional territory of the Secwépemc people.

3. RECOGNITION OF EXCELLENCE

a. School of Business and Economics MBA Ethics

Mike Henry thanked the team coach, Dan Thompson, and then asked the students to introduce themselves. The students spoke about their experience with the team and the Board Chair presented them with framed Certificates of Recognition.

4. CONFLICT OF INTEREST DISCLOSURES

No Board members disclosed conflicts of interest.

5. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

6. APPROVAL OF MINUTES

a. Minutes of March 29, 2019

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of March 29, 2019 be approved as circulated.*

7. BOARD CHAIR'S REPORT

The Board Chair, Jim Thomson, delivered his report.

a. 2018-2019 Summary of Board Activities

The Chair reviewed the 2018-2019 Summary of Board Activities, provided to the Board for information. He added that the Board had also appointed the new President this past year, which he said is the Board's most important responsibility.

b. Acknowledgment of departing Board members

J. Thomson thanked outgoing student Board members Swagatam Majumder, who had resigned in March, and Devin Griffin.

J. Thomson added that the School District 73 Board of Education had asked to meet annually with the Board in November, and indicated that they had offered to organize the meeting.

*On motion duly made and adopted, it was **RESOLVED** that the Board agrees to this meeting and for staff to accommodate it.*

Action:	C. Myers to advise School District 73 of the Board's acceptance of their invitation.
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8. REPORT FROM THE FINANCE COMMITTEE

Sukh Gill, Committee Chair, delivered the report from the Finance Committee.

a. 2018-19 Fourth Quarter Results

S. Gill asked P. Manhas to present the fourth quarter results for the information of the Board, which he did. A link to the financial statements was included on the agenda.

b. Tuition Fees for Bachelor of Education, Trades and Technology

C. Bovis-Crossen presented this agenda item at the request of the Committee Chair, explaining why administration was seeking to change the fee structure for this program. She added that the Budget Committee of Senate had recommended this change to the President for presentation to the Board. S. Gill noted that, at its meeting earlier in the day, the Finance Committee had recommended approval of the tuition fees for the Bachelor of Education, Trades and Technology.

*On motion duly made and adopted, it was **RESOLVED** that the tuition for the Bachelor of Education, Trades and Technology program be set as follows:*

- *FoEDSW courses - domestic tuition rates for FoEDSW are based on projected 2020/21 undergraduate rate of \$143.76 per credit plus 2% annual increase.*

- *School of Trades and Technology: Domestic tuition rates for Trades will be based on a rate of \$180 per week for 3 weeks (provided by the School) plus 2% annual increase.*

9. REPORT FROM THE AUDIT COMMITTEE

Committee Chair, Sukh Gill, presented the Audit Committee's report.

a. 2018/19 Audited Financial Statements

A link to 2018/19 Audited Financial Statements had been included on the agenda. S. Gill noted that, at their meeting on May 27, 2019, the Audit Committee had recommended approval of the audited financial statements.

*On motion duly made and adopted, it was **RESOLVED** that the 2018/19 Audited Financial Statements be approved as circulated.*

b. 2018/19 FTE Summary and Enrolment Audit

S. Gill indicated that the Audit Committee had recommended approval of the 2018/19 FTE Summary and Enrolment Audit. D. Crespin-Mueller attended the meeting to respond to any questions regarding this report, of which there were none.

*On motion duly made and adopted, it was **RESOLVED** that the 2018/19 FTE Summary and Enrolment Audit be approved as circulated.*

10. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE

Barbara Berger, Chair of the Governance and Human Resources Committee, delivered the Committee's report.

a. Proposed revisions to Board Manual

B. Berger spoke to information included in the memorandum circulated with the agenda package, which outlined the proposed revisions to the Board Manual and the reason for them. She noted that the Governance and Human Resources Committee was recommending approval of the proposed revisions.

*On motion duly made and adopted, it was **RESOLVED** that the proposed revisions to the Board Manual be approved as circulated.*

11. PRESIDENT'S REPORT

President Brett Fairbairn delivered his report.

a. President's Reports to Senate

President Fairbairn drew Governors' attention to his reports to Senate for the months of April and May 2019, which he noted are a new format of report. He spoke to some items in the reports to the University (attached to his reports to Senate) and provided an update on Convocation-related events. Finally, the President indicated that he and the Board Chair had presented to the Select Standing Committee on Finance and Government Services 2020 budget consultations on June 12.

b. Envision TRU

The President provided an update on Envision TRU, reporting that environmental scans are posted on the [website](#).

c. Annual Report from the President on the Sexual Violence Policy

President Fairbairn reported that the Annual Report from the President on the Sexual Violence Policy was a requirement, and that this was the second year of the policy's existence. He invited Dean Christine Adam to respond to a question about trends, which she did. C. Adam also noted that TRU is the first Canadian institution participating in the "Culture of Respect" program out of the US.

