



THOMPSON RIVERS UNIVERSITY

BOARD OF GOVERNORS PUBLIC MEETING

Friday, June 15, 2018

1:00 PM – 3:30 PM

CN Boardroom, Clock Tower Building

MINUTES

Board Present:

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Rick Heney, Dana Prymak, Nicholas Rinaldi, Michelle Stanford, Eric Youd

Board Regrets:

Eunice Aniogbe, Sandra Blair, Tracy Christianson, Hafiz Rahman, Guenter Weckerle

Executive and Others Present:

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Jeff Sodowsky (Interim Vice-President Advancement), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance), Desiree Judd (University Governance Assistant)

Rayneil McKinney (Former student and artist), Ted Murray (Executive Director, TRU Community Legal Clinic), Dorys Crespín-Mueller (Director, Institutional Planning and Effectiveness), Michael Bluhm (AVP Enrolment Services and University Registrar), Baihua Chadwick (AVP Associate Vice-President, International and Chief Executive Officer Global Operations), Christine Adam (Dean of Students)

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m. and introduced Mr. Jeff Sodowsky, Interim Vice President Advancement.

2. TERRITORIAL ACKNOWLEDGMENT

The Chair asked President Shaver to perform the traditional acknowledgment. A. Shaver acknowledged being on the traditional lands of the Tk'emlúps te Secwe'pemc, within Secwepemcúl'ecw traditional territory of the Secwe'pemc people.

3. RECOGNITION OF EXCELLENCE

President Shaver introduced Mr. Rayneil Mckinney, future marine engineer and muralist who attended via video conference. Rayneil created the mural in Old Main as well as others across campus.

Jim Thomson, Chair, presented Rayneil with the Recognition of Excellence which was accepted by his friend Gevante Dean.

4. CONFLICT OF INTEREST DISCLOSURES

No Board members declared conflicts of interest.

5. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

6. APPROVAL OF MINUTES

a. Minutes of March 23, 2018

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of March 23, 2018 be approved as circulated.*

7. BUSINESS ARISING FROM MINUTES

The Chair noted that the Board and Board Committee meeting dates for 2020 – 2021 Academic Year were attached to the agenda package for information. The 2018 Board Planning Session will be moved to a different date because of the possible Board of Governors turnover and the President leaving. The next board meeting may also be moved to a new date and that will be decided in the near future.

8. REPORT FROM THE FINANCE COMMITTEE

R. Heney, Committee Chair, presented the report from the Finance Committee.

a. 2017-18 Fourth Quarter Results

P. Manhas discussed the 2017-18 Fourth Quarter Results memo that was circulated with the agenda package.

b. Letter of Agreement between Industry Training Authority and Thompson Rivers University for the 2018/19 fiscal year

C. Bovis-Crossen discussed the Letter of Agreement between Industry Training Authority and Thompson Rivers University for the 2018/19 fiscal year. She pointed out that the increased amount of funding received is not an increase in funding per seat (?), it is reflective of an increase in the number of seats we obtained.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Letter of Agreement between Industry Training Authority and Thompson Rivers University for the 2018/19 fiscal year, as circulated.*

9. REPORT FROM THE AUDIT COMMITTEE

R. Heney delivered the report from the Audit Committee.

a. Audited Financial Statements

P. Manhas presented the Audited Financial Statements as circulated in the agenda package to the Board for approval.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Audited Financial Statements as circulated.*

b. 2017/18 FTE Summary and Enrolment Audit

D. Crespin-Mueller presented the 2017/18 FTE Summary and Enrolment Audit as circulated in the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the 2017/18 FTE Summary and Enrolment Audit as presented.*

10. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE

B. Berger, Committee Chair, delivered the report from the Governance and Human Resources Committee.

She reported that, prior to each meeting of the Governance and Human Resources Committee, administration reviews the status of the activities that are outlined in the Committee's calendar and updates the Committee on these matters.

a. Update on TRU's Communications Strategy

B. Berger indicated that administration had recommended at the February 15th, 2018 meeting of the Governance and Human Resources Committee that the TRU communications strategy be sent to the Marketing and Communications department for review and updating. That was done, and a memo highlighting the changes was circulated in the agenda package.

11. REPORTS AND UPDATES

a. TRU Community Corporation Revenue from Kelson Property

M. Milovick provided an update on the money received from TRUCC for the Kelson property. As stated in the memo circulated with the agenda package \$1,887,885 was transferred to TRU with 50% being endowed for scholarships and bursaries and the other 50% endowed to support research activities.

b. Capital Update

M. Milovick commented on the ongoing civil works on campus, including projected timelines for completion.

i. Industrial Trades and Technology Centre Project update

M. Milovick drew Board members' attention to the dashboard report on the status of the Industrial Trades and Technology Centre Project, which was circulated with the agenda package.

