



## BOARD OF GOVERNORS PUBLIC MEETING

Friday, December 9, 2016  
1:00-3:00 PM  
CN Boardroom, Clock Tower Building

### MINUTES

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#### **Board Present:**

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Rob Anderson, Sandra Blair, Rick Heney, Hafiz Rahman, Nicholas Rinaldi

#### **Board Regrets:**

Humayra Haq, Bonnie Leonard, Wally Oppal, Gagandeep Singh Waraich, Guenter Weckerle, Eric Youd

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic); Matt Milovick (Vice-President Administration and Finance); John Sparks (General Counsel and Corporate Secretary); Paul Manhas (Associate Vice-President, Finance); Charlene Myers (Manager, University Governance); Christine Adam (Dean of Students) — present for agenda item 7.c. only; Dorys Crespín-Mueller (Director, Institutional Planning and Effectiveness) — present for agenda item 7.e. only; Jim Gudjonson (Energy Manager and Director of Environment and Sustainability) — present for agenda item 8.d. only; Diana Skoglund (Marketing and Communications)

#### **Recognition of Excellence:**

Jagdeesh Uppal (Captain of Men's Swim Team), Brad Dalke, (Swimming Coach), Tom Dickinson (Dean of Science), Kingsley Donkor (faculty member)

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### 1. INTRODUCTION OF NEW GOVERNORS

The Board Chair introduced new Governor Nicholas Rinaldi. The Chair also reported that Carol Laberge, who had also been appointed to the Board and was to be introduced at this meeting, had resigned from the Board because she had taken a job away from Kamloops.

## 2. CALL TO ORDER

The Chair called the meeting to order at 1:05 p.m.

## 3. RECOGNITION OF EXCELLENCE

- a. Jagdeesh Uppal, Captain of Men's Swim Team  
(See <http://inside.tru.ca/2016/05/24/alzheimer/>)

J. Thomson and A. Shaver presented Mr. Uppal with a Recognition of Excellence certificate. J. Uppal spoke about his experiences at TRU and thanked the Board for their recognition. A. Shaver suggested that the Board recognize the student's coach, Brad Dalke, the Dean of Science, Tom Dickinson, and faculty member Kingsley Donkor, who had attended the meeting in support of J. Uppal. M. Milovick also asked to recognize Mr. Aniljit Uppal, Jagdeesh's father, who is a long-time member of the Finance Department. These people received applause from Board members.

## 4. ADOPTION OF AGENDA

A. Shaver asked to add agenda item 8.d. ("Energy Manager Letter of Recognition") under the President's Report. J. Thomson stated he wished to add agenda item 10.d. ("Awards") under the Board Chair's Report.

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

## 5. APPROVAL OF MINUTES

- a. Minutes of October 7, 2016

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting on October 7, 2016 be approved as circulated.*

## 6. REPORT FROM THE FINANCE COMMITTEE

R. Heney, Chair of the Finance Committee, reported that the Finance Committee was unable to obtain a quorum so did not meet. He invited M. Milovick to speak to the items on the agenda.

- a. Industrial Training and Technology Centre Update and Construction Manager contract

M. Milovick spoke about the Industrial Training and Technology Centre Project Status Report and Dashboard. He then drew Board members' attention to the memorandum recommending that the Board approve the awarding of the Construction Manager Services Contract, as circulated with the agenda package. M. Milovick advised the Board that the University was still in negotiations on this contract but that the dollar amount will not change.

*On motion duly made and adopted, it was **RESOLVED** that:*

- 1. The University enter into a contract (the "Contract") with Stuart Olson Construction Ltd. for construction management services on the University's Industrial Training and Technology Project for a contract amount not to exceed \$2,403,519 plus GST;*
- 2. Administration is authorized to negotiate the terms of such Contract based on the terms of a Canadian Construction Documents Committee form 5A; and*
- 3. the Contract be executed by the University in accordance with the University's Signing Authority Policy.*

b. Second Quarter Financial Reports ended September 30, 2016

M. Milovick asked P. Manhas to speak about the Second Quarter Financial Reports. P. Manhas highlighted several elements of the reports, which were included with the agenda package.