12. SENATE REPORT

The Chair of Senate, President Brett Fairbairn, presented the Senate Report.

a. Updated membership for Environmental Sustainability Advisory Committee

An updated membership list for the Environmental Sustainability Advisory Committee, reflecting recent appointments by Senate to the Committee, was provided to the Board for information.

b. New Program: Human Services Diploma, OL

The Chair of Senate reported that at its meeting on June 10, Senate had recommended to the Board, for approval, the new program, Human Services Diploma, Open Learning (OL).

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the new program, Human Services Diploma, OL, as circulated.*

The Chair of Senate reported that he had missed an item from Senate and apologized for the oversight. He added he would like the Board to consider dealing with this item over the summer, namely the approval of a new research centre, by electronic vote or conference call. Discussion ensued regarding the best approach. J. Sparks indicated that the Board could also address this matter by way of an Executive Committee meeting, if necessary.

*On motion duly made and adopted, it was **RESOLVED** that the Board agrees to hold a conference call to consider the approval of a new research centre.*

Action:	C. Myers to canvass the Board for a suitable date for a meeting by conference call.
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13. REPORTS AND UPDATES

a. Capital Update

Matt Milovick updated the Board on several matters.

i. Nursing and Population Health Building

M. Milovick reported on the status of the Nursing and Population Health Building, noting it was now back on budget and on time. A copy of the dashboard report was circulated with the agenda package.

ii. TRU Community Corporation Revenue from Kelson Property

M. Milovick reported that \$6.8M of revenue from Kelson Property developments was coming back to the University, to be invested in awards and research.

iii. TRU Community Corporation Update

M. Milovick updated the Board on recent TRU Community Corporation (TRUCC) activities, including the signing of two leases with developers and that TRUCC has gone to market for the development of 800 University Drive. That tender closes at the end of June, at which time the TRUCC Board will meet to determine if there are any viable proposals.

b. Safety and Emergency Management Report, Winter Semester 2019

Matt Milovick highlighted some items in the report, indicating that theft-related incidents had decreased by 35 percent. He also noted the rebuilding of the areas damaged by flooding in the BC Centre for Open Learning.

c. Accreditation Update

Christine Bovis-Crossen provided an oral accreditation update, noting the commendations and recommendations from the report after the most recent visit from the site evaluation team.

14. NEW BUSINESS

a. TRU Institutional Accountability Plan and Report (IAPR)

Dorys Crespín-Mueller attended the meeting and spoke to the report's purpose and content. She added that the report would be posted publicly once approved by the government.

b. TRU Capital Plan

Matt Milovick presented the TRU Capital Plan; a [link](#) to the presentation was included on the agenda. He asked the Board to approve, in principle, two projects (Knowledge Centre and 1274 McGill Road Renovation – Daycare/ECE Lab) so they could be added to the lists of projects “Submitted to AEST” and “Signalled to AEST”, respectively. He added that final Board approval of those projects would be required before administration could proceed with them.

*On motion duly made and adopted, it was **RESOLVED** that the Knowledge Centre be approved in principle to be added to the Capital Plan “Submitted to AEST” list and that the 1274 McGill Road Renovation be approved in principle to be added to the Capital Plan “Signalled to AEST” list.*

15. NEXT BOARD MEETING

J. Thomson indicated that the next regular Board meeting is scheduled for Friday, October 4, 2019, but reminded Board members that a special meeting, either a conference call meeting or Executive Committee meeting, would be called before that.

The Board Chair was about to terminate the meeting when he was asked by a Board member to provide an update on the letter the Board received from the Minister of Advanced Education, Skills and Training, Melanie Mark, on the topic of money-laundering. The Chair reported that the concerns

expressed in the Minister's letter have not been seen at TRU, but that we are, regardless, moving toward more cashless systems.

16. TERMINATION OF MEETING

There being no further agenda items, the Chair declared the meeting terminated at 2:35 p.m.