



BOARD OF GOVERNORS PUBLIC MEETING

Friday, December 7, 2018
1:00 PM – 4:00 PM
CN Boardroom, Clock Tower Building

MINUTES

Board Present:

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Sandra Blair, Tracy Christianson, Brett Fairbairn (President and Vice-Chancellor), Devin Griffin, Marilyn McLean, Hafiz Rahman, Michelle Stanford, Guenter Weckerle, Eric Youd

Board Regrets:

Katy Gottfriedson, Devin Griffin, Rick Heney, Swagatam Majumder, Michelle Stanford

Executive and Others Present:

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance), Desiree Judd (University Governance Assistant)

Guests:

Glenn Read (Executive Director Athletics, Recreation and Ancillary Services)

Recognition of Excellence:

James Gudjonson and Sustainability Office staff

1. CALL TO ORDER

The Chair called the meeting to order at 1:15 p.m. and introduced Dr. Brett Fairbairn, TRU's new President and Vice-Chancellor.

2. TERRITORIAL ACKNOWLEDGMENT

The Chair asked the Provost to perform the territorial acknowledgment. C. Bovis-Crossen acknowledged being on the traditional lands of the Tk'emlúps te Secwe'pemc, within Secwepemcúl'ecw, traditional unceded territory of the Secwe'pemc people.

3. RECOGNITION OF EXCELLENCE

Vice-President Administration and Finance, Matt Milovick, introduced James Gudjonson, Director of the TRU Sustainability Office. J. Gudjonson introduced the other staff members from the Office and spoke about their accomplishments, including the achievement of the prestigious Association for the Advancement of Sustainability in Higher Education's global Sustainability Tracking, Assessment and Rating System (STARS) Platinum rating.

The Board Chair presented the staff members of the Sustainability Office with a Recognition of Excellence certificate.

4. CONFLICT OF INTEREST DISCLOSURES

No Board members declared conflicts of interest.

5. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

6. APPROVAL OF MINUTES

a. Minutes of October 5, 2018

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of October 5, 2018 be approved as circulated.*

7. REPORT FROM THE FINANCE COMMITTEE

In the absence of the Committee Chair, R. Heney, the Board Chair delivered the report from the Finance Committee.

a. International Tuition Fees

C. Bovis-Crossen reported that Notice of Motion for this proposed undergraduate international tuition fee increase was served at the Public Board meeting on October 5, 2018. She added that TRU's undergraduate international tuition fee remains near the bottom among its peer institutions.

*On motion duly made and adopted, it was **RESOLVED** that undergraduate international tuition be increased by 3% per annum starting in September 2019 with subsequent increases of 3% in 2020 and 2021.*

b. Second Quarter Financial Reports ended September 30, 2018

P. Manhas presented the Second Quarter Financial Reports for information and responded to questions.

8. REPORT FROM THE AUDIT COMMITTEE

The Chair of the Audit Committee, S. Blair, presented the report from the Audit Committee.

a. External Auditor Plan and Fees

S. Blair reported that the Committee reviewed the External Auditor Plan and Fees and recommended that the Board approve them.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the External Auditor Plan and Fees for the year ended March 31, 2019, as circulated.*

9. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE

Governance and Human Resources Committee Chair, B. Berger, delivered the report from the Committee. She provided an update on the Committee's review of the document titled "A Good Practices Checklist", from the Crown Agencies and Board Resourcing Office. She added that the Committee would be bringing forward some proposed revisions to governance documents required to bring us into alignment with the recommendations on the Checklist. B. Berger also reported on several other items the Committee reviewed at their meeting.

10. REPORTS AND UPDATES

a. Capital Update

i. Industrial Training and Technology Centre

M. Milovick drew Board members' attention to the written report on the status of the Industrial Training and Technology Centre and noted this would be the last report as the building is now complete. He added that there has been no change to the budget, all the funds were spent, and the building was completed with a clean safety record.

ii. Nursing and Population Health Building

M. Milovick reported that Tender Package 3 came in \$3M above budget, but savings realized on Tender Packages 1 and 2 offset that cost increase.

iii. Re-Zoning

M. Milovick spoke about re-zoning initiatives on the Transforce site, which is being used temporarily as a parking lot, and Upper College Height, which he will be discussing in greater detail with the City of Kamloops before proceeding.

b. Food Services Review Update

M. Milovick provided an update on the Food Services Review and indicated Glenn Read, Executive Director Athletics, Recreation and Ancillary Services, was present to respond to questions if necessary. M. Milovick and G. Read provided background about the [Review](#) and indicated that they were addressing the short-term recommendations already. M. Milovick added that the long-term recommendations would require further consideration.

c. Accreditation Update

C. Bovis-Crossen provided an update on accreditation, noting that she had provided Board members with a [link to the Draft Self-Study Report](#) for consultation purposes. The final report will come to the Board in February for approval. She also gave background information about the accreditation process for the benefit of new Board members.

d. TRU Legal Clinic Premises

J. Sparks stated that the TRU Law School runs a legal clinic downtown and, at the last Board meeting, he had reported that their lease was not renewed so they had been seeking new space. Space for the Clinic has been found in a building

downtown for which they are on the verge of signing a lease and plan to move into by February 1.

e. Cannabis policy update

J. Sparks spoke to the memorandum and chart included with the agenda package, noting that he had also provided a [link to the full article in *The Gauntlet*](#). He indicated that TRU had experienced no issues arising from the implementation of the policy and that the position we have taken with regard to prohibiting the non-medicinal use of cannabis on campus seems to be the approach widely adopted by Canadian post-secondary institutions.

11. PRESIDENT'S REPORT

B. Fairbairn presented the President's Report.

a. Written reports from the Office of the President

President Fairbairn noted that the written reports from the Office of the President for October, November, and December 2018 were circulated with the agenda package. He asked if Board members had any questions arising from the Reports, which they did not.

b. Open Governance Initiative update

The President stated he was impressed with the extent to which the Open Governance Initiative has become ingrained in the culture at TRU, and that he is committed to it. He noted the upcoming Town Hall meeting on December 11.

12. SENATE REPORT

President Fairbairn, the Chair of Senate, delivered the Senate Report.

a. New Programs

President Fairbairn noted that Senate had recommended to the Board approval of several new programs, and moved motions to approve them.

*On motion duly made and adopted, it was **RESOLVED** that the new programs, Bachelor of Arts Minors in Digital Media Studies, International Professional Communication and Public Relations, be approved as circulated.*

*On motion duly made and adopted, it was **RESOLVED** that the new program, Refrigeration and Air Conditioning Certificate, be approved as circulated.*

*On motion duly made and adopted, it was **RESOLVED** that the new program, Power Engineering Technology Certificate, be approved as circulated.*

13. BOARD CHAIR'S REPORT

The Board Chair, J. Thomson, delivered his report.

a. Confirmation of Committee Appointments

The Board Chair indicated that he would recommend people to fill the vacancies on the Finance Committee and the Governance and Human Resources Committee at a future meeting.

14. PRESENTATION

a. Campus Master Plan Evolution

M. Milovick presented on the evolution of the [Campus Master Plan](#). A link to the presentation was provided on the agenda.

15. NEXT BOARD MEETING

The Board Chair reported that the next Board meeting is scheduled for Wednesday, February 13, 2019 and reminded Governors that the meeting had been moved from Friday, February 15, 2019.

16. TERMINATION OF MEETING

There being no further agenda items, the Board Chair terminated the meeting at 2:50 p.m.