



# THOMPSON RIVERS UNIVERSITY

## BOARD OF GOVERNORS PUBLIC MEETING

Friday, May 27, 2016  
1:00-3:00 PM  
CN Boardroom, Clock Tower Building

### MINUTES

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#### **Board Present:**

Paul Dagg (Chair), Jim Thomson (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Eunice Anioabe, Barbara Berger, Sandra Blair, Rick Heney, Hoberly Hove, Hafiz Rahman, Eric Youd

#### **Board Regrets:**

Rob Anderson, Bonnie Leonard, Wally Oppal, Kenna Sim, Guenter Weckerle

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic—by telephone), Matt Milovick (Vice-President Administration and Finance), Christopher Seguin (Vice-President Advancement), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance; Recording)

Lucille Gnanasiamany (Associate Vice-President, Marketing & Communications) — present for agenda item 6.b. only; Dorys Crespín-Mueller (Director, Institutional Planning and Analysis) — present for agenda item 6.b. only; Scott Blackford (Legal Counsel) — present for agenda item 8.d. only; Tom Dickinson (Dean, Faculty of Science) — present for agenda item 11.b. only; Diana Skoglund (Marketing and Communications); Tom Friedman (TRU Faculty Association); Angelo Iacobucci (Radio NL)

#### **Recognition of Excellence:**

Ken Olynyk (Director, Athletics and Recreation), Chad Grimm (Women's Volleyball Head Coach), Scott Clark (Men's Basketball Head Coach), Josh Wolfram (Athlete)

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## **1. CALL TO ORDER**

The Chair called the meeting to order at 1:05 p.m.

## 2. RECOGNITION OF EXCELLENCE

### a. WolfPack Athletics

P. Dagg introduced Ken Olynyk who, together with coach Chad Grimm, spoke highly about award-winning volleyball player Iuliia Pakhomenko. Iuliia was unfortunately unable to join the meeting. Scott Clark introduced basketball player Josh Wolfram who spoke about his experiences with the team and thanked everyone for their support. The Board expressed their appreciation and thanks to the staff and athletes of WolfPack Athletics.

## 3. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

## 4. APPROVAL OF MINUTES

### a. Minutes of March 18, 2016

*On motion duly made and adopted, it was **RESOLVED** that the minutes of March 18, 2016 be approved as circulated.*

## 5. REPORT FROM THE FINANCE COMMITTEE

### a. Q4 results for 2015/16

J. Thomson, Chair of the Finance Committee, reported that the Finance Committee reviewed the Q4 results for 2015/16. He thanked Administration for doing a good job in tough times.

### b. Letter of Agreement between Industry Training Authority and Thompson Rivers University for the 2016/17 fiscal year (Approval)

M. Milovick and A. Shaver provided background information regarding the agreement. J. Thomson reported that the Letter of Agreement requires approval by the Board. He added that, although the Finance Committee did not have quorum at their meeting, those present unanimously recommended approval of this Letter of Agreement.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Letter of Agreement between the Industry Training Authority and Thompson Rivers University as presented.*

## 6. REPORT FROM THE AUDIT COMMITTEE

### a. Audited Financial Statements

Chair of the Audit Committee, S. Blair, reported that at their meeting on May 24, 2016 the Committee reviewed the audited financial statements and subsequently recommends that the Board approve them.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Audited Financial Statements as circulated.*

### b. 2015/16 FTE Summary and Enrolment Audit

D. Crespin-Mueller explained the audit purpose and process. S. Blair reported that the Committee reviewed the FTE Summary and Enrolment Audit at their meeting on May 24, 2016 and subsequently recommended it for approval by the Board.

*On motion duly made and adopted, it was **RESOLVED** that the FTE Summary and Enrolment Audit Report be approved as circulated.*

## 7. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE

### a. Change to Board Manual (reducing the number of Governance and Human Resources Committee meetings)

Chair of the Governance and Human Resources Committee, H. Hove, reported that the Committee is recommending that the Board approve a revision to the Board Manual, to reduce the number of Governance and Human Resources Committee meetings per year from four to three.

