



## MEETING OF THE PLANNING COUNCIL FOR OPEN LEARNING

Monday, March 12, 2018

9:00 – 11:30 AM

Room OL127, BC Centre for Open Learning (Kamloops Campus)

### MINUTES

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#### Present

Christine Bovis-Crossen (Chair), Lyn Baldwin, Marie Low, Donald Poirier, Tom Dickinson, Michelle Lamberson (by videoconference), Peter Nunoda (by teleconference), John Patterson (by teleconference), John Sparks

#### Regrets

Airini, Janni Aragon, Daryl Drozda, Brian Lamb, Kylie Thomas

#### Executive and Others Present

Tracy Hoot (School of Nursing), Charlene Myers (Manager, University Governance), Desiree Judd (University Governance Assistant)

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#### 1. CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m. and welcomed new Council member Marie Low, an Open Learning Faculty Member. She also acknowledged being on the traditional lands of the Tk'emlúps te Secwépemc within Secwépemc'ulucw, the traditional territory of the Secwépemc people.

#### 2. ADOPTION OF AGENDA

The Chair noted that, at the request of the Dean of the Faculty of Education and Social Work, agenda item 7.a. (Suspension of OL Postgraduate Certificate in Child and Youth Mental Health) was being withdrawn. The matter will be presented at a future meeting for discussion.

*On Motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

### 3. APPROVAL OF MINUTES

- a. Minutes of December 5, 2017

*On Motion duly made and adopted, it was **RESOLVED** that the minutes of December 5, 2017 be approved as circulated.*

### 4. BUSINESS ARISING FROM MINUTES

- a. Residency Requirements for Graduate Programs (report from Dr. Paul Bacsish of Open University)

Circulated with the agenda package were the PLAR Benchmark Report Executive Summary, a memorandum from Irwin DeVries, and the complete PLAR Benchmark Report. D. Poirier stated that this report demonstrates there is no single approach to PLAR at the graduate level and that TRU would be blazing new trails if we decided to implement PLAR at the graduate level. He added that the proposed revisions to the report had not been received in time for the meeting, so asked that C. Myers circulate them once they are available.

<b>Action:</b> C. Myers to circulate the final PLAR Benchmark Report.
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Discussion ensued. C. Bovis-Crossen indicated that this report opens up discussion regarding where our institution wishes go with this issue. She recommended the report be provided to the Senate Graduate Studies Committee for review, with the suggestion that a joint meeting be held between members of the Committee and the Planning Council. C. Bovis-Crossen added that she envisioned the Senate Graduate Studies Committee providing feedback to PCOL at their June meeting.

### 5. REPORTS OF OFFICERS

- a. Provost and Vice-President, Academic
  - i. Open Governance Initiative Update

C. Bovis-Crossen reported on the Joint Meeting of the Planning Council, Senate, and the Board of Governors that took place in February. A PCOL member suggested holding the meeting at a different time of year when travel would be easier, such as in September or later in the spring.

- ii. Accreditation Update

The Provost reported that the Northwest Commission on Colleges and Universities (NWCCU) approved TRU's continued candidacy status. For the

June meeting of PCOL, she will provide results from the General Education Task Force for discussion.

**Action:** C. Myers to add “General Education Task Force Results” to the agenda for the June meeting of PCOL.

C. Bovis-Crossen added that the next site visit from NWCCU will be in the Spring of 2019 and that annual reports will now be submitted in November rather than June.

b. Interim Associate Vice-President, Open Learning

- i. Secondments — Director, PLAR (Susan Forseille, Ph.D. Candidate); Director, Curriculum Development and Delivery (Dr. Michelle Harrison)

D. Poirier reported that people had been seconded to fill two positions in Open Learning, as noted above.

- ii. Strategic Planning Exercise

D. Poirier reported that, in response to failed searches for the position of Associate Vice-President Open Learning, a consultant was hired to assist with a strategic plan. As they are key stakeholders, PCOL members will be invited to contribute their input into the plan.

- iii. Consortium Partnership – University of Victoria

D. Poirier reported that the University of Victoria has asked TRU to withdraw 20 courses from the partnership owing to the fact that it is administratively burdensome. He has been in discussions with UVic and other former partners in an attempt to reimagine the partnership.

- iv. OERu — status update

D. Poirier reported that he was working with Brenda Thompson in the Faculty of Arts on drafting 8 to 12 articulation agreements. They anticipate making significant headway on the agreements by the end of June.

## 6. OPEN LEARNING PROGRAMS/COURSES

- a. Program Market Analysis Committee (PMAC) Report of December 5, 2017

- i. HLTH 1153 Personal Care and Assistance Theory

This matter was postponed from the PCOL meeting of December 5, 2017, and was thus included under “Business Arising” in the PMAC report dated March 12, 2018. The final version of that report, incorporating approved revisions, is attached to these minutes as “APPENDIX I”.

