

**PUBLIC MEETING OF THE
 BOARD OF GOVERNORS
 FRIDAY, FEBRUARY 24, 2012**

Public Minutes of the Thompson Rivers University Board of Governors, held in the Clock Tower Boardroom, commencing at 12:15 pm.

Board Present: F. Chan (Board Chair), M. Parker (Vice Chair), A. Shaver (President and Vice-Chancellor), R. Anderson, R. Chinyanganya, P. Dagg, D. Dickson, B. Holden, H. Hove, S. Jyrkkanen, P. Tsigaris, B. Ross, R. Williams

Board Absent: W. Oppal (Chancellor)

Executive and Others Present:

U. Scheck (Provost & Vice President, Academic), C. Neufeld (Vice President, Administration & Finance), J. Murray (Vice President, Open Learning), J. Sparks (General Counsel & Corporate Secretary), M. Bower (Coordinator, University Governance)

Guests: Cam Fortems (Kamloops Daily News) Krystal Smith, Matt Kennedy, Diana Skoglund

HEADING	ITEM / DISCUSSION	ACTION
ADOPTION OF AGENDA	The agenda was adopted as circulated.	
OATH OF OFFICE	Ruth Williams swore the Oath of Office.	
ADOPTION OF MINUTES	<i>On motion duly made and adopted, it was RESOLVED that the minutes of December 2, 2011 be approved as circulated.</i>	M. Bower
PRESENTATION	<p><u>Stable Enrolment Report</u> M. Kennedy, Acting Manager, Enrolment Analysis, presented the Stable Enrolment Report for Winter 2012. The report shows that overall campus student headcount for Kamloops & Williams Lake is down 2.1%, however International headcounts show an increase of 1.4%.</p>	
BUSINESS ARISING FROM MINUTES	<p><u>Old Main 3rd Floor Expansion Project</u> C. Neufeld noted that the Board, by e-mail resolution, had awarded a contract worth \$9.9 million to Yellowridge Construction for the construction of the Old Main 3rd Floor expansion project. Construction is expected to commence off-site on May 1, 2012. Work will begin on-campus in June and will continue through the summer. It is expected that the shell will be completed by September 2012.</p>	

HEADING	ITEM / DISCUSSION	ACTION
SENATE REPORT	<p><u>Meeting of November 28, 2011</u> <i>On motion duly made and adopted, it was RESOLVED to approve the following new programs as recommended by Senate:</i></p> <ul style="list-style-type: none"> • <i>Developmental Standard Term Certificate</i> • <i>Certificate in Water and Wastewater Utilities</i> • <i>Certificate in First Nations Taxation Administration</i> 	M. Bower
	<p><u>Meeting of December 19, 2011</u> <i>On motion duly made and adopted, it was RESOLVED to approve the 2012 – 2015 Schedule of Events as recommended by Senate.</i></p>	M. Bower
NEW BUSINESS	<p><u>Centre for Student Engagement and Learning Innovation</u> U. Scheck reported that TRU will be establishing a Centre for Student Engagement and Learning Innovation. The centre will provide a coordinated approach to support the TRU Academic Plan. Primary operations of the Centre will include teaching and learning support, student engagement and retention, and innovative and blended learning support. It is anticipated that the Centre will be operational by April 2012.</p>	
	<p><u>Letter of Agreement: Industry Training Authority</u> U. Scheck recommended approval of the Letter of Agreement with the Industry Training Authority. He noted that this letter is approved annually and Lindsay Langill, Dean, School of Trades & Technology, has confirmed that the details outlined in the letter are accurate.</p>	
	<p><i>On motion duly made and adopted, it was RESOLVED to approve the Letter of Agreement with the Industry Training Authority as recommended.</i></p>	A. Shaver
	<p><u>TRU Academic Plan</u> U. Scheck reported that the TRU Academic Plan has been approved. He thanked Dr. Kate Sutherland and the Academic Planning Steering Committee for the tremendous amount of work they did over the last year to finalize the plan.</p>	
	<p>He added that the implementation plan is currently being drafted and will be presented to Senate once it is complete.</p>	
	<p>A. Shaver congratulated the Provost for guiding this process. The level of consultation was tremendous.</p>	
	<p><u>Notice of Motion: New Policy BRD 14-1: Class Scheduling</u> U. Scheck provided highlights on the proposed policy on class scheduling. He has requested that the policy be placed on the Senate agenda for their feedback as well. One of the purposes of the policy is to address the goal of increased space utilization.</p>	
	<p><i>The Board served Notice of Motion on proposed policy BRD 14-1: Class Scheduling.</i></p>	M. Bower

HEADING	ITEM / DISCUSSION	ACTION
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Tuition and Ancillary Fee Changes for the Faculty of Law

C. Neufeld explained that the proposed resolution regarding tuition and ancillary fees for the Faculty of Law simply formalizes our current practice and that there are no changes to what students are currently being charged for that program.

On motion duly made and adopted, it was RESOLVED that:

1. *The application fee for admission to the Faculty of Law be set at \$100.00 subject to general fee increases as approved by this Board.*
2. *\$100.00 of the commitment fee paid to the University by applicants to the Faculty of Law be retained by TRU and not be credited towards the applicant's tuition. This \$100.00 is subject to general fee increases as approved by this Board.*
3. *The President may grant tuition waiver to students for courses that they have completed at other institutions and which courses qualify for credit at the TRU Faculty of Law; such waiver would amount to the tuition that would be charged for the number of credits being accepted by the TRU Faculty of Law.*
4. *The Faculty of Law may offer individual courses or exam sittings to persons who have studied law outside Canada and who are seeking to qualify to practise law in Canada. The tuition for such courses will be prorated by the Registrar's office based on the annual tuition for full-time law students as approved by this Board from time to time. The fees for such exam sittings will be the University's standard fee for sitting an exam.*
5. *Students enrolled in the Faculty of Law on a part-time basis will pay prorated tuition based on the annual tuition for full-time law students as approved by this Board from time to time.*

**PRESIDENT'S
REPORT**

A. Shaver presented highlights from the written report from the Office of the President.

U. Shaver outlined plans for the creation of "community-u". The intent is to support the region through continuing education activities and to reach out to non-traditional learners. Williams Lake as well as continuing studies, summer school, regional activities, and summer camps will be a large part of that initiative.

J. Murray reported that TRU has recently joined as an anchor partner with 12 universities to be part of an initiative for an open educational resource university. The initiative will look at ways in which courses can be made more widely available.

CORRESPONDENCE No correspondence was received.

**NEXT BOARD
MEETING**

Friday, March 30, 2012

HEADING	ITEM / DISCUSSION	ACTION
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QUESTION PERIOD	F. Chan opened the floor to questions.	
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ADJOURNMENT	The meeting adjourned.	
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F. Chan, Board Chair

A. Shaver, President & Vice-Chancellor