He stated that the project team for the Industrial Trades and Technology Centre Project was recognized in a write up in AWARD, an architectural trade magazine.

ii. Nursing and Population Health Building Project update

M. Milovick updated the Board on the status of the Nursing and Population Health Building Project based on the dashboard report circulated with the agenda package.

iii. Road Works update

M. Milovick updated the Board on the status of road work based on the memo circulated with the agenda package.

c. TRU Strategic Initiative Fund awards

C. Bovis-Crossen and M. Milovick presented the TRU Strategic Initiative Fund awards to the Board as circulated in the agenda package.

d. Safety and Emergency Management Report, Winter Semester 2018

M. Milovick presented the safety and emergency management report for the winter semester 2018, a copy of which was circulated in the agenda package. He indicated that a new Director of Risk Management Services, Steve Pottle, has recently joined the University.

e. Accreditation Update

- i. C. Bovis-Crossen provided an update on accreditation. The annual report that we must provide to the Northwest Commission for Colleges and Universities will be submitted in early autumn of 2018.

We will be submitting our self-study report in early winter and will be welcoming another evaluation team from the commission in the spring of 2019.

f. TRU Legal Clinic Update

J. Sparks introduced Ted Murray and made introductory comments regarding the Legal Clinic Society. Ted Murray then made a presentation about the Legal Clinic, a copy of which was circulated in the agenda package.

12. PRESIDENT'S REPORT

A. Shaver presented the President's Report.

a. Written report from the Office of the President

The President presented the written reports for April and May 2018, highlighting several items in the reports.

b. Open Governance Initiative update

President Shaver provided an update on the Open Governance Initiative, noting that the results of the 2nd annual joint meeting of Senate, Planning Council of Open

Learning, and the Board of Governors were circulated for information. These meetings will continue in the future.

The Budget Town Hall notes have been posted on the website.

The President and the Vice-Presidents have completed the cycle of meeting with the Faculty Councils.

- c. President Shaver presented the annual report on the Sexual Violence Policy which was circulated in the agenda package. C. Adams was present to answer any questions.
- d. President Shaver reported on a series of funding announcements from the Government received by the President's Office in the month of March totaling \$2.2 million for various projects and student scholarships.

13. SENATE REPORT

The Chair of Senate, A. Shaver, delivered the Senate Report. He stated that C. Bovis-Crossen could answer any questions about the new Post-Baccalaureate Diploma in Mathematics and Economics being recommended for approval.

- a. New Program: Post-Baccalaureate Diploma in Mathematics and Economics

*On motion duly made and adopted, it was **RESOLVED** that the new Post-Baccalaureate Diploma in Mathematics and Economics be approved as circulated.*

14. BOARD CHAIR'S REPORT

J. Thomson delivered the Board Chair's Report.

- a. 2017-2018 Summary of Board Activities

The Board Chair presented the 2017-2018 Summary of Board Activities document that was circulated in the agenda package.

- b. Acknowledgment of departing Board members

The Board Chair acknowledged the outgoing board members; Eunice Aniogbe, Dana Prymak, and Alan Shaver. The members of the Board and others present applauded these members.

President Shaver responded to J. Thomson's acknowledgment of his service to Thompson Rivers University and gave a heartfelt presentation to the Board regarding his departure.

15. NEW BUSINESS

- a. Notice of Motion – Revision to Board Bylaws, “Part VI – Officers of the University”

J. Sparks discussed the Notice of Motion for the Revision to Board Bylaws, Part VI – Officers of the University as circulated in the agenda package.

- b. Notice of Motion — BRD 21-0 Research Centres and Groups

C. Bovis-Crossen discussed the Notice of Motion for the BRD 21-0 Research Centres and Groups as circulated in the agenda package.

- c. TRU Institutional Accountability Plan and Report (IAPR)

D. Crespin-Mueller presented the TRU Institutional Accountability Plan and Report. She indicated that this is a public report which will be posted on both our website and the government's website.

*On motion duly made and adopted, it was **RESOLVED** that the TRU Institutional Accountability Plan and Report be approved as circulated.*

- d. Capital Projects Plan

M. Milovick presented the Capital Projects Plan that was circulated in the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Capital Projects Plan be approved as circulated.*

16. PRESENTATION

- a. Student Enrolment Update

D. Crespin-Mueller, M. Bluhm, and B. Chadwick presented the Student Enrolment Update. A [link to the presentation](#) was included on the agenda.

17. CORRESPONDENCE

- a. Letter from TRU Students' Union, dated March 12, 2018

J. Thomson discussed the letter received from TRU Students' Union with the Board. The letter was circulated in the agenda package.

18. GENERAL COMMENTS

President Shaver noted that he had made his general comments previously in the meeting.

19. NEXT BOARD MEETING

The Board Chair reported that the next Board meeting is scheduled to take place on Friday, October 5, 2018.

20. ADJOURNMENT

There being no further agenda items, the Board Chair declared the meeting adjourned at 3:30 p.m.