- 1) *On Motion duly made and adopted, it was **RESOLVED** that the **revision to HLTH 1153 Personal Care and Assistance Theory** be approved as circulated.*

b. Program Market Analysis Committee (PMAC) Report of March 12, 2018

D. Poirier reviewed the report, a copy of which was circulated with the agenda package, with PCOL members. All items contained in the report were for the information of PCOL.

**7. NEW BUSINESS**

- a. Suspension of OL Postgraduate Certificate in Child and Youth Mental Health

At the request of Dean Airini, this item was withdrawn from the agenda.

**8. NEXT MEETING**

The Provost reported that the date of the next meeting of the Planning Council for Open Learning is to be confirmed, but will be held sometime in early or mid-June.

**9. ADJOURNMENT**

There being no further business, the Chair declared the meeting adjourned at 9:55 a.m.

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**NOTE:**

This is a final version of the report approved at the PCOL meeting of March 12, 2018

## COURSE REVISIONS

### **\*Action Required\***

- None since last meeting.

## NEW COURSES

### **\*For Information Only\*<sup>1</sup>**

- a) CMNS 1161 Introduction to Communications
  - Recommended Requisite:
    - ✓ Completion of BC grade 12 or equivalent
- b) CMNS 2171 Interpersonal Communication
  - None
- a) CMNS 2291 Technical Communication (Arts – Brenda Thompson)
  - Recommended Requisite:
    - ✓ CMNS 1291-Introduction to Professional Writing  
or  
CMNS 1290-Introduction to Professional Writing  
or  
ENGL 1100-Introduction to University Writing  
or  
ENGL 1101-Introduction to University Writing
- c) CMNS 3211 Digital Communities
  - Recommended Requisite:
    - ✓ Completion of 45 credits
- d) CMNS 3241 Advanced Professional Communication
  - Recommended Requisite:
    - ✓ CMNS 1290-Introduction to Professional Writing  
or  
CMNS 1291-Introduction to Professional Writing
    - ✓ Completion of 42 credits

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<sup>1</sup> I.e., no required prerequisites or recommended prerequisites only

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- e) CMNS 3551 Media and Public Relations
    - Recommended Requisite:
      - ✓ Completion of 45 credits (any discipline)
  - f) CMNS 4531 Organizational Communication
    - Recommended Requisite:
      - ✓ Completion of 45 credits (any discipline)
  - g) ENGL 3841: The English Novel in the 18<sup>th</sup> Century
    - Recommended Requisite:
      - ✓ Completion of 6 credits of post-secondary English courses
  - h) FILM 3991 Cinematic Visions of the Apocalypse
    - Recommended Requisite:
      - ✓ Completion of 60 credits
  - i) FNCE 4111
    - Recommended Requisite:
      - ✓ FNCE 2121-Financial Management
      - ✓ ECON 2331-Economic and Business Statistics 2
  - j) HIST 2271 Introduction to American History II
    - None
  - k) HIST 3711 Historical Perspectives on the First Nations in Canada
    - Recommended Requisite:
      - ✓ HIST 1221-Post-Confederation Canadian History  
or  
HIST 1121-Canadian History to 1867
      - ✓ HIST 1220-History of Canada, 1867 to the Present  
or  
HIST 1120-An Introduction to Canadian History
  - l) HIST 3721 History of Terrorism
    - Recommended Requisite:
      - ✓ Completion of 6 credits of lower-level History courses
  - m) HIST 3731 A Cultural History of Crime and Justice
    - None
  - n) HIST 3741 The Automobile
    - None
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- o) HIST 3751 Science and Religion
  - None
  
- p) JOUR 2061 Introduction to Multimedia
  - None

## COURSE DELETIONS

**\*For Information Only\***<sup>2</sup>

- a) MDLB 1411 Evaluation of Competencies (Note: to be replaced by MDLB 1721 Laboratory Practicum Evaluation of Competencies)

## PROGRAM CHANGES (Action Required)

**\*Action Required\***

- None since last meeting.

## UNFINISHED BUSINESS: COURSE REVISIONS

**\*Action Required\***

- a) HLTH 1153 – Personal Care and Assistance Theory  
(*Note: Tracy Hoot or representative to attend*)

### **Current prerequisites:**

- HLTH 1051-Health 1: Interpersonal Communications
- HLTH 1001-Health 2: Lifestyle and Choices
- HLTH 1011-Health and Healing: Concepts for Practice
- HLTH 1101-Health Care Assistant: Introduction to Practice
- HLTH 1201-Healing 1: Caring for Individuals Experiencing Common Health Challenges
- HLTH 1351-Caring for Individuals Experiencing Cognitive or Mental Challenges
- Admission to the Health Care Assistant program

### **Proposed prerequisites:**

- Regarding HLTH 1153: Personal Care and Assistance (Lab Theory), students require admission to the Program or permission of the Associate Dean of Nursing or designate.

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<sup>2</sup> I.e., no required prerequisites or recommended prerequisites only

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