

**PUBLIC MEETING OF THE  
 BOARD OF GOVERNORS  
 THURSDAY, MAY 24, 2012**

Public Minutes of the Thompson Rivers University Board of Governors, held in the Clock Tower Boardroom, commencing at 1:15 pm.

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**Board Present:** F. Chan (Board Chair), M. Parker (Vice Chair), A. Shaver (President and Vice-Chancellor), R. Chinyanganya, P. Dagg, D. Dickson, B. Holden, H. Hove, P. Tsigaris, B. Ross

**Board Absent:** W. Oppal (Chancellor), R. Anderson, S. Jyrkkanen, R. Williams

**Executive and Others Present:**

U. Scheck (Provost & Vice President, Academic), C. Neufeld (Vice President, Administration & Finance), C. Seguin (Vice President, Advancement), J. Sparks (General Counsel & Corporate Secretary), M. Bower (Coordinator, University Governance)

**Guests:** Dylan Robinson, Krystal Smith, Dustin McIntyre, Alex McLellan, Tom Owens, Carl Archie, Melissa Schuurman, Robert Swanson, Lois Rugg, Wayne Egers

HEADING	ITEM / DISCUSSION	ACTION
ADOPTION OF AGENDA	The agenda was adopted as circulated.	
ADOPTION OF MINUTES	<i>On motion duly made and adopted, it was RESOLVED that the minutes of March 30, 2012 be approved as circulated.</i>	<b>M. Bower</b>
BUSINESS ARISING FROM MINUTES	<p><b><u>Response to Notice of Motion on 2012/13 Tuition and Other Fees</u></b>                      Dustin McIntyre, President of Thompson Rivers University Student Union (TRUSU), and Alex McLellan, Research Coordinator, gave a presentation regarding the proposed Tuition and Other Fees.</p> <p>Discussion ensued.</p> <p>F. Chan thanked TRUSU for their presentation.</p> <p><b><u>Policy BRD 23-0: Environmental Policy</u></b>  <i>On motion duly made and adopted, it was RESOLVED to approve Policy BRD 23-0: Environmental Policy, as circulated.</i></p> <p><b><u>Policy BRD 14-1: Class Scheduling</u></b>                      U. Scheck provided background on the process that was followed for development of the class scheduling policy.</p> <p>He provided highlights of the comments submitted concerning the policy, noting that the majority of the feedback from students has been very</p>	<b>M. Bower</b>

HEADING	ITEM / DISCUSSION	ACTION
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positive. He added that well thought out and reasoned exceptions to the policy can be approved by the Provost.

Discussion ensued. It was recommended that benchmark data be produced so that we can determine how effective the policy is once it has been implemented.

**U. Scheck**

**PRESENTATIONS**

**2012/13 Revenue and Expenditure Plan & Capital Update**

C. Neufeld gave a presentation on the 2012/13 Revenue and Expenditure Plan, noting that a balanced budget is anticipated at year-end.

He addressed a number of challenging matters facing TRU in the coming years, including declining domestic enrolments, flat Government grants, capped tuition fees, reduction in the Annual Capital Allowance, and rising internal cost drivers.

He provided highlights of the Budget Committee of Senate (BCOS) recommendations, which included a number of budget strategies such as increased revenues and services as well as an institution-wide savings plan.

C. Neufeld also gave an update on capital projects completed in 2011-12 and/or currently under construction.

**Presentation Regarding Proposed Parking Fee Increases**

Lois Rugg, President of CUPE Local 4879, and Wayne Egers, Recording Secretary, gave a presentation and presented a petition on behalf of TRU staff critiquing the proposed parking fee increases.

F. Chan thanked CUPE for their presentation.

**REPORT FROM THE  
AUDIT COMMITTEE**

**2011/12 Report from the Vice-President, Administration and Finance**

C. Neufeld provided highlights of the 2011/12 Year-End Report.

**Audited Financial Statements for the Year Ended March 31, 2012**

B. Ross reported that the Audit Committee reviewed the Audited Financial Statements and that the Auditors have issued TRU a clean and unqualified audit opinion.

*On motion duly made and adopted, it was RESOLVED that the Board of Governors approve the Audited Financial Statements for the year ended March 31, 2012 as presented.*

**Enrolment Audit for the Year Ended March 31, 2012**

B. Ross reported that the Auditors have issued TRU a clean report on the Enrolment Audit for 2011/12.

*On motion duly made and adopted, it was RESOLVED that the Board of Governors approve the Enrolment Audit Report for the year ended March 31, 2012 as presented.*

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**2012 FTE Summary**

C. Neufeld and U. Scheck presented highlights of the FTE Summary for 2011/12.

U. Scheck reported that he is in the process of establishing an Enrolment Task Force that will look at ways of stabilizing our domestic enrolments and increasing retention rates.

**REPORT FROM THE  
FINANCE  
COMMITTEE**

**2012/13 Revenue & Expenditure Plan**

B. Holden reported that the Finance Committee reviewed the 2012/13 Revenue & Expenditure Plan and recommends that it be approved.

Discussion ensued.

*It was moved and seconded that:*

*WHEREAS the University desires to approve a budget for the coming year;*

*AND WHEREAS in order for the budget to be properly considered in accordance with the recommendations of the Budget Committee of Senate, four matters related to the budget document need to be resolved, namely: (i) parking fees; (ii) an Expenditure Reduction plan for the coming 3 years; (iii) Tuition and Ancillary Fees; and (iv) International Student Tuition and Ancillary Fees;*

*AND WHEREAS the recommendations of the Budget Committee of Senate have been circulated to this Board entitled "Thompson Rivers University Budget Committee of Senate, Deliberations and Recommendations, April 10, 2012";*

*AND WHEREAS Notice of Motion was served at the last meeting of this Board with regard to increases to Tuition and Ancillary Fees; and International Student Tuition and Ancillary Fees;*

*AND WHEREAS this Board considers it desirable to adopt the 2012/13 Revenue and Expenditure Plan v3 as presented to this Board;*

*THEREFORE, IT IS RESOLVED as follows:*

- 1. That the 2012/13 Revenue and Expenditure Plan v3 as presented to this Board is hereby approved;*
- 2. That the recommendation of the Budget Committee of Senate with regard to: (i) Parking Fees; (ii) Expenditure Reduction; (iii) Tuition and Ancillary Fees; and (iv) International Student Tuition and Ancillary Fees, are hereby approved.*

Opposed – R. Chinyanganya

**REPORT FROM  
SENATE**

**New Program for Approval: Bachelor of Arts, Major in Communication**  
*On motion duly made and adopted, it was RESOLVED to approve the Bachelor of Arts, Major in Communication, as presented.*

**F. Chan**

HEADING	ITEM / DISCUSSION	ACTION
<b>PRESIDENT'S REPORT</b>	A. Shaver presented highlights from the written report from the Office of the President.	
<b>CORRESPONDENCE</b>	No correspondence was received.	
<b>NEXT BOARD MEETING</b>	Friday, September 28, 2012 – Williams Lake	
<b>QUESTION PERIOD</b>		
<b>ADJOURNMENT</b>	The meeting adjourned.	

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F. Chan, Board Chair

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A. Shaver, President & Vice-Chancellor