



# THOMPSON RIVERS UNIVERSITY

## BOARD OF GOVERNORS PUBLIC MEETING

Friday, March 31, 2017  
1:00 PM – 4:00 PM  
CN Boardroom, Clock Tower Building

### MINUTES

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#### **Board Present:**

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Rob Anderson, Rick Heney, Hafiz Rahman, Nicholas Rinaldi, Guenter Weckerle, Eric Youd

#### **Board Regrets:**

Sandra Blair, Humayra Haq, Bonnie Leonard, Gagandeep Singh Waraich

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Christopher Seguin (Vice-President Advancement), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance)

#### **Recognition of Excellence:**

Ernest Ana, Gunveet Singh, Oghenekioja Ofomi, Himanish Raghunath, Elicia Cheema, Ashlee Hudie, Mike Henry (Dean, School of Business and Economics)

#### **Guests:**

Mike Porritt and Fatima Baqir, The Scion Group

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### **1. CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

### **2. RECOGNITION OF EXCELLENCE**

a. MBA students

Students from the MBA program attended the meeting to be recognized for their achievements at the BC MBA Games. They were introduced by the Dean and then spoke about their experience. The Board Chair presented the students with Recognition of Excellence certificates.

### 3. CONFLICT OF INTEREST DISCLOSURES

No Board members expressed conflicts.

### 4. ADOPTION OF AGENDA

A request was made to move agenda item 14.c. (Scion Student Housing Market Demand Analysis) to become agenda item 14.a. There were no objections to this request.

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

### 5. APPROVAL OF MINUTES

- a. Minutes of February 3, 2017

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of February 3, 2017 be approved as circulated.*

- b. Minutes of meeting of the Board of Governors, Senate, and Planning Council for Open Learning of February 3, 2017

*On motion duly made and adopted, it was **RESOLVED** that the meeting of the Board of Governors, Senate, and Planning Council for Open Learning of February 3, 2017 be approved as circulated.*

### 6. BUSINESS ARISING

- a. Policy BRD 25-0, Sexual Violence

Notice of Motion for this policy was served at the Board meeting on February 3, 2017. A. Shaver spoke about the approval process for the policy and the extensive consultation that has taken place. The Chair commended those involved for their work on the policy and asked when it would come into effect. J. Sparks responded that the policy takes effect upon adoption by the Board. C. Adam thanked the

Board and stated that this policy sends a strong message to the campus community that sexual violence will not be tolerated.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves Policy BRD 25-0 (Sexual Violence).*

b. Student Retention Rate

C. Bovis-Cnossen provided data related to student retention rates in response to a question raised by a Board member at the previous Board meeting.

## 7. REPORT FROM THE FINANCE COMMITTEE

R. Heney, Committee Chair, provided the report from the Finance Committee.

a. Domestic tuition and fees

Notice of Motion regarding domestic tuition and fees was served at the Board meeting on February 3, 2017. C. Bovis-Cnossen provided background information.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves domestic tuition and fees, as follows:*

- *That domestic tuition fees and other fees increase by 2% for FY2017/18*
- *One-time approval of Professional Cook 3 apprenticeship international tuition fees of \$3,450 and general fees of \$319.74*

b. 2017-2018 Draft Budget

C. Bovis-Cnossen and M. Milovick presented on the draft budget. A copy of the presentation was circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the 2017-2018 Budget.*

## 8. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE

B. Berger, Committee Chair, gave the report from the Committee, in which she reported on two items. J. Sparks had provided the Committee with a table of Board policies and reported that a system is in place to review Board and Administration policies. The Committee reviewed the process and timelines for the Chancellor Nomination Committee and sent an e-mail to Board members inviting them to serve on the new Committee.

## 9. REPORTS AND UPDATES

### a. TRU Community Corporation projects update

M. Milovick and F. Sinclair provided an update on “The Reach,” construction on which will begin in the near future. Congratulations were extended by the President, who added this project will revitalize the campus.

### b. Capital Update

M. Milovick reported that over the next few years, spending on capital projects (The Reach, the Industrial Training and Technology Centre, and the Nursing and Population Health Building) will amount to approximately \$85 million. He provided an update on the status of the Industrial Training and Technology Centre project.

