

**PUBLIC MEETING OF THE
 BOARD OF GOVERNORS
 FRIDAY, SEPTEMBER 28, 2012**

Public Minutes of the Thompson Rivers University Board of Governors, held in the Gathering Place, Williams Lake Campus, commencing at 2:30 pm.

Board Present: F. Chan (Board Chair), A. Shaver (President and Vice-Chancellor), R. Anderson, C. Archie, D. Dickson, B. Holden, H. Hove, S. Jyrkkanen, K. Koziura, M. Parker, B. Ross, P. Tsigaris

Board Absent: W. Oppal (Chancellor), P. Dagg, R. Williams

Executive and Others Present:

C. Neufeld (Vice President, Administration & Finance), C. Seguin (Vice President, Advancement), J. Sparks (General Counsel & Corporate Secretary), M. Bower (Coordinator, University Governance)

Guests: Ray Sanders, Grace Simpson, Stacy Wong, Dusan Magdolen, Julie Bowser, Nancy Giesbrecht, Brian Garland, Betty Turatus

HEADING	ITEM / DISCUSSION	ACTION
ADOPTION OF AGENDA	The agenda was adopted as circulated.	
OATH OF OFFICE	Carl Archie and Karl Koziura recited the Oath of Office.	
ELECTION OF CHAIR AND VICE-CHAIR	<p><u>Board Chair</u> A. Shaver in the Chair.</p> <p>A. Shaver called the election of the Board Chair to order. F. Chan let her name stand for re-election.</p> <p><i>On motion duly made and adopted, it was RESOLVED that F. Chan be re-elected as Board Chair for a one year term.</i></p> <p>F. Chan in the Chair.</p> <p><u>Vice-Chair</u> F. Chan pointed out that Brian Ross and Paul Dagg have expressed interest in serving as Vice-Chair. The Chair called for further nominations from the floor. No further nominations were received. She explained that since there are two candidates for the position of Vice-Chair, voting will be by secret ballot.</p> <p>F. Chan announced that Paul Dagg was elected as Vice-Chair for a one year term.</p>	

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B. Holden left the meeting.

ADOPTION OF MINUTES	<i>On motion duly made and adopted, it was RESOLVED that the minutes of May 24, 2012 be approved as circulated.</i>	M. Bower
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PRESENTATIONS	<p><u>Vision for Community U</u> Ray Sanders, Director, Williams Lake Campus, gave a presentation on the Community U initiative, noting that it will support the TRU Academic Plan and will include offerings at the Kamloops campus, Williams Lake campus, Vancouver Campus, and the regional centres. Community U will be a service that will generate revenue, be service oriented, solidify the university's mission, and foster recruitment and build friendships.</p>
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It is anticipated that Community U will officially begin in June 2013 with THRIVE, a partnership between TRU, the City of Kamloops and Kamloops Living Arts.

Stable Enrolment Report

C. Neufeld presented the Fall 2012 Stable Enrolment Report, noting that course enrolments are up 1.5% overall compared to Fall 2011. Domestic enrolments have shown an increase of 1.6%, while International enrolments have increased by 1.1%.

REPORT FROM THE AUDIT COMMITTEE	<p>B. Ross reported that the Audit Committee recommends that the Board of Governors extend the Financial and Enrolment Audit Services contract to KPMG as presented in the agenda.</p>
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On motion duly made and adopted:

WHEREAS pursuant to a Request for Proposals in 2007 (the "RFP") the University retained the service of KPMG LLP to act as the University's external auditor for the University's financial statements and enrolment report.

AND WHEREAS the original contract awarded to KPMG LLP pursuant to the RFP expires this year;

AND WHEREAS the RFP provided that TRU may extend the contract with KPMG LLP for up to 5 years;

THEREFORE, IT IS RESOLVED that the University retain KPMG LLP as the University's auditor for its financial statements and enrolment report for a further 3 years commencing with the fiscal year ending March 31, 2013.

C. Neufeld

HEADING	ITEM / DISCUSSION	ACTION
REPORT FROM THE FINANCE COMMITTEE	<p><u>Financial Information Act Report</u> C. Neufeld explained that the Financial Information Act is a public document that reports on the expenses of the Governors and remuneration and expenses of all employees earning greater than \$75,000 annually and suppliers of Goods and Services whose amounts are greater than \$25,000.</p> <p><i>On motion duly made and adopted, it was RESOLVED that the Financial Information Act Report for the Year Ended March 31, 2012 be approved as presented.</i></p>	C. Neufeld
REPORT FROM SENATE	<p><u>Meeting of May 28, 2012</u> A. Shaver presented highlights of the written report.</p> <p><i>On motion duly made and adopted, it was RESOLVED to approve the program changes to the Bachelor of Journalism and Minor in Creative Writing as presented.</i></p>	F. Chan
OTHER REPORTS AND UPDATES	<p><u>Capital Plan Update</u> C. Neufeld reported that the construction of the third floor of Old Main is progressing, with the shell expected to be complete within the next 2-3 weeks. The working drawings for phase 2 are expected to be finished by end of October.</p> <p>He also reported that TRU will be embarking on an update to the Campus Master Plan in the near future.</p>	
NEW BUSINESS	<p><u>Environmental Advisory Committee</u> P. Tsigaris reported that the Environmental Advisory Committee has one vacancy for a member appointed by the Board of Governors. He recommended that Brian MacKay, Associate VP of IT Services and Chief Information Officer, be appointed.</p> <p><i>On motion duly made and adopted, it was RESOLVED that Brian MacKay be appointed to the Environmental Advisory Committee.</i></p> <p>P. Tsigaris announced that TRU is a finalist for the Chamber of Commerce Green Award. The Award winners will be announced on October 13th. Tickets are available from Christopher Seguin.</p>	P. Tsigaris
PRESIDENT'S REPORT	A. Shaver presented highlights from the written report from the Office of the President.	
CORRESPONDENCE	<p><u>Amendment to Schedule of Events</u> It was noted that the Schedule of Events approved by Senate and the Board contained erroneous dates for the statutory holiday, BC Family Day. The schedule has been amended to correct the dates.</p>	

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	<p><u>2011/12 Annual Report from the Human Rights Officer</u> The report from the Human Rights Officer was received, with thanks.</p>	
	<p><u>Letter from Angie Douglas</u> The Board received a letter from A. Douglas regarding handicap parking fees.</p>	
NEXT BOARD MEETING	Discussion ensued. The Board Chair will respond to the letter. Friday, December 7, 2012 in Kamloops	F. Chan
QUESTION PERIOD	F. Chan opened the floor for questions.	
ADJOURNMENT	The meeting adjourned.	

 F. Chan, Board Chair

 A. Shaver, President & Vice-Chancellor