c. Tuition Fees

C. Bovis-Cnossen spoke to this agenda item, recommending that the Board approve tuition and extension fees for three Master's degree programs. Discussion ensued.

i. Master in Environmental Economics and Management

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves Tuition Fees for the Master in Environmental Economics and Management (MEEM) as follows:*

- Domestic Tuition Fees for MEEM: \$24,156*
- International Tuition Fees for MEEM: \$35,160*

ii. Master of Science in Environmental Economics and Management

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves Tuition Fees for the Master of Science in Environmental Economics and Management (MScEEM) as follows:*

- *Domestic Tuition Fees for MScEEM: \$20,130*
- *International Tuition Fees for MScEEM: \$29,300*

iii. Master of Nursing

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves Tuition Fees and Extension Fees for the Master of Nursing as follows:*

- *Domestic Tuition Fees for Master of Nursing: \$16,800*
- *International Tuition Fees for Master of Nursing: \$31,300*
- *Domestic Extension Fees for Master of Nursing: \$500 per semester*
- *International Extension Fees for Master of Nursing: \$1,500 per semester*

## 7. REPORTS AND UPDATES

a. Accreditation Update

C. Bovis-Cnossen provided an update on the next steps for the completion of candidacy for accreditation with the Northwest Commission on Colleges and Universities. Another report will be due in late July, and an information session will be held in the Winter term to outline the core themes as revised.

b. Capital Update

M. Milovick reported that the transaction for the purchase of the property at 1452 McGill Road was successfully completed.

c. Sexual Violence Policy Update

C. Adam provided an update on the action taken to date on development of the policy. Notice of Motion will be served at the February Board meeting, which is on schedule to meet the May 2017 policy approval date required by the government.

d. Foundation Update

In the absence of C. Seguin, R. Heney provided the update from the Foundation, noting that the transition to a new investment advisory group was now complete.

e. 2017/18 Budget context

C. Bovis-Cnossen, M. Milovick, and D. Crespin-Mueller presented the 2017/18 Budget context. A copy of the presentation was included with the agenda package. Discussion ensued.

## **8. PRESIDENT'S REPORT**

The TRU Energy Manager, Jim Gudjonson, was present at the meeting.

### **d. Energy Manager Letter of Recognition**

A. Shaver read aloud a letter he had received from BC Hydro (a copy of which is attached to these minutes as "Appendix I") recognizing the work of TRU's Energy Manager (and Director of Environment and Sustainability), Jim Gudjonson. Board members acknowledged J. Gudjonson's accomplishment with a round of applause.

### **a. Written reports from the Office of the President**

A. Shaver addressed some items in the written reports from his office dated October, November, and December 2016.

### **b. Open Governance Initiative update**

A. Shaver updated the Board on recent activities related to the Open Governance Initiative. Action is being taken on some of the points raised at the first Town Hall in September, the Budget Town Hall is scheduled for January 10, 2017, and a meeting is also planned for Williams Lake to coincide with the Commencement ceremony in May 2017. A. Shaver also stated that senior administration continues to meet with Faculty Councils. C. Bovis-Crossen added that administration will also be holding in a Town Hall in conjunction with an Open Learning development workshop in May 2017.

### **c. Draft agenda for the Joint Meeting of the Board of Governors, Senate, and Planning Council for Open Learning**

A. Shaver noted that the planned date for the joint meeting is February 3, 2017 and suggested that the Board move its public meeting to the morning of February 3. Board members were supportive of the suggestion. A. Shaver also reported that Chancellor Wally Oppal was asked to Chair the joint meeting and he stated that he is delighted to do so.