*On motion duly made and adopted, it was **RESOLVED** that the change to the Board Manual, to reduce the number of Governance and Human Resources Committee meetings per year from four to three, be approved as proposed.*

H. Hove also reported that, in accordance with the Committee's terms of reference, it undertook the annual review of the Code of Conduct and found no substantive problems.

## 8. REPORTS AND UPDATES

### a. TRU Community Corporation update

M. Milovick provided an update on recent events related to the TRU Community Corporation, including rezoning of property and Ministry approval of the ground lease.

b. TRU Strategic Initiative Fund awards

C. Bovis-Crossen and M. Milovick reported on the results of Strategic Initiative Fund applications, a report of which was included with the agenda package.

c. Accreditation Update

C. Bovis-Crossen provided Board members with an update on the status of the accreditation process with the Northwest Commission on Colleges and Universities (NWCCU), noting the preliminary results of the site visit from the NWCCU which took place from April 25-27, 2016. She provided information regarding five recommendations and four commendations identified by the Commission. In conclusion, C. Bovis-Crossen stated that we should hear in August whether TRU is accepted for candidacy.

d. Sexual violence policy update

S. Blackford provided an update on the status and content of the sexual violence policy that is under development. J. Sparks commented that he is confident we will be able to do what is required by the government, on time. A. Shaver added that the draft policy will also be taken to Senate.

e. TRU Institutional Accountability Plan and Report (IAPR) Background

D. Crespin-Mueller and L. Gnanasiamany explained the function and requirements of the IAPR, including the performance measures required by the Ministry. A. Shaver stated that the final report must be submitted to the Ministry by July 15, which would require an Executive Committee meeting for approval purposes. D. Crespin-Mueller added that the Ministry is aware of the awkward timing for getting Board approval for the IAPR and they are looking into it.

## 9. PRESIDENT'S REPORT

a. Written reports from the Office of the President

The written reports from the Office of the President for the months of April and May 2016 were provided for information. A. Shaver highlighted some of the information in the reports and congratulated P. Dagg and H. Rahman for their accomplishments.

- b. Administrative policies recently revised
  - i. Policy ADM 05-0, "Health and Safety"

President Shaver noted that the policy was included in the agenda package to notify Board members that it had been revised.

## 10. BOARD CHAIR'S REPORT — P. Dagg

- a. Mandate Letter

P. Dagg reported that the Ministry requires Board members sign to indicate their agreement with the requirements noted in the letter. He noted that TRU and other universities had input into the final version of the letter.

*On Motion duly made and adopted it was **RESOLVED** that the mandate letter be accepted as circulated.*

- b. 2015-2016 Summary of Board Activities

P. Dagg noted that the summary of the past year's Board activities was presented for information.

Dr. Dagg thanked outgoing student Board members Eunice Aniogbe and Kenna Sim. He also reported that he would be communicating with the TRU Faculty Association to schedule a meeting with them.

## 11. PRESENTATION

- a. Capital Plan update

M. Milovick delivered a presentation on the Capital Plan, hard copies of which were distributed to people in attendance at the meeting. He noted that the process is being put into place to determine the projects on which to focus. The Campus Master Plan will be used as the basis for all future capital planning projects. A Space Management & Capital Planning Committee will be established, on which a representative of the Board will be invited to serve.

- b. Electrical, Computer & Software Engineering

T. Dickinson presented the Board with information about a proposed new academic program in Electrical, Computer & Software Engineering. After the presentation he responded to questions and comments from Board members.

## 12. NEXT BOARD MEETING

The next Board meeting is scheduled for Friday, October 7, 2016.

## 13. ADJOURNMENT

*On motion duly made and adopted, it was **RESOLVED** that the meeting be adjourned.*

The meeting was adjourned at 3:05 p.m.