### c. Update on Parking

M. Milovick spoke to some key issues in the document titled “Sustainable Parking Framework,” a copy of which had been circulated with the agenda package. He noted that the recommendations had been considered by the Parking Appeals and Advisory Committee. He added that there is an FAQ on the website and the changes take effect in September 2017. Discussion ensued and M. Milovick responded to questions.

## 10. PRESIDENT’S REPORT

### a. Written reports from the Office of the President

The President highlighted elements of the written reports from his office from February 2017 and March 2017.

### b. Open Governance Initiative update

President Shaver reported that he and the Vice-Presidents had met with several Faculty Councils since the last Board meeting, and will be meeting with one more. They will also be announcing dates in the near future for open meetings in Williams Lake and with the Open Learning staff. The President also reported that an information session on the Capital Planning Process would take place in April.

### c. Administrative policy recently approved: Policy ADM 25-0, “Biosafety and Biosecurity”

The President reported that the government requires this policy, which is on the website at the following link:

[http://www.tru.ca/\\_shared/assets/Policy\\_ADM\\_25-0\\_Biosafety\\_and\\_Biosecurity40206.pdf](http://www.tru.ca/_shared/assets/Policy_ADM_25-0_Biosafety_and_Biosecurity40206.pdf)

## 11. SENATE REPORT

A. Shaver, Chair of Senate, reported that Senate had recommended that the Board approve changes to the departmental structure in the School of Business and Economics.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the dissolution of the Department of Management and the creation of the Department of Human Enterprise and Innovation and the Department of Management, Information and Supply Chain.*

## 12. BOARD CHAIR'S REPORT

### a. Mandate Letter

The Chair reported that the Ministry requires that Board members sign the Mandate Letter to indicate their agreement with the requirements noted in the letter. He added that TRU and other universities had input into the final version of the letter.

*On Motion duly made and adopted, it was **RESOLVED** that the Mandate Letter be accepted as circulated.*

### b. Confirmation of Committee Appointments

#### i. Appointment of Board representatives to Chancellor Nomination Committee

The Board Chair indicated that he and G. Weckerle had volunteered to serve on the Committee, so one additional Board member was required to fill the three positions. E. Youd volunteered.

*On Motion duly made and adopted, it was **RESOLVED** that the Board of Governors appoints J. Thomson, G. Weckerle, and E. Youd to the Chancellor Nomination Committee.*

#### ii. Vacancy on Environmental Sustainability Advisory Committee

J. Sparks reported that it was not necessary that the Board representatives on this Committee be members of the Board, so the Board could extend the invitation for expressions of interest beyond the Board. J. Thomson asked Board members interested in serving on the Committee to notify C. Myers, and if nobody does, the Board will reach out to others.

### **13. CORRESPONDENCE**

- a. Letter from the TRU Students' Union dated March 20, 2017 (Responses to the Student Budget Consultation Report 2017/18)

The letter, a copy of which was circulated with the agenda package, was provided to the Board for information.

### **14. PRESENTATIONS**

- a. Scion Student Housing Market Demand Analysis

M. Milovick introduced the presenters, M. Porritt and F. Baqir, who then delivered their presentation, a copy of which was circulated with the agenda package. Discussion ensued and they responded to questions.

- b. Fund the Future

C. Hickson, L. Douglass, and A. Storvold of the TRU Students' Union introduced themselves and then presented. A copy of their presentation was circulated with the agenda package. They asked that the Board of Governors add their signature to the document titled "An Open Letter to the Kamloops Community," a copy of which had also been circulated with the agenda package. Discussion ensued. The Board Chair commended TRUSU on its presentation and indicated that the Board would consider their request and respond to A. Storvold.

- c. Capital Projects Planning Process

M. Milovick presented on the Capital Projects planning process. A copy of the presentation was circulated with the agenda package. He spoke about the Workbook criteria and the consultation undertaken on it so far. He added that he hopes a new Capital Plan will be in place by June 2017. Discussion ensued.

### **15. NEXT BOARD MEETING**

The next Board meeting is scheduled for Friday, June 2, 2017. The Board Chair requested that, as the Board was considering holding its next meeting at the Williams Lake campus and arrangements would need to be made, Board members confirm as soon as possible whether they are able to attend.

### **16. ADJOURNMENT**

There being no further business, the Chair declared the meeting adjourned at 2:50 p.m.