## **9. SENATE REPORT — A. Shaver**

### **a. Academic Schedules of Events and Important Dates**

A. Shaver noted that the proposed Academic Schedules of Events and Important Dates requiring Board approval were contained in the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Proposed 2019/2020 Academic Schedule & Important Dates as circulated.*

b. Graduate Program Deletion: Master of Science in Economic Sustainable Management

A. Shaver indicated that material related to the proposed deletion of the Master of Science in Economic Sustainable Management was circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the deletion of the Master of Science in Economic Sustainable Management.*

c. New Graduate Programs

A. Shaver reported that material related to the proposed new Graduate Programs was circulated with the agenda package.

i. Master in Environmental Economics and Management

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the new graduate program, Master in Environmental Economics and Management.*

ii. Master of Science in Environmental Economics and Management

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the new graduate program, Master of Science in Environmental Economics and Management.*

## 10. BOARD CHAIR'S REPORT

a. Confirmation of Committee Chairs and Appointments

J. Thomson drew Board members' attention to the proposed list of appointments, which was circulated in the agenda package.

i. Board Committee members and Chairs

*On motion duly made and adopted, it was **RESOLVED** that, on the recommendation of the Board Chair, the Board of Governors approves the appointments of Board Committee members and Chairs as follows:*

*Executive Committee*

*Jim Thomson, Board Chair and Executive Committee Chair*

*Barbara Berger, Board Vice Chair  
Rick Heney, Chair, Finance Committee  
Sandra Blair, Chair, Audit Committee  
Barbara Berger, Chair, Governance and HR Committee  
Alan Shaver, President*

*Finance Committee*

*Rick Heney, Chair  
Rob Anderson  
Sandra Blair  
Guenter Weckerle  
Bonnie Leonard  
Alan Shaver*

*Audit Committee*

*Sandra Blair, Chair  
Rick Heney  
Barbara Berger*

*Governance and Human Resources Committee*

*Barbara Berger, Chair  
Nicholas Rinaldi  
Eric Youd  
Hafiz Rahman  
Humayra Haq*

ii. Other Committees

a) Environmental Sustainability Advisory Committee

J. Thompson reported that, as a result of Ms. Laberge leaving the Board, there remains an opening for a Board representative on the Environmental Sustainability Advisory Committee.

b) TRU Advisory Committee on Investments

*On motion duly made and adopted, it was **RESOLVED** that, on the recommendation of the Board Chair, the Board of Governors approves the appointment of Nicholas Rinaldi to the TRU Advisory Committee on Investments.*

c) TRU Community Corporation Board of Directors

*On motion duly made and adopted, it was **RESOLVED** that, on the recommendation of the Board Chair, the Board of Governors approves the*

*appointment of Bonnie Leonard to the position of “TRU Board member” on the TRU Community Corporation Board of Directors.*

b. Recognition of outgoing Board members

J. Thomson proposed that the Board consider recognizing P. Dagg and H. Hove with Exceptional Service awards as outlined in the policy “Recognition of Board Members,” a copy of which was included with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board recognize outgoing Board members Paul Dagg and Hoberly Hove with Exceptional Service awards, to be bestowed at the December Board dinner.*

c. Letter from Ministry of Advanced Education regarding 2015/16 TRU Institutional Accountability Plan and Report

A. Shaver reported that the Board is responsible for approving the Institutional Accountability Plan and Report, and that the letter included with the agenda package constitutes the Ministry’s feedback on this year’s Report.

J. Thomson displayed some banners that he received when he attended a Skills Canada gala in Vancouver on behalf of TRU. The banners are in recognition of two TRU students, Andrew Christensen and Jan Vogler, who won medals for Welding and Heavy Equipment Service, respectively. The students’ achievements were met with applause from Board members.

## **11. NEW BUSINESS**

a. Statutory Right of Way for City of Kamloops

J. Sparks drew Board members’ attention to the plan and Terms of Instrument included with the agenda package. Discussion ensued. R. Heney suggested he may be in a conflict of interest as a result of the fact that he is a lawyer at Fulton & Co., who is acting for the City in this matter. R. Heney abstained from voting.

*On motion duly made and adopted, it was **RESOLVED** that, subject to approval by the Minister of Advanced Education under section 50(1) of the University Act, the University grant to the City of Kamloops a statutory right of way over the area shown on the attached plan and on the terms set out in the attached Terms of Instrument.*

## **12. NEXT BOARD MEETING**

The next Board meeting is scheduled for Friday, February 3, 2017.



### 13. ADJOURNMENT

*On motion duly made and adopted, it was **RESOLVED** that the meeting be adjourned.*

The meeting was adjourned at 3:00 p.m.